

**AGENDA MATERIAL
FOR
THE THUNDER BAY
POLICE SERVICES BOARD
REGULAR SESSION**

Date: MARCH 22, 2022

**Location: Delta Hotel – The Falls Meeting Room
2240 Sleeping Giant Parkway
Thunder Bay, ON
& via Zoom**

Time: 9:00 A.M.



THE THUNDER BAY
POLICE SERVICES BOARD

THE SIXTEENTH MEETING OF THE
FIFTY-THIRD THUNDER BAY POLICE SERVICES BOARD

TUESDAY, MARCH 22, 2022

DELTA HOTEL by MARRIOTT – THE FALLS MEETING ROOM
2240 Sleeping Giant Parkway, Thunder Bay, ON
& VIRTUALLY via ZOOM

9:00 A.M.

REGULAR SESSION

1. DISCLOSURES OF INTEREST

2. CONFIRMATION OF AGENDA

RES 1

With respect to the Sixteenth Session (Regular) of the Fifty-Third Thunder Bay Police Services Board held on March 22, 2022, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

3. CONFIRMATION OF MINUTES

The Minutes of the Tenth Session (Regular) of the Fifty-Third Thunder Bay Police Services Board held on February 15, 2022 to be confirmed. **(Pages 6 - 12)**

RES 2

THAT the Minutes of the Tenth Session (Regular) of the Fifty-Third Thunder Bay Police Services Board held on February 15, 2022 be confirmed.

4. PRESENTATIONS

Our Call Video Series

Mr. C. Adams, Director – Communications & Technology, to present the 5th episode of the Police Service’s “Our Call” video series.

5. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Annual Report – Missing Persons Act

THUNDER BAY POLICE SERVICES BOARD (TBPSB)

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Report No. 13/22 (Police) relative to the Police Service's 2021 Annual Report and Template on their use of urgent demands under s8 of the *Missing Persons Act*, for the Board's information. **(Pages 13 - 16)**

Chief S. Hauth to provide an overview relative to the above noted.

b) Thunder Bay Police Service - Year-End Financial Results

Report No. 14/22 (Police) relative to an update on the status of the Operational Budget of the Thunder Bay Police Service for the Year Ended December 31, 2021, for the Board's information. **(Pages 17 - 19)**

Ms. D. Paris, Director – Financial Services & Facilities, Thunder Bay Police Service, to provide an overview relative to the above noted.

c) Thunder Bay Police Services Board Budget – Year-End Variance Report

Memorandum to Members of the Thunder Bay Police Services Board from John S. Hannam, Secretary to the Board, dated March 15, 2022, relative to the Board Budget Variance for the year ending December 31, 2021, for the Board's information. **(Page 20)**

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, to provide an overview relative to the above noted.

6. GENERAL MATTERS

a) 2022 OAPSB Annual General Meeting

Correspondence and a request for sponsorship from the Ontario Association of Police Services Boards (OAPSB), relative to their 2022 Spring Conference and AGM, for the Board's information. **(Pages 21 - 23)**

Mr. J. Hannam to provide an overview relative to the above noted.

The following motion will be presented for the Board's consideration:

RES 3

With respect to the Ontario Association of Police Services Boards' Notice of their 2022 Spring Conference & Annual General Meeting being held virtually and in-person May 26th to May 27th, 2022 and their request for sponsorship, we authorize sponsorship in the amount of \$500;
AND THAT the sponsorship be paid from the Board's Special Account;

AND THAT we authorize the following members of the Thunder Bay Police Services Board to attend:

THUNDER BAY POLICE SERVICES BOARD (TBPSB)

REGULAR SESSION

March 22, 2022

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1. _____
2. _____
3. _____
4. _____
5. _____

AND THAT all expenses incurred be paid from the Board's budget.

b) Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services, dated March 14, 2022, relative to the Monthly Summary of Invoices processed for payment since the February 15, 2022 Regular Session of the Board, for the Board's information. **(Page 24)**

7. PETITIONS AND COMMUNICATIONS

a) Advocacy for Court Security and Prisoner Transportation Program

At the February 15, 2022 Regular Session, a 97-page Final Report, *Review of the Court Security and Prisoner Transportation Program*, as well as correspondence from Superintendent Dan Taddeo (Thunder Bay Police Service), Chair of the Ontario Association of Police Court Managers (OAPCM), were distributed separately to Board members.

