

**AGENDA MATERIAL
FOR
THE THUNDER BAY
POLICE SERVICES BOARD
REGULAR SESSION**

Date: SEPTEMBER 20, 2022

**Location: Delta Hotel – The Falls Meeting Room
 2240 Sleeping Giant Parkway
 Thunder Bay, ON**

Time: 9:00 A.M.



THE THUNDER BAY
POLICE SERVICES BOARD

THE TWENTY-SEVENTH MEETING OF THE
FIFTY-THIRD THUNDER BAY POLICE SERVICES BOARD

TUESDAY, SEPTEMBER 20, 2022

DELTA HOTEL by MARRIOTT – THE FALLS MEETING ROOM
2240 Sleeping Giant Parkway, Thunder Bay, ON

9:00 A.M.

REGULAR SESSION

1. DISCLOSURES OF INTEREST

2. CONFIRMATION OF AGENDA

RES 1

With respect to the Twenty-Seventh Session (Regular) of the Fifty-Third Thunder Bay Police Services Board held on September 20, 2022, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

3. CONFIRMATION OF MINUTES

The Minutes of the Twenty-Second Session (Regular) of the Fifty-Third Thunder Bay Police Services Board held on June 28, 2022 to be confirmed. **(Pages 8 - 16)**

The Minutes of the Twenty-Fifth Session (Special Regular) of the Fifty-Third Thunder Bay Police Services Board held on August 9, 2022 to be confirmed. **(Pages 17 - 20)**

RES 2

THAT the Minutes of the Twenty-Second Session (Regular) and the Minutes of the Twenty-Fifth Session (Special Regular) of the Fifty-Third Thunder Bay Police Services Board held on June 28, 2022 and August 9, 2022, respectively, be confirmed.

4. PRESENTATION

Our Call Video Series

Mr. C. Adams, Director – Communications & Technology, to present the 8th episode of the

Police Service's "Our Call" video series.

5. UNFINISHED BUSINESS

a) OIPRD Recommendation #R29

At the May 24, 2022 Regular Session of the Board, Mayor Mauro asked the Chief to provide an overview of the major case investigations – particularly the cost, staffing and resources implications when pathology services are conducted in Toronto. A memorandum to the Thunder Bay Police Services Board from Chief S. Hauth, dated June 15, 2022, relative to a regional assessment of costs for major case investigations, was provided for the Board's information.

Mayor B. Mauro led a discussion on the need for the City to formally advocate to the Province on this subject in order to support the Police Service and possibly expedite timelines. Administrator M. Mercer advised that he would undertake the Board's request to advocate to the Province on the urgent need for a forensic pathology lab in Thunder Bay.

Administrator M. Mercer to provide an update relative to the above noted.

b) Strategic Plan Update

At the June 28, 2022 Regular Session of the Board, Acting Deputy Chief Taddeo presented the Strategic Plan Operational Progress Report for the period January – June 2022 and responded to questions. He noted that it is clear that the Police Service supports a much larger population than what is reported by Statistics Canada, With the high rates of homelessness and addiction, calls for service continue to increase annually year over year.

Discussion was held on the number of front line staff, and current staffing shortage issues.

Discussion was also held relative to metrics and measuring/assessing progress. Mr. J. Hannam committed to working with the Police Service to better account for progress on the next Operational Progress Report.

Memorandum to Members of the Thunder Bay Police Services Board from Councillor Shelby Ch'ng, dated September 12, 2022, relative to the Strategic Plan, for the Board's information.
(Page 21)

Councillor S. Ch'ng to provide an overview relative to the above noted.

The following motion will be presented for the Board's consideration:

RES 3

 We recommend that Administration, through the Office of the Chief of Police, provide a report that includes the following information:

1. A breakdown of priority calls - percentage of what types of calls come in for police.
2. How many days average between when a position is posted to when the successful candidate starts.
3. What is the cost to new police candidates for their training? Cost either paid by them or by the operating budget.
4. The ‘Quantitative and qualitative performance objectives’, as found in the Community Safety and Policing Act 39. 3. i-x.:
 - i. the provision of community-based crime prevention initiatives, community patrol and criminal investigation services,
 - ii. community satisfaction with the policing provided,
 - iii. emergency calls for service,
 - iv. violent crime and clearance rates for violent crime,
 - v. property crime and clearance rates for property crime,
 - vi. youth crime and clearance rates for youth crime,
 - vii. police assistance to victims of crime and re-victimization rates,
 - viii. interactions with persons described in paragraphs 4 and 5 of this subsection,
 - ix. road safety, and
 - x. any other prescribed matters.

6. REPORTS OF COMMITTEES

a) Thunder Bay Police Service – Joint Health and Safety Committee

Report No. 29/22 (Police) relative to the semi-annual report from the Joint Health and Safety Committee (January – June, 2022), for the Board’s information. **(Page 22)**

Mr. C. Adams, Management Co-Chair – TBPS Joint Health and Safety Committee, to provide an overview of the activities of the TBPS Joint Health and Safety Committee for the period January 1, 2022 to June 30, 2022.

b) Thunder Bay Police Services Board - Governance Committee

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, to provide a verbal update on the status of the Board’s Governance Committee.

7. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Request to Claim Found Property

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September 20, 2022

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On May 5, 2022, the Police Services Board received correspondence from a resident, advising that they had found \$395 near 189 S. Algoma Street, Thunder Bay on April 27, 2022.

