

**AGENDA MATERIAL
FOR
THE THUNDER BAY
POLICE SERVICES BOARD
REGULAR SESSION**

Date: TUESDAY, SEPTEMBER 19, 2023

**Location: VALHALLA HOTEL – The Viking Room
1 Valhalla Inn Road, Thunder Bay, ON**

Time: 9:00 A.M.



**THE SEVENTEENTH MEETING OF THE
FIFTY-FOURTH THUNDER BAY POLICE SERVICES BOARD**

TUESDAY, SEPTEMBER 19, 2023

**VALHALLA HOTEL & CONFERENCE CENTRE – VIKING ROOM
1 Valhalla Inn Road, Thunder Bay, ON**

9:00 A.M.

REGULAR SESSION

1. DISCLOSURES OF INTEREST

2. CONFIRMATION OF AGENDA

RES 1

With respect to the Seventeenth Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on September 19, 2023, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

3. CONFIRMATION OF MINUTES

The Minutes of the Twelfth Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on June 20, 2023, as well as the Minutes of the Fifteenth Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on July 18, 2023, to be confirmed.
(Pages 8 - 21)

RES 2

THAT the Minutes of the Twelfth (Regular) and Fifteenth Sessions (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on June 20, 2023 and July 18, 2023, respectively, be confirmed.

4. AFFIRMATION OF OFFICE

Correspondence from the Ministry of the Solicitor General, dated September 8, 2023, relative to the Order in Council 1338/2023, appointing Mr. Wayne Bahlieda as a member of the Thunder Bay Police Services Board for a one (1) year term, effective September 7, 2023, for the Board's information. **(Page 22- 23)**

The Affirmation of Office to be read aloud by Mr. Bahlieda, signed and filed.

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Correspondence from the Office of the City Clerk, dated September 13, 2023, relative to a Municipal Appointment, appointing Councillor Kasey Etreni as a member of the Thunder Bay Police Services Board for the remainder of a four (4) year term, effective September 11, 2023, and expiring November 14, 2026, for the Board's information. **(Page 24)**

The Affirmation of Office to be read aloud by Ms. Etreni, signed and filed.

5. REPORTS OF COMMITTEES

a) Governance Committee

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, to provide an update relative to the activities of the Governance Committee.

b) Labour Relations Committee

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, to provide an update relative to the activities of the Labour Relations Committee.

6. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Inquest – Seven First Nation Youths - Annual Report

Implementation Status Report of the Thunder Bay Police Service, relative to the Inquest into the Deaths of Seven First Nation Youths, for the Board's information. **(Distributed Separately)**

Chief D. Fleury to provide an overview relative to the above noted.

b) Second Quarter Variance Report – Thunder Bay Police Service

Report No. 23/23 (Police) relative to an update on the status of the Operational Budget of the Thunder Bay Police Service for the period ending June 30, 2023, for the Board's information. **(Pages 25 - 26)**

Chief D. Fleury and Ms. D. Paris, Director – Financial Services & Facilities, Thunder Bay Police Service, to provide an overview relative to the above noted.

c) Quarterly Complaints

Report No. 24/23 (Police) relative to the summary of complaints for Q2 of 2023 (April, May, and June, 2023), for the Board's information. **(Pages 27 - 29)**

Staff Sergeant J. Dampier, Thunder Bay Police Service, to provide an overview relative to the above noted.

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d) Electronic Storage Detection K9

Memorandum to the Thunder Bay Police Services Board from Chief D. Fleury, dated September 13, 2023, relative to Electronic Storage Detection K9, for information purposes only. **(Pages 30 - 31)**

Chief D. Fleury and Inspector Jeremy Pearson to provide an overview relative to the above noted.

7. GENERAL MATTERS

a) 2023 Board Budget Status Report

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, relative to the status of the 2023 Board Budget, for the Board's information. **(Distributed Separately)**

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, to provide an overview relative to the above noted.

b) Medicolegal Autopsies from the Thunder Bay Region

Correspondence to Malcolm Mercer, Administrator - Thunder Bay Police Services Board from the Ministry of the Solicitor General, dated August 21, 2023, relative to an update about the provision of medicolegal autopsies for the Thunder Bay Region, for the Board's information. **(Pages 32 - 33)**

Mr. M. Mercer, Administrator for the Thunder Bay Police Services Board, to provide an overview relative to the above noted.

c) Community Safety & Well Being Committee

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated September 14, 2023, relative to the appointment of a Board representative on the City of Thunder Bay's Community Safety and Well Being Committee, for the Board's information. **(Page 34)**

Mr. J. Hannam to provide an overview relative to the above noted.