Acting Deputy Chief Taddeo noted that the need for improvements to the infrastructure should be aggressively pursued by the OAPSB. Mayor Mauro remarked that the Board should be acting on this report. He asked Chief Hauth if the Board should be making any recommendations in terms of funding consequences. Secretary Hannam advised that he would collaborate with Acting Deputy Taddeo to bring forward a recommendation in this regard at the March 2022 meeting.

Memorandum to Members of the Thunder Bay Police Services Board from John S. Hannam, Secretary to the Board, dated March 15, 2022, relative to Advocacy – Court Security and Prisoner Transportation, for the Board's information. **(Page 25)**

Mr. J. Hannam and Acting Deputy Chief of Police D. Taddeo to provide an overview relative to the above noted.

The following motion will be presented for the Board's consideration:

RES 4

With respect to the Court Security and Prisoner Transportation Transfer Payment Program Review, as conducted by the Ministry of the Solicitor General, we recommend that the Thunder Bay Police Services Board support and undertake advocacy efforts with the Ministry to effect changes in the program that meet the fiscal realities faced by Services across the Ontario;

THUNDER BAY POLICE SERVICES BOARD (TBPSB)

REGULAR SESSION

March 22, 2022

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AND THAT the Board Chair write to the Ontario Association of Police Services Boards to this effect, inviting their continued advocacy on this matter;

AND THAT the Board asks the City of Thunder Bay's Intergovernmental Affairs Committee to add its voice in this appeal for improvements to the transfer payment program;

AND THAT copies of the letter to the OAPSB be shared with the Solicitor General and local MPPs.

b) Tracking Board Reports

There are no updates for the following outstanding Board reports/standing agenda items.

i. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was last presented for the Board's information on March 16, 2021.

ii. OIPRD Annual Report Recommendations

Summary of the status/progress of the OIPRD Recommendations was last presented for the Board's information on January 18, 2022.

iii. Governance Committee Report

8. NEW BUSINESS

9. CONFIRMING BY-LAW

RES 5

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 22nd day of March, 2022.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC14– 2022

10. ADJOURNMENT

**MEETING: THE TENTH SESSION OF THE FIFTY-THIRD THUNDER BAY
POLICE SERVICES BOARD**

DATE: FEBRUARY 15, 2022
TIME: 9:08 A.M.
PLACE: VIRTUAL MEETING VIA ZOOM
CHAIR: COUNCILLOR K. OLIVER

PRESENT:

Mayor B. Mauro
Ms. G. Morriseau
Councillor K. Oliver
Mr. M. Power

REGRETS:

Mr. R. Pelletier

OFFICIALS:

Ms. S. Hauth, Chief of Police
Mr. D. Taddeo, Acting Deputy Police Chief
Ms. H. Walbourne, Legal Counsel – Thunder Bay
Police Service
Mr. C. Adams, Director – Communications &
Technology
Staff Sergeant G. Snyder – Professional Standards,
Thunder Bay Police Service
Sergeant R. Belcamino – Chief Instructor of Special
Operations and Training, Thunder Bay Police
Service
Inspector D. West, Thunder Bay Police Service
Mr. T. Gervais, Police Services Advisor – Ministry
of the Solicitor General
Mr. J. Hannam, Secretary – Thunder Bay Police
Services Board
Ms. L. Douglas, Assistant to the Secretary - Thunder
Bay Police Services Board

1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. CONFIRMATION OF AGENDA

- a) Under NEW BUSINESS, the following items were added:
- i. All Chiefs Memorandum;
 - ii. Correspondence to Retired Chief Jeff McGuire, Executive Director of the Ontario Association of Chiefs of Police, from Superintendent Dan Taddeo (Thunder Bay Police Service), Chair of the Ontario Association of Police Court Managers;
 - iii. Memorandum – Harassment in the Workplace – A Shift in Culture;
 - iv. Memorandum - Thunder Bay Police Service – Health and Wellbeing Support; and
 - v. Memorandum – General Implications of Confidentiality Breaches.