They were advised by the Police Service that, if the money was not claimed within the next 90 days, the found property would be returned to them.

Report No. 28/22 (Police) relative to a request to claim found property, for the Board's information. **(Page 23)**

Acting Chief of Police D. Taddeo to provide an overview relative to the above noted.

RES 4

With respect to Report No. 28/22 (Police) presented at the September 20, 2022 Regular Session of the Police Services Board;

THAT the Thunder Bay Police Services Board approve the finder's request if the owner has not claimed the found property on or before July 27, 2022.

b) Quarterly Complaints

Report No. 30/22 (Police) relative to the summary of complaints for Q2 of 2022 (April, May and June, 2022), for the Board's information. **(Pages 24 - 26)**

Inspector G. Snyder and Staff Sergeant J. Dampier, Thunder Bay Police Service, to provide an overview relative to the above noted.

c) Thunder Bay Police Service – Second Quarter Variance Report

Report No. 27/22 (Police) relative to an update on the status of the Operational Budget of the Thunder Bay Police Service as of June 30, 2022, for the Board's information. **(Pages 27 - 28)**

Ms. D. Paris, Director – Financial Services & Facilities, Thunder Bay Police Service, to provide an overview relative to the above noted.

d) Thunder Bay Police Services Board Budget – Second Quarter Variance Report

Memorandum to Members of the Thunder Bay Police Services Board from John S. Hannam, Secretary to the Board, relative to the Board's Budget Variance for Q2 of 2022, for the Board's information. **(Distributed Separately)**

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, to provide an overview relative to the above noted.

e) Unclaimed Funds

Report No. 31/21 (Police) relative to seized/unclaimed funds in connection with numerous criminal investigations, for the Board's information. **(Pages 29 - 31)**

Acting Chief of Police D. Taddeo to provide an overview relative to the above noted.

8. GENERAL MATTERS

Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services Board, dated September 13, 2022, relative to the Monthly Summary of Invoices processed for payment since the June 28, 2022 Regular Session of the Board, for the Board's information. **(Page 32)**

Mr. J. Hannam, Secretary to the Board, to provide an overview relative to the above noted.

9. PETITIONS AND COMMUNICATIONS

a) Thank You Note - Sponsorship Request

At the May 24, 2022 meeting of the Thunder Bay Police Services Board, a request from Detective Constable Shane Baker for sponsorship at the Can-Am Police Fire Games was approved for \$200.

Correspondence from Shane Baker to Linda Douglas, dated August 3, 2022, relative to thanking the Board for their sponsorship, for the Board's information. **(Page 33)**

b) Tracking Board Reports

There are no updates for the following outstanding Board reports/standing agenda items.

i. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was last presented for the Board's information on June 28, 2022.

ii. OIPRD Annual Report Recommendations

Summary of the status/progress of the OIPRD Recommendations was last presented for the Board's information on June 28, 2022.

10. NEW BUSINESS

11. CONFIRMING BY-LAW

RES 5

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Administrator and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 20th day of September, 2022.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC25– 2022

12. ADJOURNMENT

**MEETING: THE TWENTY-SECOND SESSION OF THE FIFTY-THIRD THUNDER BAY
POLICE SERVICES BOARD**

DATE: JUNE 28, 2022

TIME: 9:36 A.M.

PLACE: DELTA HOTEL BY MARRIOTT
2240 SLEEPING GIANT PARKWAY, THUNDER BAY, ON

ADMINISTRATOR: MR. M. MERCER

PRESENT:

Councillor S. Ch'ng
Ms. G. Morriseau
Mayor B. Mauro
Mr. M. Mercer

OFFICIALS:

Mr. D. Taddeo, Acting Deputy Chief of Police
Ms. H. Walbourne, Legal Counsel – Thunder Bay
Police Service
Mr. C. Adams, Director – Communications &
Technology
Inspector G. Snyder, Thunder Bay Police Service
Mr. T. Gervais, Police Services Advisor – Ministry
of the Solicitor General
Mr. J. Hannam, Secretary – Thunder Bay Police
Services Board
Ms. L. Douglas, Assistant to the Secretary - Thunder
Bay Police Services Board

1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. AFFIRMATION OF OFFICE

Correspondence from the Office of the City Clerk, dated June 6, 2022, relative to the appointment of Councillor Shelby Ch'ng to the Thunder Bay Police Services Board, effective May 9, 2022, expiring on November 30, 2022, was provided for the Board's information.

The Affirmation of Office was read aloud by Councillor Shelby Ch'ng, signed, commissioned by the Administrator and filed.

Administrator Mercer took this opportunity to review the Code of Conduct and Confidentiality Statement, noting that board members are obligated to act with loyalty and faithfulness and uphold the letter and spirit of the Code of Conduct. He also suggested Member Ch'ng review the Municipal Code of Conduct and Conflict of Interest Rules.

3. CONFIRMATION OF AGENDA

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MOVED BY: Mr. M. Mercer

With respect to the Twenty-Second Session (Regular) of the Fifty-Third Thunder Bay Police Services Board held on June 28, 2022, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

APPROVED by Administrator

4. CONFIRMATION OF MINUTES

The Minutes of the Twentieth Session (Regular) of the Fifty-Third Thunder Bay Police Services Board held on May 24, 2022 to be confirmed.

MOVED BY: Mr. M. Mercer

THAT the Minutes of the Twentieth Session (Regular) of the Fifty-Third Thunder Bay Police Services Board held on May 24, 2022 be confirmed.