8. PETITIONS AND COMMUNICATIONS

a) Bail Compliance and Warrant Apprehension Grant

Correspondence to the Thunder Bay Police Services Board from Staff Sergeant Jason Anderson, Community Outreach – Thunder Bay Police Service, dated August 17, 2023, relative to an

application for a Bail Compliance and Warrant Apprehension grant to the Ministry of the Solicitor General, for the Board's information. **(Page 35)**

Staff Sergeant Jason Anderson to provide an overview relative to the above noted.

The following motion will be presented for the Board's consideration:

RES 3

With respect to the Thunder Bay Police Service's application for a Bail Compliance and Warrant Apprehension grant, as presented at the September 19, 2023 Regular Session of the Board, we authorize the Board Chair and Secretary to duly execute the grant agreements, and any other documentation required in support of the grant.

b) Request for Donation

Correspondence to the Thunder Bay Police Services Board from Colin Woods – President of the Thunder Bay Police Association, dated August 14, 2023, relative to a request for a donation towards the Association's annual golf tournament, for the Board's information. **(Page 36)**

The following motion will be presented for the Board's consideration:

RES 4

With respect to the request for support for the Thunder Bay Police Association's annual golf tournament, as presented at the September 19, 2023 Regular Session of the Thunder Bay Police Services Board, we authorize funding in the amount of \$1,000;

AND THAT the funding be paid from the Board's Special Account.

c) All Chiefs Memos

Correspondence to All Chiefs of Police from the Ministry of the Solicitor General as follows. **(Pages 37 - 53)**

- Index No. 23-0056 – Proceeds of Crime Front-Line Policing/Grant Program – Call for Applications, dated July 24, 2023;
- Index No. 23-0061 – Posting of Proposed Regulations under the *Community Safety and Policing Act, 2019*, dated August 4, 2023;
- Index No. 23-0062 – Next Generation 9-1-1 Transition Funding Support – Year Two Call for Applications;
- Index No. 23-0063 – Ontario's Guns and Gangs Investigative Funds;
- Index No. 23-0064 – 2024 Basic Constable Training Program Dates, dated August 22, 2023.
- Index No. 23-0065 – Police Canine Units Survey

- Index No. 23-0066 – Intensive Serious Violent Crime Bail Teams (Due to size, attachment distributed separately with Agenda)

Mr. J. Hannam, Secretary to the Board, and Chief D. Fleury to provide overviews relative to the above noted.

d) Update on the 2023 World Police Fire Games

Chief D. Fleury to provide a summary of results of the Police Service's members who participated in the 2023 World Police Fire Games in Winnipeg, Manitoba in July, 2023.

e) Thank You Letter

Correspondence from the Thunder Bay Police Association's Men's Softball Team, dated August 5, 2023, relative to thanking the Thunder Bay Police Services Board for its support and financial contribution towards expenses incurred at the 2023 World Police Fire Games in Winnipeg, Manitoba. (Page 54 - 55)

f) Tracking Board Reports

There are *no updates* for the following outstanding Board reports/standing agenda items.

i. Emmanuel Oruitemeka Inquest

Board Responses to Jury Recommendations for the Ministry of the Solicitor General, due January 19, 2024.

ii. Governance Committee – Policy Development

Policy responding to recommendations # 2 through 4 of the Epstein Report – Missing and Missed.

iii. Governance Committee – Policy Development

At the May 24, 2022 Regular Session of the Board, the use of Artificial Intelligence by the Thunder Bay Police Service was presented to the Board. At the February 21, 2023 Regular Session of the Board, the BriefCam Project Report was presented.

The Police Services Board was asked to develop a policy to ensure proper oversight regarding artificial intelligence and the use of video analytics.

iv. OIPRD Report Recommendations

Summary of the status/progress of the OIPRD Recommendations was last presented for the

Board's information on May 23, 2023.

v. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was last presented for the Board's information on June 28, 2022.

9. NEW BUSINESS

10. CONFIRMING BY-LAW

RES 5

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 19th day of September, 2023.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC19– 2023

11. ADJOURNMENT

**MEETING: THE TWELFTH SESSION OF THE FIFTY-FOURTH THUNDER BAY
POLICE SERVICES BOARD**

DATE: JUNE 20, 2023

TIME: 9:05 A.M.

PLACE: VALHALLA HOTEL & CONFERENCE CENTRE
1 VALHALLA INN ROAD, THUNDER BAY

ADMINISTRATOR: MR. M. MERCER

PRESENT:

Ms. D. Baxter
Mayor K. Boshcoff
Councillor S. Ch'ng
Ms. K. Machado
Mr. M. Mercer

GUESTS:

Mr. J. Stephenson, Form Studio Architects

ATTENDING BY ZOOM:

Mr. J. Pepper, Principal - RPL Architects

OFFICIALS:

Mr. D. Fleury, Chief of Police
Mr. R. Hughes, Deputy Chief of Police
Ms. D. Paris, Director – Financial Services &
Facilities, Thunder Bay Police Service
Mr. J. Hannam, Secretary – Thunder Bay Police
Services Board
Ms. L. Douglas, Assistant to the Secretary - Thunder
Bay Police Services Board

ATTENDING BY ZOOM:

Mr. T. Gervais, Ministry of the Solicitor General

1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. CONFIRMATION OF AGENDA

Chief D. Fleury withdrew his request for the donation of unclaimed bicycles.