THUNDER BAY POLICE SERVICES BOARD (TBPSB)

REGULAR SESSION

February 15, 2022

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MOVED BY: Mayor B. Mauro

SECONDED BY: Mr. M. Power

With respect to the Tenth Session (Regular) of the Fifty-Third Thunder Bay Police Services Board held on February 15, 2022, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3. CONFIRMATION OF MINUTES

The Minutes of the Fifth Session (Regular) of the Fifty-Third Thunder Bay Police Services Board held on January 18, 2022 to be confirmed.

MOVED BY: Mr. M. Power

SECONDED BY: Mayor B. Mauro

THAT the Minutes of the Fifth Session (Regular) of the Fifty-Third Thunder Bay Police Services Board held on January 18, 2022 be confirmed.

CARRIED

4. PRESENTATIONS

a) Certificate of Recognition

Chief S. Hauth provided an overview of contributions made by Detective Constable Lana Brennan as a volunteer in the community. A Certificate of Recognition will be presented to Detective Constable Brennan after the meeting.

On behalf of the Board, Chair Oliver thanked Detective Constable Brennan for her volunteer work.

b) Our Call Video Series

Mr. C. Adams, Director – Communications & Technology, presented the 4th episode of the Police Service’s “Our Call” video series titled “Compassion”, which featured Constable Ian West.

5. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Annual Review of Public Complaints

THUNDER BAY POLICE SERVICES BOARD (TBPSB)

REGULAR SESSION

February 15, 2022

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Report No. 07/22 (Police), relative to an Annual Review of Public Complaints that were investigated in 2021, was provided for the Board's information.

Staff Sergeant G. Snyder – Professional Standards, Thunder Bay Police Service, provided a summary of complaints for 2021.

b) Annual Use of Force Report

Report No. 08/22 (Police), relative to the Thunder Bay Police Service Annual Use of Force Report for 2021, was provided for the Board's information.

Sergeant R. Belcamino – Chief Instructor of Special Operations and Training, Thunder Bay Police Service, provided an overview of the Annual Use of Force Report in 2021.

c) Annual “Street Check” Report

Report No. 09/22 (Police), relative to the Annual Report on the Collection of Identifying Information in Certain Circumstances – Prohibition and Duties (also known as “Street Checks”), was provided for the Board's information.

Inspector D. West, Thunder Bay Police Service, provided some background information on the initiation of street check legislation in 2016 - 2017, as well as reporting requirements under the Act.

It was noted that there were zero attempted Regulated Interactions; therefore, a disproportionate report was not prepared. The Thunder Bay Police Service and its members are in compliance with the subject regulation.

d) Annual Report on Secondary Activities

Report No. 10/22 (Police), relative to the secondary activities/employment of members of the Thunder Bay Police Service, was provided for the Board's information.

Chief S. Hauth provided an overview relative to the above noted report and responded to questions.

e) Unclaimed Funds

Report No. 11/22 (Police), relative to unclaimed funds seized in connection with numerous criminal investigations, was provided for the Board's information.

Chief S. Hauth provided an overview relative to the above noted.

6. GENERAL MATTERS

Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services, dated February 7, 2022, relative to the Monthly Summary of Invoices processed for payment since the January 18, 2022 Regular Session of the Board, was provided for the Board's information.

7. PETITIONS AND COMMUNICATIONS

a) Annual Report – Crime Stoppers

At the January 19, 2021 Regular Session of the Board, the following motion was carried:

With respect to financial support of Thunder Bay District Crime Stoppers, we recommend that assistance in the amount of \$2,500.00 be granted annually from the Thunder Bay Police Services Board's special account, provided sufficient funds are available;

AND THAT the Thunder Bay District Crime Stoppers report to the Thunder Bay Police Services Board on an annual basis relative to the disbursement of the funds provided.