APPROVED by Administrator

5. DEPUTATIONS

A deputation scheduled for Crime Stoppers was postponed to the September 20, 2022 Regular Session.

6. CLOSED SESSION

At 9:43 a.m., the Administrator resolved to move the meeting into Closed Session relative to Section 35 (4)(b) of the *Police Services Act*. (The Board may exclude the public from all or part of a meeting or hearing if it is of the opinion that, intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s. 35.)

At 10:47 a.m., the meeting reverted back into Regular Session.

7. PRESENTATION

Our Call Video Series

Mr. C. Adams, Director – Communications & Technology, presented the 7th episode of the Police Service’s “Our Call” video series. The episode dealt with the Trespass to Property Act, where a person, who was affecting a local business from a financial standpoint, was removed

from the property. The episode also noted that the Police Service was there to support the subject person, as well as the general public, and to provide social services where needed.

8. UNFINISHED BUSINESS

a) Artificial Intelligence Policy

At the May 24, 2022 Regular Session of the Board, the Police Service provided an overview of the use of Artificial Intelligence (AI) in their investigations, and requested that the Board develop a policy on the use of AI software and a monitoring guideline.

Memorandum to Members of the Thunder Bay Police Services Board from John S. Hannam, Secretary to the Board, dated June 20, 2022, as well as a Memorandum to the Thunder Bay Police Services Board from Holly Walbourne, dated June 20, 2022, both relative to an Artificial Intelligence Policy, were provided for the Board's information.

Mr. J. Hannam provided an overview of the work that needs to be completed. It is clear that this is an emerging concern, as the AI industry is out there in the workplace well ahead of the policy makers. A broader policy statement will be developed.

b) OIPRD Recommendation #R29

At the May 24, 2022 Regular Session of the Board, Mayor Mauro asked the Chief to provide an overview of the major case investigations – particularly the cost, staffing and resources implications when pathology services are conducted in Toronto. Mayor Mauro noted that the cost implications for OCPC and OIPRD recommendations need to be considered at the time recommendations are being made, as there are significant costs involved in order to implement their recommendations. He asked that these considerations be included in the Administrator's Final Report (when his tenure with this Board is completed). Administrator Mercer asked Chief Hauth for a regional assessment of costs for major case investigations.

Memorandum to the Thunder Bay Police Services Board from Chief S. Hauth, dated June 15, 2022, relative to the above noted, was provided for the Board's information.

Acting Deputy Chief of Police D. Taddeo provided an overview of the memorandum and responded to questions. It was noted that two more homicides have occurred in the City since the Board's last meeting, and one has to go to the lab in Toronto, as there is no progress to date on a local forensic pathology lab. This problem is exclusive to Thunder Bay and costs lie with the municipal taxpayer.

Mayor B. Mauro led a discussion on the need for the City to formally advocate to the Province on this subject in order to support the Police Service and possibly expedite timelines. Administrator M. Mercer advised that he would undertake the Board's request to advocate to the Province on the urgent need for a forensic pathology lab in Thunder Bay.

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A brief discussion was held relative to synergies with the Ontario Provincial Police on advocacy for a local lab; however, it was noted that the recent homicides are more of a local issue (rather than a district issue).

c) OIPRD Report Recommendations

Summary of the status/progress of the OIPRD Recommendations since last presented on May 24, 2022, was provided for the Board's information.

Acting Deputy Chief of Police Taddeo provided an overview relative to the above noted, as well as brief updates on Recommendations #9 and #13.

9. ORGANIZATION AND PERSONNEL

a) Dakaj Inquest

Memorandum to the Thunder Bay Police Services Board from Inspector G. Snyder, dated June 15, 2022, relative to recommendations resulting from the Dakaj Inquest, was provided for the Board's information.

Inspector G. Snyder provided an overview of his memorandum and responded to questions.

A discussion was held relative to the IMPACT program, whereby Canadian Mental Health Association workers are paired with Thunder Bay Police Service officers to respond jointly to mental health-related calls.

Inspector Snyder and Acting Deputy Chief Taddeo noted the incredible success of the program, and advised that the Police Service will be advocating for more funding with the new provincial government.

Mayor B. Mauro inquired about the sources of funding in order to ensure this important program continues locally. Mr. J. Hannam will follow up on this item and will report back to the Board at their September, 2022 meeting.

b) Chief of Police - Recruitment Services Report

On Thursday, June 23, 2022, Chief of Police, Sylvie Hauth, announced her plans to retire at the expiry of her contract, effective June 14, 2023.

Administrative Report No. 02/22, relative to the purchase of recruitment services for a new Chief of Police, with Attachment A – Odgers-Berndtson Executive Search Services for Chief of Police, was provided for the Board's information.

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Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview and responded to questions.

Member Morriseau advised that she is not prepared to support a sole source purchase. Mr. Hannam provided an overview of the advantages of a single source purchase and the disadvantages of the RFP process. He noted that the Board has used the RFP process in the past, and that this firm, Odgers-Berndtson, was the successful proponent in almost every case. He noted that this firm has considerably more experience in this area; the Board gave direction in March, 2022 to proceed with a single source purchase.

Administrator Mercer discussed timelines and price. It was noted (relative to discussions about single source purchases) that the Board ultimately decides who is hired, not the consultants who handle the recruitment process.