Under New Business, the following items were added:

- Request for financial assistance for a softball team going to the 2023 World Police Fire Games in Winnipeg; and
- Thank You letter from OAPSB regarding the \$500 sponsorship for the 2023 Spring Conference & AGM held May 30th to June 1st, 2023.

MOVED BY: Mr. M. Mercer

With respect to the Twelfth Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on June 20, 2023, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED by the Administrator

3. CONFIRMATION OF MINUTES

The Minutes of the Tenth Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on May 23, 2023, distributed separately with the agenda, to be confirmed.

MOVED BY: Mr. M. Mercer

THAT the Minutes of the Tenth Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on May 23, 2023, be confirmed.

CARRIED by the Administrator

4. PRESENTATION

Update - Facility Needs Assessment – Police Headquarters

Mr. J. Stephenson, Principal – Form Studio Architects, and Mr. J. Pepper, Principal - RPL Architects presented a high level overview of the Police Headquarters Facility Needs Assessment Final Report, that had been previously presented to the Board in early 2020.

The Report included an assessment of needs for staff and floor space over a 25-year period, as well as cost estimates involved with the project. Slide 11 of the PowerPoint presentation noted that the cost estimates in the presentation are from 2020.

In response to questions from Board members, it was noted that extensive consultation, interviews and discussions with operational units, the Deputy Chief and the Chief of Police were conducted. Mr. Pepper confirmed that about 1/3 of the staff were interviewed about their working spaces.

Mr. J. Hannam advised that the previous Board confirmed the support of the recommended option - building a new site, and had submitted a budget for the entire build. That submission was later withdrawn, and a \$2.4M budget was submitted for the 2022 City budget. He noted that the \$2.4M submission has not been expended to date.

At 10:03 a.m., it was the consensus of the Board to resolve into Closed Session relative to Section 35 4(b) of the *Police Services Act*, RSO 1990 (relative to intimate financial or personal matters or other matters may be disclosed).

At 10:27 a.m., the Board reverted back into Open Session.

MOVED BY: Mr. M. Mercer

With respect to the proposed building project for a new Police Headquarters, and an overview of the building needs assessment and building options having been received, we

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recommend that the Thunder Bay Police Services Board reaffirm the prior decision of the Board, of April 20, 2021, that a new centralized police headquarters be constructed;

AND THAT this decision be conveyed to the City of Thunder Bay.

CARRIED by the Administrator

5. DEPUTATION

Thunder Bay Police Youth Corps

At the January 18, 2022 Regular Session of the Board, the Board approved an increase from \$2,500 to \$3,500 of annual funding for the Thunder Bay Police Youth Corps, on the condition that an expenditure report be provided annually on their disbursement of funds.

A report for the Thunder Bay Police Services Board from Margaret Rusnak, Secretary/Treasurer of the Thunder Bay Police Youth Corps, dated May 28, 2023, was provided for the Board's information.

Inspector Ryan Gibson – Chair, Thunder Bay Police Youth Corps Board of Directors, provided an overview of the above noted report, and thanked the Board for their generous support of this program.

A cheque in the amount of \$3,500 will be presented to Inspector Gibson after the meeting.

6. APPOINTMENT OF CHAIR AND VICE-CHAIR

Mr. J. Hannam, Secretary to the Board, called for the appointments of a Chair and Vice-Chair, effective July 1, 2023, for the remainder of 2023, or until a replacement has been appointed.

It was noted that the appointment of Administrator Malcolm Mercer has been adjusted, and his sole vote on Board matters will end on June 30, 2023. An overview of the appointment process was provided.

MOVED BY: Mr. M. Mercer

THAT Karen Machado be appointed Chair of the Thunder Bay Police Services Board, effective July 1, 2023, for the remainder of 2023, or until a replacement is appointed;

AND THAT Denise Baxter be appointed Vice-Chair of the Thunder Bay Police Services Board, effective July 1, 2023, for the remainder of 2023, or until a replacement is appointed.

CARRIED by the Administrator

7. REPORTS OF COMMITTEES

a) Governance Committee - Update

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated June 8, 2023, relative to the activities of the Governance Committee, was provided for the Board's information.

Mr. J. Hannam reported that work by the Governance Committee is well underway, as well as the work of the subcommittees. The Committee is hoping to make their Implementation Plan public at the September, 2023 Board meeting.

b) Governance Committee – Training Proposal

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated June 12, 2023, relative to a proposal for the renewal and delivery of the governance training program, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to governance training. Renewal of training will be delivered to the Board in 3 full day sessions, tentatively later this year, in September or October.