Accordingly, the 2021 Statement of Operations for the Thunder Bay District Crime Stoppers was provided for the Board's information.

A cheque, in the amount of \$2,500, will be issued to the Thunder Bay District Crime Stoppers from the Board's Special Account in due course.

Mr. J. Hannam noted that Crime Stoppers is appreciative of the Board's support.

b) Sponsorship Request - Bearskin First Nation

Correspondence from Sharlene Bourdeau, relative to a request for sponsorship of essential care packages for the Elders of Bearskin First Nation, was provided for the Board's information.

Mr. J. Hannam noted that the majority of the community was hit hard with a COVID-19 outbreak. Chair Oliver provided a brief overview of the request. The recommendation of sponsoring seven care packages will honour the Seven Teachings of the Grandfathers.

MOVED BY: Mr. M. Power

SECONDED BY: Mayor B. Mauro

With regard to the correspondence from Sharlene Bourdeau presented at the February 15, 2022 Regular Session of the Board, we recommend that the Board approve sponsorship of seven (7) care packages, in the amount of \$280, for the Elders of Bearskin First Nation, provided sufficient funds are available;

AND THAT the funds be taken from the Board's Special Account.

CARRIED

c) All Chiefs of Police Memorandum

Memorandum to All Chiefs of Police from Richard Stubbings, Public Safety Division, dated January 18, 2022, relative to Amendments to the *Police Record Checks Reform Act, 2015*, was provided for the Board's information.

Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Service, provided an overview relative to the above noted. The amendments received Royal Assent on December 2, 2021; volunteers can now receive their criminal record checks at no cost. This will be enforced some time in spring 2022.

d) Thank You Letter

Correspondence from Penny Radford, Executive Director - Thunder Bay and Area Victim Services, dated January 20, 2022, relative to thanking the Board for their donation, was provided for the Board's information.

e) Tracking Board Reports

There are no updates for the following outstanding Board reports/standing agenda items.

i. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was last presented for the Board's information on March 16, 2021.

ii. OIPRD Annual Report Recommendations

Summary of the status/progress of the OIPRD Recommendations was last presented for the Board's information on January 18, 2022.

iii. Governance Committee Report

8. NEW BUSINESS

a) All Chiefs Memorandum

The following information was delivered via email as Additional Information for the Board on February 11, 2022:

THUNDER BAY POLICE SERVICES BOARD (TBPSB)

REGULAR SESSION

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- Memorandum and attachment to All Chiefs of Police from Richard Stubbings, Public Safety Division, dated January 25, 2022, relative to Court Security and Prisoner Transportation – Transfer Payment Program Review;
- 97-page Final Report, *Review of the Court Security and Prisoner Transportation Program*, was distributed as a separate attachment, due to its size.
- Correspondence to Retired Chief Jeff McGuire, Executive Director of the Ontario Association of Chiefs of Police, from Superintendent Dan Taddeo (Thunder Bay Police Service), Chair of the Ontario Association of Police Court Managers (OAPCM), dated February 3, 2022, relative to a response from the OAPCM on the 18 recommendations included in the above noted Final Report.

Acting Deputy Chief of Police D. Taddeo provided background information and an overview of this report and responded to questions. Acting Deputy Chief Taddeo noted that the need for improvements to the infrastructure should be aggressively pursued by the OAPSB.

Mayor Mauro noted that the Board should be acting on this report. He asked Chief Hauth if the Board should be making any recommendations in terms of funding consequences. Secretary Hannam will collaborate with the Acting Deputy to bring forward a recommendation in this regard at the March 2022 meeting.

b) Harassment in the Workplace

Memorandum to Thunder Bay Police Services Board Members from Chief S. Hauth, dated February 14, 2022, relative to Harassment in the Workplace – A Shift in Culture, was emailed to Board Members on February 14, 2022 as Additional Information.