MOVED BY: Mr. M. Mercer

With respect to engaging a recruitment firm in the search for a new Chief of Police for the Thunder Bay Police Service, we recommend that the Thunder Bay Police Services Board accept the proposal of Odgers-Berndtson, as attached to this Report;

AND THAT this purchase of services be a single source purchase in accordance with By-Law PC 25-2020 (Supply Management);

AND THAT the Board Administrator and Board Secretary be authorized to execute any necessary documentation in support of this purchase.

APPROVED by Administrator

10. GENERAL MATTERS

a) Strategic Plan Update

On June 27, 2022, Additional Information relative to the above noted was emailed to Members of the Board.

Acting Deputy Chief Taddeo presented the Strategic Plan Operational Progress Report for the period January – June 2022 and responded to questions. It was noted that the Progress Report would be posted on the Police Service's website following this meeting.

He noted that it is clear that the Police Service supports a much larger population that what is reported by Statistics Canada, With the high rates of homelessness and addiction, calls for service continue to increase annually year over year.

Discussion was held on the number of front line staff, and current staffing shortage issues.

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Discussion was also held relative to metrics and measuring/assessing progress. Mr. J. Hannam will work with the Police Service to better account for progress on the next Operational Progress Report.

b) Annual Renewal of Lease – Police Services Board Office

Invoice No. 2022-001 from Caledonia Properties to the Thunder Bay Police Services Board, dated June 10, 2022, relative to the lease of office space, was provided for the Board's information.

On September 26, 2019, a five (5) year lease between Rhea and Phil Crook, operating as Caledonia Properties, and the Thunder Bay Police Services Board, relative to office space for the Board, located at 317 E. Victoria Avenue – Units #8 and #10, Thunder Bay, Ontario, was accepted. On February 5, 2021, Unit #9 was added to the lease.

The Board is required to annually approve the lease payment. Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided a brief overview relative to the above noted.

MOVED BY: Mr. M. Mercer

With regard to the lease of office space for the Thunder Bay Police Services Board, we recommend that the Thunder Bay Police Services Board approves Caledonia Properties Invoice #2022-001 in the amount of \$26,306.40, relative to the lease of office space for Units #8, #9, and #10, located at 317 E. Victoria Avenue, Thunder Bay, Ontario, for the period August 1, 2022 to July 31, 2023;

AND THAT the rent be paid from the Board's budget.

APPROVED by Administrator

c) OCPC Chart – Summary of Recommendations

Summary of the status/progress of OCPC Recommendations since last presented on March 16, 2021 was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview of the recommendations in the Sinclair Report. He noted that progress can be found in the Progress and Comments column of the Chart.

Administrator Mercer noted that he is required to report back to the OCPC on these recommendations.

d) Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services Board, dated June 20, 2022, relative to the Monthly Summary of Invoices processed for payment since the May 24, 2022 Regular Session of the Board, was provided for the Board's information.

11. PETITIONS AND COMMUNICATIONS

a) Request for Support

Correspondence to former Chair Oliver from the Canadian Association of Police Governance (CAPG), dated June 20, 2022, relative to a request for support for the 33rd Annual Conference of the CAPG was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided a brief overview.

MOVED BY: Mr. M. Mercer

With respect to correspondence from the Canadian Association of Police Governance requesting support for their 33rd Annual Conference being held virtually and in-person from September 9th – 11th, 2022 in Saskatoon, Saskatchewan, we authorize sponsorship in the amount of \$500.

AND THAT the sponsorship be paid from the Board's Special Account.

APPROVED by Administrator

b) Tracking Board Reports

There are no updates for the following outstanding Board reports/standing agenda items.

i. Governance Committee Report

12. SUMMER SCHEDULE OF MEETINGS

If required, the Thunder Bay Police Services Board will meet on the following dates:

- Tuesday, July 19, 2022; and
- Tuesday, August 16, 2022.

If there is no urgent need to meet during the summer months, the next scheduled meeting of the Board is Tuesday, September 20, 2022.

13. NEW BUSINESS

a) Expert Panel

On June 27, 2022, Additional Information was emailed to Members of the Board. A Memorandum to Members of the Thunder Bay Police Services Board from John S. Hannam, Secretary to the Board, dated June 24, 2022, relative to renewing the membership on the Expert Panel, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted and responded to questions.

MOVED BY: Mr. M. Mercer

With respect to the membership of the Expert Panel, created and appointed by the Thunder Bay Police Services Board, we recommend that the Board approve the appointment of Janine Seymour and Candice Metallic to the Expert Panel, to work with the Panel for the remainder of its tenure; sharing the position vacated by Kimberly Murray.

APPROVED by Administrator

b) Request for Sponsorship

On June 27, 2022, Additional Information was emailed to Members of the Board.

Correspondence to PSB Administration from Detective Constable Ryan Doucette, dated June 24, 2022, relative to a request for sponsorship, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview and noted past sponsorships to Police Service participants in previous Can-Am Police Fire Games.

MOVED BY: Mr. M. Mercer

With respect to correspondence from Detective Constable Ryan Doucette requesting support for his participation in the 2022 Can-Am Games in Windsor, Ontario, we authorize sponsorship in the amount of \$1,000;

AND THAT the sponsorship be paid from the Board's Special Account.

APPROVED by Administrator

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14. CONFIRMING BY-LAW

MOVED BY: Mr. M. Mercer

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Administrator and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 28th day of June, 2022.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC20– 2022

APPROVED by Administrator

15. ADJOURNMENT

The meeting adjourned at 11:59 a.m.