Mr. Hannam provided an overview of Mr. Fred Kaustinen's background and qualifications. Mr. Kaustinen is the Principal of *Governedge Inc.*

MOVED BY: Mr. M. Mercer

With respect to the proposal for training with the Thunder Bay Police Services Board from *Governedge Inc.*, we recommend that the Board approve the proposal;

AND THAT the Secretary to the Board schedule the training accordingly.

CARRIED by the Administrator

8. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Unclaimed Funds

Report No. 20/23 (Police) relative to seized currency in connection with various criminal investigations, with no individual claim of ownership, was provided for the Board's information.

Chief of Police D. Fleury provided an overview relative to the above noted.

MOVED BY: Mr. M. Mercer

With respect to Report No. 20/23 (Police), as presented at the June 20, 2023 Regular Session of the Board, it is recommended that the Thunder Bay Police Services Board use the unclaimed funds (\$41,071.05 Canadian Currency) as they deem to be in the public interest, including providing a total of \$22,345.75 (CAD) to the Thunder Bay Police Service.

CARRIED by the Administrator

9. GENERAL MATTERS

a) Honorarium for Board Members

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated June 8, 2023, relative to Board Member Honorariums, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted. He noted that there has been no change in honoraria since 2000.

Administrator M. Mercer noted that the Expert Panel recommended that it's important that the Board has the time and capacity to do their work, and also should be recognized for their work; however, the recommended amounts of honoraria are less than what the Expert Panel recommended. Administrator Mercer shared his view that this is a significant underpayment of the important work being done for the community.

MOVED BY: Mr. M. Mercer

With respect to the honorarium for members of the Thunder Bay Police Services Board, we recommend that honoraria be set at \$6,000 per annum for each member, and at \$7,000 for the Chair of the Board;

AND THAT this change in honoraria be effective as of January 1, 2023.

CARRIED by the Administrator

b) Adoption of Ethical Framework

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated June 12, 2023, relative to the adoption of the Ethical Framework, was provided for the Board's information. The Ethical Framework being presented is a result of Board training that took place following the April 18, 2023 Board meetings.

Copies of the 39-page Ethical Framework for the Thunder Bay Police Services Board were distributed separately by email with Regular Session Agenda.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted. The Framework will be uploaded to Police Board's website; once posted to the website (currently undergoing updates), the community will have the ability to complaint to the Integrity Commissioner.

Board members asked for more time to review the Framework. A few revisions were requested. Mr. Hannam asked that members send any further concerns or amendments to Administrator Mercer after the meeting.

MOVED BY: Mr. M. Mercer

With respect to the Ethical Framework, as presented to the Thunder Bay Police Services Board on June 20, 2023, we recommend that the Board adopt the Ethical Framework;

AND THAT the Ethical Framework be made available on the Board's website, together with the means for complaints under it to be filed directly with the Board's Integrity Commissioner.

DEFERRED

c) Financial Reporting & Expenditure Approvals

Administrative Report No. 01/23 – Financial Reporting & Expenditure Approvals, relative to reporting the payment of invoices and the status of the Police Services Board's budget, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted and responded to questions. Mr. Hannam noted that he is still working on a format and will circulate it to members in the next week or two, with a finalized version to be presented at the September Board meeting.

An overview of budget to date was provided. Administrator Mercer asked Mr. Hannam to circulate the Q2 Report as soon as possible; the formal report will be presented at the September Board meeting.

Discussion followed on concerns from Councillor S. Ch'ng about monthly costs. Mr. Hannam, Chair K. Machado, and Councillor Ch'ng will meet after the meeting to sort out the costs.

MOVED BY: Mr. M. Mercer

With respect to financial reporting and budget maintenance, we recommend that the Thunder Bay Police Services Board direct the Secretary to prepare a quarterly budget summary report, that subject to its form and content being approved by the Board, shall be regularly prepared for the Board's information;

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AND THAT approval by the Chair of the Board of all invoices of \$5,000 or greater, and those for Administrative Services, be required prior to payment, and that such approval be reflected in the existing monthly reporting to the Board.

CARRIED by the Administrator

d) Annual Renewal of Lease – Police Services Board Office

Invoice No. 2023-001 from Caledonia Properties to the Thunder Bay Police Services Board, dated June 5, 2023, relative to the lease of office space, was provided for the Board's information.

On September 26, 2019, a five (5) year lease between Rhea and Phil Crook, operating as Caledonia Properties, and the Thunder Bay Police Services Board, relative to office space for the Board, located at 317 E. Victoria Avenue – Units #8 and #10, Thunder Bay, Ontario, was accepted. On February 5, 2021, Unit #9 was added to the lease.

The Board is required to annually approve the lease payment. Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted.