Chief S. Hauth provided an overview of her monthly report, noting that, in light of recent media coverage, she wanted complete transparency on this matter; accordingly, she presented it for public information in this Regular (Open) Session.

c) Thunder Bay Police Service – Health and Wellbeing Support

Memorandum to Thunder Bay Police Services Board Members from Chief S. Hauth, dated February 14, 2022, relative to the Thunder Bay Police Service – Health and Wellbeing Support, was emailed to Board Members on February 14, 2022 as Additional Information.

Chief S. Hauth provided the Board with an opportunity to review what the Service has in place. She noted that she did provide a public response last week, as well as a response for the Board. There are many programs in place to support the members of the Service; Chief Hauth wanted to ensure that the Board has at its disposal information on what the membership has for support.

Chair Oliver provided a brief overview of additional support coming in March.

d) General Implications of Confidentiality Breaches

Advice Memorandum to John Hannam, Secretary - Thunder Bay Police Services Board from Principles *Integrity*, dated February 14, 2022, relative to General Implications of Confidentiality Breaches, was emailed to Board Members on February 14, 2022 as Additional Information.

Mr. J. Hannam provided an overview. He noted that, in view of media reports that have referenced reports that have been presented in Closed Session, this Advice Memorandum/Report outlines the risks and issues around such leaks. It is being presented for the Board's information.

Chair Oliver noted that it's important to remember that all Board members have signed Confidentiality Oaths/Statements and the need to respect those oaths, and the requirements set out in the Police Services Act Code of Conduct for Board members.

9. CONFIRMING BY-LAW

MOVED BY: Mayor B. Mauro
SECONDED BY: Mr. M. Power

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 15th day of February, 2022.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC8- 2022

CARRIED

10. ADJOURNMENT

The meeting adjourned at 9:50 a.m.



Thunder Bay Police Service

SYLVIE HAUTH, CHIEF OF POLICE
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5
Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: March 8, 2022
Date of Meeting: March 22, 2022
Report No: 13/22

Chair and Members
Thunder Bay Police Services Board
317 Victoria Avenue East, Suite 8
Thunder Bay, ON P7C 1A4

SUBJECT

Missing Persons Act – 2021 Annual Report and Training Supports

REPORT SUMMARY

Under Section 8 of the *Missing Persons Act*, police services are required to report annually on their use of urgent demands under the Act, and police services boards are required to make this report available to the public. The 2021 annual report must include urgent demands made during January 1, 2021 to December 31, 2021. The Thunder Bay Police Service is reporting the total number of urgent demands made to be zero for this time period and the number of missing persons investigations in which a demand was made is also reported as zero for this time period. The completed annual report template is attached.

BACKGROUND

Under Section 8 of the *Missing Persons Act*, police services are required to report annually on their use of urgent demands under the Act, and police services boards are required to make this report available to the public.

The annual report must be completed using *Form 7: Annual Report Template*. The general regulation under the Act (O.Reg. 182/19) sets out the specific timelines for meeting this requirement. Municipal and First Nations Chiefs of Police are required to provide an annual report to their police service boards by April 1, 2022. Police services must make the annual report public on a website by June 1, 2022 and must provide a copy to the Solicitor General.

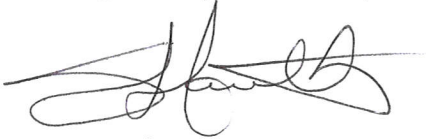
COMMENTS

This report satisfies the statutory requirements for disclosure of use of urgent demands under the Act, to the Police Services Board.

RECOMMENDATIONS

There are no recommendations associated with this report.

Respectfully submitted,



S. Hauth
Chief of Police

Attachment: Completed Annual Report Template – Form 7 – *Missing Persons Act, 2018*

In accordance with O.Reg.182/19 under the *Missing Persons Act, 2018* the contents included in this report must be prepared by April 1 of each year, and made publicly available by June 1 of each year.