**MEETING: THE TWENTY-FIFTH SESSION OF THE FIFTY-THIRD THUNDER BAY
POLICE SERVICES BOARD**

DATE: AUGUST 9, 2022
TIME: 9:09 A.M.
PLACE: VIRTUAL VIA ZOOM
ADMINISTRATOR: MR. M. MERCER

PRESENT:
Councillor S. Ch'ng
Mayor B. Mauro
Mr. M. Mercer

ABSENT:
Ms. G. Morriseau

GUESTS:
Mr. P. Stanley - Odgers-Berndtson
Ms. T. Todorovic - Odgers-Berndtson

OFFICIALS:
Mr. D. Taddeo, Acting Chief of Police
Mr. T. Gervais, Police Services Advisor – Ministry
of the Solicitor General
Mr. J. Hannam, Secretary – Thunder Bay Police
Services Board
Ms. L. Douglas, Assistant to the Secretary - Thunder
Bay Police Services Board

1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. CONFIRMATION OF AGENDA

MOVED BY: Mr. M. Mercer

With respect to the Twenty-Fifth Session (Special Regular) of the Fifty-Third Thunder Bay Police Services Board held on August 9, 2022, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

APPROVED by Administrator

3. REPORTS OF THE THUNDER BAY POLICE SERVICE

Service Overview

Acting Chief of Police D. Taddeo provided a comprehensive overview of the most current issues and challenges facing the Police Service.

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While facing continuing investigations and investigations from multiple oversight bodies, the Service is dealing with a significant amount of violent crime, including 10 homicides year-to-date.

Current challenges include:

- The opioid crisis and mental health issues are the largest drivers for calls for service.
- Northern Public Health Units continue to experience the highest rates of opioid-related mortality in the province.
- Mortality rates in the region are over 4 times the provincial rate.
- Each overdose death must be investigated as a potential homicide, resulting in an incredible strain on front line officers and detectives.
- The true population of Thunder Bay could be as high as 150,000 – which could explain the disproportionate number of crime and social issues based on a 100,000 per capita measurement.
- Human Resource issues include the mental health of the Service's sworn and civilian complement, and challenges with recruitment of new officers.

Acting Chief Taddeo reported on the successes of the Primary Response and specialty units in thwarting guns and gangs activity in the community. The clearance rate of the Police Service is significantly higher than both the provincial and national averages of other police services.

An overview of the StatsCan annual report on crime in Canada and in Thunder Bay was provided.

A positive overview of the partnerships and programs through the Service's Community Outreach Branch was provided.

In closing, Acting Chief Taddeo stressed the importance of successful, sustainable and thriving partnerships going into the future, both internally and externally.

Discussion followed on advocating for more support from the Province for mental health and addictions.

4. GENERAL MATTERS

Committee Review

Memorandum to Members of the Thunder Bay Police Services Board from John S. Hannam, Secretary to the Board, dated July 31, 2022, was provided for the Board's information.

Mr. J. Hannam provided an overview of his Memorandum and responded to questions.

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He noted that the focus is on the Governance Committee, with a recommendation to seek public involvement on the Committee. Mr. Hannam recommended that 3 members of the community be added to the Governance Committee in order to complete the work required and for overall governance of the Board. Mr. Hannam noted that the citizen members would not have a vote at the Board level; however, they would play a role in policy development and the recruitment of a new Chief of Police.

Discussion followed relative to if this issue should be left for the next Board, as this term of City Council is about to be concluded, and there will be a number of new appointments from the new Council.

Discussion was held relative to the lack of resources for this Board.

MOVED BY: Mr. M. Mercer

With respect to the mandate and membership of the Thunder Bay Police Services Board's Governance Committee, we recommend that the Board approve the amendment of the Committee's mandate to include:

- meeting procedural by-laws, meeting processes and practices
- recruitment of Board members
- development and education of Board members,
- recruitment of the Police Services Board the Chief of Police and the Deputy Chief,
- recruitment of administrative officers of the Board

AND THAT the membership of the Governance Committee be amended to include 3 members of the Board, and 3 community representatives;

AND THAT Board Administrator M. Mercer participate as a committee member as provided for in his appointment as the Administrator.

APPROVED by Administrator

5. NEW BUSINESS

There was no New Business presented.

6. CONFIRMING BY-LAW

MOVED BY: Mr. M. Mercer

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Administrator and Secretary to the Thunder Bay Police Services Board,

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sealed and numbered:

1. A By-law to confirm the proceedings of a Special Regular Session of The Thunder Bay Police Services Board, this 9th day of August, 2022.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC23– 2022

APPROVED by Administrator

7. ADJOURNMENT

The meeting adjourned at 9:48 a.m.

Thunder Bay Police Services Board

Memorandum

TO: Members of Thunder Bay Police Services Board

FROM: Councillor Shelby Ch'ng

DATE: September 12, 2022

SUBJECT: **Strategic Plan**

Strategic Plans play a critical role in the direction for any organization. I do appreciate the work that has been done to bring the Strategic Plan to where it is today. To be effective, we need to have a Strategic Plan that has measurable and actionable goals.

To achieve that, I would ask for the Board's support of the motion below to have a report presented to the Board, presenting a cross section of key statistics and data for members of the Board. While this list might not be exhaustive, it will assist the next Board in decision making as it relates to the Strategic Plan and Police Services in general.