MOVED BY: Mr. M. Mercer

With regard to the lease of office space for the Thunder Bay Police Services Board, we recommend that the Thunder Bay Police Services Board approves Caledonia Properties Invoice #2023-001 in the amount of \$27,662.40, relative to the lease of office space for Units #8, #9, and #10, located at 317 E. Victoria Avenue, Thunder Bay, Ontario, for the period August 1, 2023 to July 31, 2024;

AND THAT the rent be paid from the Board's budget.

CARRIED by the Administrator

e) Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services Board, dated June 12, 2023, relative to the Monthly Summary of Invoices processed for payment since the May 23, 2023 Regular Session of the Board, was provided for the Board's information.

10. PETITIONS AND COMMUNICATIONS

a) Request for Support – SK8 Summer Program

Memorandum to John S. Hannam, Secretary - Thunder Bay Police Services Board from Chief D. Fleury, dated June 13, 2023, relative to a request for support for the SK8 Summer Program, was

provided for the Board's information.

Inspector D. West provided an overview of Our Kids Count and costs of the SK8 Program.

Mr. J. Hannam noted that he had spoken with Callie Hemsworth, Coordinator - Planning, Projects and Development for the City of Thunder Bay, who recommended this specific activity. The City had hoped to fund it but was unable to fully support it.

Discussion followed about circumstances when the City rejects a request for funding. The Board should not necessarily be the next stop for funding requests rejected by the City.

MOVED BY: Mr. M. Mercer

With respect to the request for support for the SK8 Summer program presented at the June 20, 2023 Regular Session of the Thunder Bay Police Services Board, we authorize funding in the amount of \$5,000;

AND THAT the funding be paid from the Board's Special Account.

CARRIED by the Administrator

b) Evergreen a United Neighbourhood – Funding Request

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated June 13, 2023, relative to a funding request from Evergreen a United Neighbourhood, was provided for the Board.

Correspondence from Linda Bruins, Executive Director – Evergreen a United Neighbourhood, dated May 31, 2023, relative to a request for financial assistance, was provided for the Board.

At 11:22 a.m., it was the consensus of the Board to resolve into Closed Session relative to Section 35 4(b) of the *Police Services Act*, RSO 1990 (relative to intimate financial or personal matters or other matters may be disclosed).

At 11:38 a.m., the Board reverted back into Open Session.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted request and responded to questions.

MOVED BY: Mr. M. Mercer

With respect to the funding request from Evergreen a United Neighbourhood, we recommend that the Thunder Bay Police Services Board approve funding, in the amount of \$10,000;

AND THAT the funding be paid from the Board's Special Account.

CARRIED by the Administrator

c) Tracking Board Reports

There are *no updates* for the following outstanding Board reports/standing agenda items.

i. Governance Committee – Policy Development

Policy responding to recommendations # 2 through 4 of the Epstein Report – Missing and Missed.

ii. Governance Committee – Policy Development

At the May 24, 2022 Regular Session of the Board, the use of Artificial Intelligence by the Thunder Bay Police Service was presented to the Board. At the February 21, 2023 Regular Session of the Board, the BriefCam Project Report was presented.

The Police Services Board was asked to develop a policy to ensure proper oversight regarding artificial intelligence and the use of video analytics.

iii. OIPRD Report Recommendations

Summary of the status/progress of the OIPRD Recommendations since last presented on May 23, 2023, for the Board's information.

iv. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was last presented for the Board's information on June 28, 2022.

11. NEW BUSINESS

a) Request for Financial Assistance

Correspondence to the Thunder Bay Police Services Board was received from Brandon Tyrvalinen, a member of the Thunder Bay Police Service, dated June 13, 2023, relative to a request for financial assistance for a softball team going to the 2023 World Police Fire Games in Winnipeg.

Mr. J. Hannam provided an overview of the request.

MOVED BY: Mr. M. Mercer

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With respect to the request from Brandon Tyrvainen for financial assistance to send a softball team to the 2023 World Police Fire Games in Winnipeg, Manitoba, as presented at the June 20, 2023 Regular Session of the Board, we recommend that the Thunder Bay Police Services Board approve financial assistance, in the amount of \$2,000.00;

AND THAT the funding be paid from the Board's Special Account.

CARRIED by the Administrator

b) Thank You Letter from OAPSB

Correspondence was received from the Ontario Association of Police Services Boards (OAPSB) dated June 16, 2023, relative to thanking the Board for sponsoring the 2023 Spring Conference & AGM held May 30th to June 1st, 2023, in the amount of \$500.00.

12. CONFIRMING BY-LAW

MOVED BY: Mr. M. Mercer

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Administrator and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 20th day of June, 2023.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC14– 2023

CARRIED by the Administrator

13. ADJOURNMENT

The meeting adjourned at 11:42 a.m.

**MEETING: THE FIFTEENTH SESSION OF THE FIFTY-FOURTH THUNDER BAY
POLICE SERVICES BOARD**

DATE: JULY 18, 2023

TIME: 9:01 A.M.