Data Collection

Period of data collection

Start Date (yyyy/mm/dd)
2021/01/01

End Date (yyyy/mm/dd)
2021/12/31

Name of Police Force
Thunder Bay Police Service

Detachment Location (if applicable)

Unit Number	Street Number 1200	Street Name Balmoral Street	PO Box
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City/Town Thunder Bay	Province Ontario	Postal Code P7B 5Z5
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Total Number of Urgent Demands made 0	Number of Missing Persons Investigations in which a demand was made 0
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Types of records specified in the urgent demands and total number of times that each type of record was included in the urgent demands

Records	Description	Total number of times demanded
Records containing contact information or other identifying information		
Photos, videos, or other records containing visual representation		
Records of telecommunications or records that contain other electronic communications information, including information about signals related to a person's location		
Records of employment information		
Records of personal health information within the meaning of the <i>Personal Health Information Protection Act, 2004</i>		
Records related to services received from a service provider as defined in subsection 2(1) of the <i>Child, Youth and Family Services Act, 2017</i>		
Records that related to a student of an educational institution		
Records containing travel and accommodation information		

Records	Description	Total number of times demanded
Records of financial information		
Other records		



Thunder Bay Police Service

SYLVIE HAUTH, CHIEF OF POLICE

1200 Balmoral Street, Thunder Bay, ON P7B 5Z5

Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: March 10, 2022

Date of Meeting: March 22, 2022

Report No: 14/22

Chair and Members

Thunder Bay Police Services Board

317 Victoria Avenue East, Suite 8

Thunder Bay, ON, P7C 1A4

SUBJECT

2021 Operational Budget: Year End Financial Results as of December 31, 2021

REPORT SUMMARY

To update the Thunder Bay Police Services Board on the status of the Operational Budget of the Thunder Bay Police Service for the Year Ended December 31, 2021.

BACKGROUND

The Thunder Bay Police Service is required to report to the Thunder Bay Police Services Board on the status of the Operational Budget for the Year Ended December 31, 2021.

As of December 31, 2021 the actual Net Operating Expenses total \$48.6 million compared to a Revised Net Operating Budget of \$47.9 million resulting in an unfavourable variance of \$694,000 including the impact of COVID. This is compared to a third quarter estimate of \$489,000 unfavourable. The primary drivers of the change from third quarter to year end actuals are higher than expected costs associated with the new collective agreement and the OIPRD reinvestigations, offset by savings in the impact of COVID relating to travel, protective equipment and less the loss of paid duty revenue.

The key components of the year end variance are discussed below.

COMMENTS

Overall there is a \$975,000 unfavourable variance in wages, fringe benefits, overtime and WSIB. This is a result of higher than expected costs in overtime (\$1,335,000) and WSIB (\$91,000). The increased costs in overtime are due to higher than expected costs associated with the new collective agreement, such as parental leave, increased minimum manpower levels in uniform patrol and costs associated with the requirement to pay out all time in lieu balances at year-end, as well as staffing needs required during the fire evacuations and costs associated with staff attending court particularly while on annual leave. This is partially offset by savings in wages (\$128,000) and fringe benefits (\$328,000).

Materials are \$83,000 unfavourable primarily resulting from higher than expected vehicle maintenance costs, increased gasoline prices, the unbudgeted purchase of Intelligence equipment funded by Criminal Intelligence Service Ontario grants, offset by savings in several other accounts such as telecommunications, police escorts, corporate training and miscellaneous computer supplies & software.

Purchased services and professional fees are \$565,000 unfavourable primarily resulting from unbudgeted costs associated with the OIPRD reinvestigation initiative which was projected to be completed at the end of 2020 (extended into 2021- \$356,000), higher than expected fees associated with the new Microsoft Office 365 platform project roll out (\$45,000), a change in reporting fees for criminal record searches which previously were netted against the revenue (\$90,000), and unbudgeted purchases in Community Services and Criminal Investigations for gang prevention initiatives, website development and client advocate services funded by the Project Prevent and human trafficking grants (\$37,000) and community engagement initiatives and legal fees (\$32,000).

City allocated costs are \$127,000 favourable primarily consisting of savings in janitorial and electricity expenses.

Rents and Financial Expenses are \$33,000 favourable resulting from savings in leased vehicle expenses.