We recommend that Administration, through the Office of the Chief of Police, provide a report that includes the following information:

1. A breakdown of priority calls - percentage of what types of calls come in for police.
2. How many days average between when a position is posted to when the successful candidate starts.
3. What is the cost to new police candidates for their training? Cost either paid by them or by the operating budget.
4. The 'Quantitative and qualitative performance objectives', as found in the Community Safety and Policing Act 39. 3. i-x.:
 - i. the provision of community-based crime prevention initiatives, community patrol and criminal investigation services,
 - ii. community satisfaction with the policing provided,
 - iii. emergency calls for service,
 - iv. violent crime and clearance rates for violent crime,
 - v. property crime and clearance rates for property crime,
 - vi. youth crime and clearance rates for youth crime,
 - vii. police assistance to victims of crime and re-victimization rates,
 - viii. interactions with persons described in paragraphs 4 and 5 of this subsection,
 - ix. road safety, and
 - x. any other prescribed matters.



Thunder Bay Police Service

Date of Report: September 6, 2022
Date of Meeting: September 20, 2022
Report No: 29/22

Thunder Bay Police Services Board
317 Victoria Avenue East, Suite 8
Thunder Bay, ON P7C 1A4

SUBJECT

TBPS Joint Health & Safety Committee Semi-Annual Report

REPORT SUMMARY

This is a brief review of the activities of the TBPS Joint Health and Safety Committee from January 1, 2022 to June 30, 2022.

BACKGROUND

Committee Highlights:

- 56 Report of Injuries were submitted in this period.
- 18 of these incidents involved COVID exposures.
- 22 injuries resulted in lost time.
- 16 specific Operational Illness reports were submitted to the Ministry of Labour regarding COVID positive, work-related exposures.

COMMENTS

For information of the Board.

The next Joint Health and Safety Committee report to the Board is expected in January 2023.

RECOMMENDATIONS

There are no recommendations associated with this report.

Respectfully submitted,

Daniel M. (Dan) Taddeo
A/Chief of Police

Prepared by: C. Adams, Management Co-Chair - TBPS Joint Health and Safety Committee



Thunder Bay Police Service

OFFICE OF THE CHIEF OF POLICE

1200 Balmoral Street, Thunder Bay, ON P7B 5Z5

Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: September 6, 2022
Date of Meeting: September 20, 2022
Report No: 28/22

Thunder Bay Police Services Board
317 Victoria Avenue East, Suite 8
Thunder Bay, ON P7C 1A4

SUBJECT

Request to Claim Found Property

REPORT SUMMARY

On April 27, 2022, a resident found \$395.00 outside of 189 Algoma Street. On April 28, 2022 the resident turned the money over to the Thunder Bay Police Service and was provided with an occurrence number.

BACKGROUND

Thunder Bay Police Service policy regarding found money stipulates that the finder must make a written request to the Police Services Board within 30 days of turning over the money and that if an owner cannot be identified within 90 days and approved by the Police Services Board, the funds may be released to the finder that made the written request.

COMMENTS

The 90-day period will end on July 27, 2022. As such, the finder is entitled to the money that was found and turned in to our Police Service after July 27, 2022.

RECOMMENDATIONS

That the Police Services Board approve the finder's request if the owner has not claimed the found property on or before July 27, 2022.

Respectfully submitted,

Daniel M. (Dan) Taddeo
A/Chief of Police



Thunder Bay Police Service

OFFICE OF THE CHIEF OF POLICE
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5
Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: September 6, 2022
Date of Meeting: September 20, 2022
Report No: 30/22

Thunder Bay Police Services Board
317 Victoria Avenue East, Suite 8
Thunder Bay, ON P7C 1A4

SUBJECT

The Independent Police Review Act, 2007, established the Office of the Independent Police Review Director (OIPRD) and delegates' responsibility for the oversight and governance of public complaints concerning Ontario's Police Services to the OIPRD.

The Police Services Act establishes a partnership between the Thunder Bay Police Service, the Police Services Board, members of the public, and the OIPRD to investigate and resolve public complaints.

The Professional Standards Branch of the Thunder Bay Police Service investigates public complaints assigned by the OIPRD, under Part V of the Police Services Act, with respect to:

- Officer conduct complaints
- Complaints about the service and policies of the Thunder Bay Police Service

At the conclusion of the investigation, the office of the Chief of Police will adjudicate the complaint. A substantiated officer conduct complaint may be dealt with by informal resolution or a Police Services Act Hearing. A substantiated service or policy complaint requires the Chief of Police report to the complainant, the Police Services Board and the OIPRD, on the resolution of the complaint. An unsubstantiated Officer conduct or policy/service complaint requires that no further action be commenced.

All steps in the public complaint process are subject to review by the OIPRD.