PLACE: VIRTUAL VIA ZOOM

CHAIR: MS. K. MACHADO

PRESENT:

Mayor K. Boshcoff
Councillor S. Ch'ng
Ms. K. Machado
Mr. M. Mercer

REGRETS:

Ms. D. Baxter

OFFICIALS:

Mr. D. Fleury, Chief of Police
Mr. R. Hughes, Deputy Chief of Police
Mr. J. Hannam, Secretary – Thunder Bay Police
Services Board
Ms. L. Douglas, Assistant to the Secretary - Thunder
Bay Police Services Board

ATTENDING BY ZOOM:

Mr. T. Gervais, Ministry of the Solicitor General

1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. CONFIRMATION OF AGENDA

MOVER: Councillor S. Ch'ng
SECONDER: Mayor K. Boshcoff

With respect to the Fifteenth Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on July 18, 2023, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3. REPORTS OF COMMITTEES

Labour Relations Committee

Copies of the Terms of Reference for the Labour Relations Committee were provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted. He advised that Councillor S. Ch'ng has been appointed the Chair of the Labour Relations Committee. The Committee is seeking the authority and autonomy to hear

grievances from the Police Association. This may result in more timely responses to the Association.

Administrator M. Mercer would like to see a mechanism in place to allow the Board to be aware of the grievances being considered. Discussion followed in this regard.

Chair K. Machado requested that the Terms of Reference be amended to reflect that there will be communication with the Board to provide them with notice of the general content of the grievances prior to the Committee them, with a caveat for a response time.

Mr. Hannam will amend the Terms of Reference accordingly.

MOVER: Councillor S. Ch'ng

SECONDER: Mayor K. Boshcoff

With respect to the Terms of Reference for the Labour Relations Committee, as presented at the July 18, 2023 Regular Session of the Board, we recommend approval of the Committee's Terms of Reference, as amended.

CARRIED

4. GENERAL MATTERS

a) MOA – Records and Court Schedule

Copies of a Memorandum of Agreement between the Thunder Bay Police Services Board and the Thunder Bay Police Association, relative to an addition to the Civilian Collective Agreement under Article 11 – Hours of Work - Records and Courts Sections, were provided for the Board's information. The MOU extended the Collective Agreement to the positions of Court Clerk, DEMS Clerk, Classification Clerk and Criminal Dossier Clerk.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted, and noted that this Memorandum was an extension of the contract that expires December 31, 2023 (this year).

MOVER: Councillor S. Ch'ng

SECONDER: Mayor K. Boshcoff

With respect to the Memorandum of Agreement between the Thunder Bay Police Services Board and the Thunder Bay Police Association, relative to an addition to the Civilian Collective Agreement under Article 11 – Hours of Work - Records and Courts Sections, as presented at the July 18, 2023 Regular Session of the Board, we recommend that the Chair be authorized to duly execute the agreement on behalf of the Thunder Bay Police Services Board.

CARRIED

b) Memorandum – Summary of Approvals by Administrator

Memorandum to Members of the Thunder Bay Police Services Board from Mr. J. Hannam, Secretary to the Board, dated July 13, 2023, relative to a summary of approvals made by Administrator Malcolm Mercer since the June 20, 2023 Regular Session, was provided for the Board's information.

c) Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services Board, dated July 13, 2023, relative to the Monthly Summary of Invoices processed for payment since the June 20, 2023 Regular Session of the Board, was provided for the Board's information.

5. PETITIONS AND COMMUNICATIONS

a) Thunder Bay Police Youth Corps

Correspondence to the Thunder Bay Police Services Board from the Thunder Bay Police Youth Corps, dated June 21, 2023, relative to thanking the Board for their annual funding of the Police Youth Corps, was provided for the Board's information.

b) Tracking Board Reports

There are *no updates* for the following outstanding Board reports/standing agenda items.

i. Governance Committee – Policy Development

Policy responding to recommendations # 2 through 4 of the Epstein Report – Missing and Missed.

ii. Governance Committee – Policy Development

At the May 24, 2022 Regular Session of the Board, the use of Artificial Intelligence by the Thunder Bay Police Service was presented to the Board. At the February 21, 2023 Regular Session of the Board, the BriefCam Project Report was presented.

The Police Services Board was asked to develop a policy to ensure proper oversight regarding artificial intelligence and the use of video analytics.

iii. OIPRD Report Recommendations

Summary of the status/progress of the OIPRD Recommendations since last presented on May 23, 2023, for the Board's information.

THUNDER BAY POLICE SERVICES BOARD (TBPSB)

REGULAR SESSION

July 18, 2023

Page 4 of 4

iv. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was last presented for the Board's information on June 28, 2022.

6. NEW BUSINESS

There was no New Business presented.