Provincial and Federal Grant revenues are \$565,000 favourable mainly relating to the increase in the Prisoner Transportation and Court Security grant (\$379,000) and funding for Intelligence initiatives (\$99,000). Additionally there is a change to the revenue recognition of the annual Cyber Crime grant to now record the revenue in the year stipulated in the terms of the agreement (\$117,000). These additional revenues are offset by less revenue earned for Human Trafficking grants (\$51,000).

Revenues from other Municipalities is \$57,000 favourable due to collective agreement contract increases for policing services for the Municipality of Oliver Paipoonge.

User Fees are \$58,000 favourable primarily due to higher than expected miscellaneous and criminal record search fees offset by less prisoner guarding revenues.

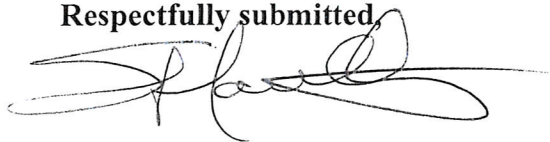
The total impact of COVID has resulted in a favourable variance of \$95,000 primarily as a result of less lost paid duty revenue than estimated. Pandemic related impacts are comprised of:

- the purchase and installation of five (5) air purification units in the cell block area to increase the capture of air borne particles,
- the purchase of N95 mask fit testing equipment,
- additional daily cleaning and sanitation of vehicles,
- wages and overtime to cover staff that require self isolation,
- overtime required to deliver legislated training that was deferred from 2020,
- PPE and cleaning supplies,
- reduced revenue associated with Paid Duty as a result of the closure of the casino and cancellation of summer events,
- cost savings in the cancellation of travel and training.

RECOMMENDATIONS

For information purposes.

Respectfully submitted,



S. Hauth
Chief of Police

Prepared by: Dawn Paris, Director - Finance & Facilities

Thunder Bay Police Services Board

Memorandum

TO: Members of Thunder Bay Police Services Board

FROM: John S. Hannam, Secretary to the Board

DATE: March 15, 2022

SUBJECT: Year End Budget Variance - Thunder Bay Police Services Board

As previously reported, the budget for the Board's operations in 2021 was, simply put, inadequate to meet the reality of the work undertaken, particularly, across general administration, professional services, and legal services.

Both the 2nd and 3rd quarter variances estimated a year end negative variance of \$300,000. Unfortunately, that estimate fell well short of the final realized negative variance of \$524,000. The majority of that difference arises from a much higher level of costs in legal services, in response to a much higher level of activity than anticipated around a variety of matters.

That level of activity has continued in 2022; at the Board's meeting in April, Administration will report on the status of the budget for the 1st quarter.

/jsh



2022 OAPSB
SPRING CONFERENCE & AGM
MAY 26TH - 27TH, 2022
HYBRID EVENT TORONTO AIRPORT

Corporate Marketing Opportunity – Police Sector

The Ontario Association of Police Service Boards' 2022 Spring Conference and AGM is being held from May 26-27, 2022. The OAPSB is a not-for-profit organization representing over 130 police service boards from across the Province.

At a time when so many changes are taking place within the police sector, now is the time to have your company or organization get in front of the **250-plus delegates** that are directly affecting those changes. These include members of a wide-range of decision-makers from police service boards, municipal councils, police services including OPP, as well as provincial government.

Added benefits: Funding received for OAPSB events is used to:

- Minimize costs to members to attend the seminar
- Offset the expenses related to delivering the virtual event and training
- Purchase of virtual technology
- Support the marketing and outreach required to inform and communicate key stakeholders
- Provide your organization recognition on our website, eblasts and at the virtual event.
- Promote your product and services to over 130 Police Service Boards.

Please contact Holly Doty at oapsb@oapsb.ca or 1-800-831-7727 to take advantage of one or more of these unique sponsorship opportunities listed below.

Respectfully,



Patrick Weaver
OAPSB Chair



Lisa McDonald
OAPSB Spring Conference Chair

The graphic features a large, stylized arrow shape pointing to the right, composed of multiple overlapping layers in shades of blue and white. The text is positioned to the left of the arrow's tip.