REPORT SUMMARY

Summary of Second Quarter Complaints 2022

Local Inquiries.....	0
Customer Service Resolution Requests Received.....	0
Not Accepted	11
Accepted—Transitioned from CSR/ER	0
Accepted—OIPRD investigate.....	0
Accepted—TBPS investigate	4
Accepted—OPP investigate	0
Total.....	15

Complaint Type

Service Complaints.....	2
Conduct Complaints	13

2016-2017 Complaints Disposed of in the Second Quarter 2021

Withdrawal	0
Unsubstantiated	0
Substantiated	
Informal Discipline.....	0
PSA Hearing.....	0
Total.....	0

Outstanding 2016-2017 Complaints..... 1

(OIPRD has the outstanding 2016-2017 complaints)

2022 Complaints Disposed of in the Second Quarter 2022

Withdrawal	0
Unsubstantiated	2
CSR.....	0
Informal Resolution.....	0
Substantiated	
Informal Discipline.....	0
PSA Hearing.....	0
Total.....	2

2021 Complaints Disposed of in the Second Quarter 2022

Withdrawal	0
Unsubstantiated	0
CSR.....	0
Informal Resolution.....	0
Substantiated	
Informal Discipline.....	0
PSA Hearing.....	0
Total	0
Outstanding 2021 Complaints	2

COMMENTS

N/A

RECOMMENDATIONS

For Information Only

Respectfully submitted,



Daniel M. (Dan) Taddeo
A/Chief of Police

Prepared by: Inspector Gordon Snyder – Corporate Services



Thunder Bay Police Service

OFFICE OF THE CHIEF OF POLICE
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5
Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: September 6, 2022
Date of Meeting: September 20, 2022
Report No: 27/22

Thunder Bay Police Services Board
317 Victoria Avenue East, Suite 8
Thunder Bay, ON, P7C 1A4

SUBJECT

2022 Operational Budget: Second Quarter Variance Report

REPORT SUMMARY

To update the Thunder Bay Police Services Board on the status of the Operational Budget of the Thunder Bay Police Service as of June 30, 2022.

BACKGROUND

On a quarterly basis, Administration reviews the year-to-date revenues and expenditures and completes a forecast of the Thunder Bay Police Service's operating financial position to year-end (December 31, 2022). The forecast is compared to the 2022 approved operating budget and presented to the Thunder Bay Police Services Board.

The 2022 Net Operating Budget for the Thunder Bay Police Service was approved at \$48.7 million.

As of June 30, 2022, Administration is projecting an overall unfavourable variance of \$1.9 million. The key components of the unfavourable variance are discussed below.

COMMENTS

At the end of the second quarter, Administration is projecting a \$1.5 million unfavourable variance in overtime and a \$100,000 unfavourable variance in WSIB expenditures. The overtime variance is primarily due to costs associated with the new collective agreement regarding increased minimum manpower levels in uniform patrol and costs associated with the requirement to pay out all time in lieu balances at year-end, as well as overtime relating to sudden death investigations and major crime including homicides.

Materials are estimated to be \$407,000 unfavourable primarily resulting from unbudgeted costs associated with providing network connectivity and building/network security at the new leased facility that has been secured to accommodate the operational and training requirements of the Service \$171,000. Administration is also estimating unfavourable variances in vehicle maintenance \$130,000 and fuel costs \$147,000 which are offset by a favourable variance in computer leases \$49,000.

Purchased services and professional fees are estimated to be \$300,000 unfavourable primarily resulting from unbudgeted costs associated with the Police Service Act hearing relating to the death of S. DeBungee \$184,000 and expenses to deliver the unbudgeted Mobile Crisis Response Team Enhancement grant \$90,000 in partnership with the Canadian Mental Health Association.

Provincial Grant revenues are projected to be \$277,000 favourable as a result of higher than budgeted Court Security and Prisoner Transportation grant in the amount of \$51,000, the receipt of additional funding to enhance the Mobile Crisis Response Team \$90,000 and increased funding from the Community Safety and Policing grants both Local and Provincial initiatives \$118,000.

The City has provided direction to complete the second quarter variance with the assumption that the removal of COVID restrictions will continue. As a result, Administration is projecting a favourable variance in the COVID-19 budget of \$91,000 primarily due to less health and safety related expenses.

RECOMMENDATIONS

For information purposes.

Respectfully submitted,



Daniel M. (Dan) Taddeo
A/Chief of Police



Thunder Bay Police Service

OFFICE OF THE CHIEF OF POLICE
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5
Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: September 7, 2022
Date of Meeting: September 20, 2022
Report No: 31/22

Thunder Bay Police Services Board
317 Victoria Avenue East, Suite 8
Thunder Bay, ON P7C 1A4

SUBJECT

Unclaimed Funds

REPORT SUMMARY

Over the years members of the Thunder Bay Police Service have seized currency in connection with numerous criminal investigations. There are no Orders for Disposition of Property relative to the Incidents listed in this report. The currency is also not the subject of any conviction and the owners have been deemed to have relinquished any interest in their funds. As a result, the currency will be disposed of pursuant to the *Police Services Act, R.S.O. 1990*.

BACKGROUND

The following is a summary of the incidents, amounts and the authority to dispose.

Canadian Currency

Incident #	Amount	Justification for Disposal
P12033740	\$22.79	No attempts made by owner to claim.
P15033775	\$2,640.00	Found; Owner unknown; No attempts to claim.
P19038906	\$330.85	Found; Owner unknown; No attempts to claim.
P19075583	\$10.04	No attempts made by owner to claim.
P20046477	\$8.45	Found; Owner unknown; No attempts to claim.
P20063358	\$35.75	Email sent; Owner failed to claim.
P21021727	\$10.00	Letter sent; Owner failed to claim.
P21029984	\$5.00	Letter sent; Owner failed to claim.