7. CONFIRMING BY-LAW

MOVER: Mayor K. Boshcoff
SECONDER: Administrator M. Mercer

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 18th day of July, 2023.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC17– 2023

CARRIED

8. ADJOURNMENT

The meeting adjourned at 9:18 a.m.



Ontario

**Executive Council of Ontario
Order in Council**

**Conseil exécutif de l'Ontario
Décret**

On the recommendation of the undersigned, the Lieutenant Governor of Ontario, by and with the advice and concurrence of the Executive Council of Ontario, orders that:

Sur la recommandation de la personne soussignée, le lieutenant-gouverneur de l'Ontario, sur l'avis et avec le consentement du Conseil exécutif de l'Ontario, décrète ce qui suit :

PURSUANT TO section 27 of the *Police Services Act*, as amended,

Wayne Bahlleda of Thunder Bay

be appointed as a member of the City of Thunder Bay Police Services Board to serve at the pleasure of the Lieutenant Governor in Council for a period not to exceed one year, effective from the date this Order in Council is made.

EN VERTU DE l'article 27 de la *Loi sur les services policiers*, dans sa version modifiée,

Wayne Bahlleda, de Thunder Bay,

est nommé membre de la Commission des services policiers de la cité de Thunder Bay, pour exercer son mandat à titre amovible pour une période maximale d'un an, à compter du jour de la prise du présent décret.

Recommended: Solicitor General
Recommandé par : Le solliciteur général

Concurred: Chair of Cabinet
Appuyé par : La présidence du Conseil des ministres

Approved and Ordered: SEP 07 2023
Approuvé et décrété le :

**Lieutenant Governor
La lieutenante-gouverneure**

O.C. | Décret : 1338 / 2023

Ministry of the Solicitor General

External Relations Branch

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Ministère du Solliciteur général

Direction des relations extérieures

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037



September 8, 2023

Wayne Bahlleda



Dear Wayne Bahlleda:

I am pleased to enclose a copy of Order in Council 1338/2023 appointing you as a member of the City of Thunder Bay Police Services Board for a period of one (1) year, effective September 7, 2023.

Should you have any questions now or in the future, please do not hesitate to contact me. Once again, thank you for your continued support and commitment to policing in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read "JER".

Jacob Estrela-Robalino
Appointments Officer
jacob.estrela-robalino@Ontario.ca
(437) 245-3666

c: Malcom Mercer, Chair
City of Thunder Bay Police Services Board

Tom Gervais, Police Services Advisor
Inspectorate of Policing



OFFICE OF THE CITY CLERK

500 Donald Street East
Thunder Bay, ON P7E 5V3

Tel: (807) 625-2230
Fax: (807) 623-5468

Wednesday, September 13, 2023

Thunder Bay Police Service Board,
Attn: Chair John Hannam
psbsecretary@hotmail.com

Dear John Hannam:

Re: Board Appointment - Thunder Bay Police Services Board

Please be advised that the following resolution was adopted by Committee of the Whole at its meeting held on September 11, 2023 and subsequently ratified by City Council on September 11, 2023.

Moved: Councillor Brian Hamilton
Seconded: Councillor Andrew Foulds

WITH RESPECT to the vacancy on the Thunder Bay Police Services Board as a result of the resignation of Councillor Shelby Ch'ng we recommend that Councillor Kasey Etrene be appointed to fill this role;

AND THAT notice of this change be provided to the Administrator of the Thunder Bay Police Services Board following ratification of this decision.

Result: CARRIED"

Should you have any further questions relative to the above, please do not hesitate to contact the undersigned.

Yours very truly,

Krista Power
City Clerk

/ft



Thunder Bay Police Service

DARCY FLEURY, CHIEF OF POLICE
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5
Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: July 18, 2023
Date of Meeting: September 19, 2023
Report No: 23/23

Chair and Members

Thunder Bay Police Services Board
317 Victoria Avenue East, Suite 8
Thunder Bay, ON, P7C 1A4

SUBJECT

2023 Operational Budget: Second Quarter Variance Report

REPORT SUMMARY

To update the Thunder Bay Police Services Board on the status of the Operational Budget of the Thunder Bay Police Service as of June 30, 2023.

BACKGROUND

On a quarterly basis, Administration reviews the year-to-date revenues and expenditures and completes a forecast of the Thunder Bay Police Service's operating financial position to year-end (December 31, 2023). The forecast is compared to the 2023 approved operating budget and presented to the Thunder Bay Police Services Board.

The 2023 Net Operating Budget for the Thunder Bay Police Service was approved at \$52.2 million.

As of June 30, 2023, Administration is projecting an overall unfavourable variance of \$1.6 million. The key components of the unfavourable variance are discussed below.