2022 OAPSB
SPRING CONFERENCE & AGM
MAY 26TH - 27TH, 2022
HYBRID EVENT TORONTO AIRPORT

2022 Spring Conference & Annual General Meeting Corporate Marketing Opportunities

Partner - \$5,000

- Special recognition throughout the conference
- Company logo placement on website and printed material, identifying 'partnership'
- Electronic logo placement on screen (rotating with other sponsors) during the conference
- Your company name against one key element of the conference (e.g., session)
- 1 virtual booth
- One 15-minute speaking opportunity
- 4 conference passes

**Fees based per speaker*

**Speaker and subject matter is subject to review and approval*

Session Sponsor - \$3,000

- Program recognition of one session
- Company logo placement on website and printed material
- Electronic logo placement on screen (rotating with other sponsors) during the conference
- 1 display booth
- 2 conference pass
- 2-minute introduction of a program speaker



Booth Sponsor - \$2,000

- Company logo placement on website and printed material
- Electronic logo placement on screen (rotating with other sponsors) during the conference
- 1 display booth
- 2 conference passes

Conference Sponsor - \$1,000

- Company logo placement on website and printed materials
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Thunder Bay Police Services Board

Memorandum

TO: Members of Thunder Bay Police Services Board

FROM: John S. Hannam, Secretary to the Board

DATE: March 14, 2022

SUBJECT: Monthly Summary of Invoices

Since the February 15, 2022 Regular Session of the Board, the following invoices have been processed for payment:

- Invoice #2022-0034 from KPW Communications Incorporated, dated March 7, 2022, for \$14,012.00, relative to services rendered for expert panel initiative, communication services and social media management in February, 2022;
- Invoice #1097 from Bain Smith Business Valuation + Consulting Inc., dated February 2, 2022, for \$1,988.80, relative to services rendered for presentation of the Board's Strategic Plan to City Council;
- Invoice #TBPB22-001.026 from Principles *Integrity*, dated February 4, 2022, for \$2,542.50, relative to Integrity Commissioner Services rendered;
- Invoice #TBPB22-002.055 from Principles *Integrity*, dated March 4, 2022, for \$1,695.00, relative to Integrity Commissioner Services rendered;
- Invoice #19 from Mr. J. Hannam, dated March 1, 2022 for \$7,489.25, relative to professional services rendered;
- Invoice #19 from Ms. L. Douglas, dated February 28, 2022, for \$4,608.42, relative to professional services rendered.

/jsh

Thunder Bay Police Services Board

Memorandum

TO: Members of Thunder Bay Police Services Board

FROM: John S. Hannam, Secretary to the Board

CC: D. Taddeo, Deputy Chief of Police (a)

DATE: March 15, 2022

SUBJECT: Advocacy for Court Security & Prisoner Transportation

At its meeting of February 15, 2022 the Board received and considered an ‘All Chiefs Memo’, from the Ministry of the Solicitor General on the above subject matter; specifically with respect to grant funding in support of this activity. After discussion the Board asked that the Deputy Chief of Police (a) and the Secretary prepare a recommendation in response to the memorandum

In light of the direction the Ministry is taking with grant funding, and the inadequacy of it, the presented changes do not reflect the fiscal reality that all police services face in providing court security and prisoner transportation across the province. It is Administration’s view that advocacy on this matter is required at both a local and a provincial level. The following motion is presented for the consideration of the Board:

“With respect to the Court Security and Prisoner Transportation Transfer Payment Program Review, as conducted by the Ministry of the Solicitor General, we recommend that the Thunder Bay Police Services Board support and undertake advocacy efforts with the Ministry to effect changes in the program that meet the fiscal realities faced by Services across the Ontario;

AND THAT the Board Chair write to the Ontario Association of Police Services Boards to this effect, inviting their continued advocacy on this matter;

AND THAT the Board asks the City of Thunder Bay’s Intergovernmental Affairs Committee to add its voice in this appeal for improvements to the transfer payment program;

AND THAT copies of the letter to the OAPSB be shared with the Solicitor General and local MPPs.”

/jsh