P21036012	\$650.00	Found; Owner unknown; No attempts to claim.
P21036425	\$0.60	Email sent; Owner failed to claim.
P21037935	\$305.00	Phone message left; Owner failed to claim.
P21043402	\$70.00	Found; Owner unknown; No attempts to claim.
P21046757	\$8.10	Phone message left; Owner failed to claim.
P21049480	\$15,895.00	Found; Owner unknown; No attempts to claim.
P21060142	\$0.80	Phone message left; Owner failed to claim.
P21067959	\$66.60	Letter sent; No response.
P18025346	\$3.50	Found; Owner unknown; No attempts to claim.
P10057526	\$5.00	Fail to Claim; Business Closed Down.
P10057526	\$10.00	Fail to Claim; Business Closed Down.
P21069091	\$40.00	Found; Owner unknown; No attempts to claim.
P22030480	\$3.70	Found; Owner unknown; No attempts to claim.
P22026992	\$20.00	Found; Owner unknown; No attempts to claim.
P21032428	\$15.00	Letter sent; Owner failed to claim.
P21023012	\$25.00	Letter sent; Owner failed to claim.
P21051396	\$65.00	Found; Owner unknown; No attempts to claim.
P21073703	\$466.60	Found; Owner unknown; No attempts to claim.
Bottle Return	\$24.60	Seized; Court case complete.
P12025298	Jamaican Currency (1x\$1000, 5x\$100, 1x\$50)	Letter sent; Owner failed to claim.
P21069091	US Currency (1x\$10, 1x\$1)	Found; Owner unknown; No attempts to claim.

P21069091	US Currency (1x\$20)	Letter sent; Owner failed to claim.
	\$20,737.38	Canadian Currency
	\$30.00	US Currency
TOTAL:	\$1,550.00	Jamaican Currency

COMMENTS

The individuals from whom the currency was seized during the above noted criminal investigations have not approached the police service to have their money returned. They have failed to respond to phone calls and letters within a legislated time frame. As such, it is deemed that there is no rightful owner of the seized currency and it is considered "Abandoned".

RECOMMENDATIONS

As the money was seized in accordance with Section 132(2) of the *Police Services Act, Section 133(3)* of the Act applies.

This section states:

"If three months have elapsed after the day the money came into the possession of the police force and the owner has not claimed it, the Board may use it for any purpose that it considers in the public interest."

It is therefore recommended that the Thunder Bay Police Services Board use the above noted funds (\$20,737.38 Canadian Currency, \$30.00 US Currency, and \$1,550.00 Jamaican Currency) as they deem to be in the public interest.

Respectfully submitted,



Daniel M. (Dan) Taddeo
A/Chief of Police

Thunder Bay Police Services Board

Memorandum

TO: Members of Thunder Bay Police Services Board

FROM: John S. Hannam, Secretary to the Board

DATE: September 13, 2022

SUBJECT: Monthly Summary of Invoices

Since the June 28, 2022 Regular Session of the Board, the following invoices have been processed for payment:

- Invoice #2022-0090 from KPW Communications Incorporated, dated June 1, 2022, for \$25,382.63, relative to the Expert Panel Project support/costs (reimbursement).
- Invoice #2022-0106 from KPW Communications Incorporated, dated June 29, 2022, for \$13,616.50, relative to the Expert Panel Project support/costs (reimbursement).
- Invoice #2022-0116 from KPW Communications Incorporated, dated July 20, 2022, for \$12,424.80, relative to the Expert Panel Project support/costs (reimbursement).
- Invoice #2022-0118 from KPW Communications Incorporated, dated July 27, 2022, for \$9,279.93, relative to the Expert Panel Project support/costs (reimbursement).
- Invoice #2022-0124 from KPW Communications Incorporated, dated August 12, 2022, for \$10,699.97, relative to the Expert Panel Project support/costs (reimbursement).
- Invoice #2022-0133 from KPW Communications Incorporated, dated August 25, 2022, for \$24,495.28, relative to the Expert Panel Project support/costs (reimbursement).
- Invoice #2022-0141 from KPW Communications Incorporated, dated September 6, 2022, for \$4,265.75, relative to writing services for the Expert Panel's Interim Report.
- Invoice #2022136 from Firedog Communications, dated June 29, 2022, for \$372.90, relative to Strategic Planning community engagements.
- Invoice #07282201 from Maverick Events Inc., dated July 28, 2022, for \$6,367.07, relative to technical support for the Expert Panel Consultation Sessions.
- Delta Hotel – room and banquet charges, dated July 19, 2022, for \$415.03.
- Invoice #23 from Mr. J. Hannam, dated July 4, 2022 for \$5,897.19 relative to professional services rendered.
- Invoice #24 from Mr. J. Hannam, dated August 2, 2022 for \$5,861.87, relative to professional services rendered.
- Invoice #25 from Mr. J. Hannam, dated September 2, 2022 for \$8,121.88, relative to professional services rendered.
- Invoice #23 from Ms. L. Douglas, dated June 30, 2022, for \$4,551.82, relative to professional services rendered.
- Invoice #24 from Ms. L. Douglas, dated July 31, 2022, for \$2,581.15, relative to professional services rendered.
- Invoice #25 from Ms. L. Douglas, dated August 31, 2022, for \$2,831.33, relative to professional services rendered.

/jsh

DATE: August 3, 2022
FROM: Shane Baker
TO: Linda Douglas

Good morning Linda,

Just a message of thanks to the Thunder Bay Police Service Board.

I was successful in winning the gold medal in the indoor archery and gold medal in the 3D archery events.

Next year will be the World Police and Fire Games in Winnipeg. Training starts in the winter.

Thank you for the continued support.

Shane Baker