COMMENTS

Personnel Services overall are estimated to be \$2.6 million unfavourable resulting from:

- A \$1 million unfavourable variance in wages and benefits resulting from the retirement entitlements of several senior sworn members as well as other anticipated payouts of accumulated vacation entitlements.
- Administration is also projecting a \$750,000 unfavourable variance in overtime and \$185,000 unfavourable variance in WSIB expenditures based on the trend to date, and,
- A \$630,000 unfavourable variance in paid duty wages. This variance however is recovered through User Fees which results in a net revenue to the Service. The estimated increase in Paid Duty activity is related to the continuation of paid duty services in the Emergency Department at the Thunder Bay Regional Health Science Centre which is continuing until March 31, 2024.

Materials are estimated to be \$93,000 unfavourable primarily resulting from additional software licensing costs for specialized software for Cyber Crime and Intelligence led activities, and additional equipment and project related expenses associated with additional funding received for Intelligence initiatives.

Contracted Services are estimated to be \$100,000 unfavourable primarily resulting from higher than expected legal fees.

Provincial Grant revenues are projected to be \$365,000 favourable as a result the timing of grant recognition for several project related grants, higher than budgeted Court Security and Prisoner Transportation grant and additional funding for Intelligence led initiatives.

User Fees are estimated to be \$741,000 favourable primarily due to the higher than estimated paid duty revenues.

RECOMMENDATIONS

For information purposes.

Respectfully submitted,



Darcy Fleury
Chief of Police

Prepared by: Dawn Paris, Director - Finance & Facilities



Thunder Bay Police Service

DARCY FLEURY, CHIEF OF POLICE
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5
Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: September 13, 2023
Date of Meeting: September 19, 2023
Report No: 24/23

Thunder Bay Police Services Board
317 Victoria Avenue East, Suite 8
Thunder Bay, ON P7C 1A4

SUBJECT

The Independent Police Review Act, 2007, established the Office of the Independent Police Review Director (OIPRD) and delegates' responsibility for the oversight and governance of public complaints concerning Ontario's Police Services to the OIPRD.

The Police Services Act establishes a partnership between the Thunder Bay Police Service, the Police Services Board, members of the public, and the OIPRD to investigate and resolve public complaints.

The Professional Standards Branch of the Thunder Bay Police Service investigates public complaints assigned by the OIPRD, under Part V of the Police Services Act, with respect to:

- Officer conduct complaints
- Complaints about the service and policies of the Thunder Bay Police Service

At the conclusion of the investigation, the office of the Chief of Police will adjudicate the complaint. A substantiated officer conduct complaint may be dealt with by informal resolution or a Police Services Act Hearing. A substantiated service or policy complaint requires the Chief of Police report to the complainant, the Police Services Board and the OIPRD, on the resolution of the complaint. An unsubstantiated Officer conduct or policy/service complaint requires that no further action be commenced.

All steps in the public complaint process are subject to review by the OIPRD.

REPORT SUMMARY

Summary of Second Quarter Complaints 2023

Local Inquiries.....	0
Customer Service Resolution Requests Received.....	0
Not Accepted	6
Accepted—Transitioned from CSR/ER	0
Accepted—OIPRD investigate.....	0
Accepted—TBPS investigate	7
Accepted—OPP investigate	0
Total.....	13

Complaint Type

Service Complaints.....	1
Conduct Complaints	12

2016-2017 Complaints Disposed of in the Second Quarter 2023

Withdrawal	0
Unsubstantiated	0
Substantiated	
Informal Discipline.....	0
PSA Hearing.....	0
Total.....	0

Outstanding 2016-2017 Complaints..... 1

(OIPRD has the outstanding 2016-2017 complaints)

2023 Complaints Disposed of in the Second Quarter 2023

Withdrawal	1
Unsubstantiated	0
CSR/ER	0
Informal Resolution.....	0
Substantiated	
Informal Discipline.....	0
PSA Hearing.....	0
Total.....	1

2022 Complaints Disposed of in the Second Quarter 2023

Withdrawal	1
Unsubstantiated	4
CSR	0
Informal Resolution.....	0
Substantiated	
Informal Discipline.....	0
PSA Hearing.....	0
Total.....	5

COMMENTS

N/A

RECOMMENDATIONS

For Information Only

Respectfully submitted,



Darcy Fleury
Chief of Police

Prepared by: Inspector Gordon Snyder – Corporate Services



MEMORANDUM

Office of the Chief of Police

Tel: (807) 684-1304

Fax: (807) 623-9242

DATE: September 13, 2023
TO: Thunder Bay Police Services Board
FROM: Chief D. Fleury
SUBJECT: Electronic Storage Detection (ESD) K9 – For information only

The purpose of this memo is to provide the Thunder Bay Police Services Board with information relative to Electronic Storage Detection K9.

Electronic Storage Detection K9 (“Cyber Dogs”) have been in use by law enforcement since 2013. They are trained to detect a chemical used in circuit boards and memory storage which allows them to locate hidden or difficult to find storage devices at search warrants. As they do not have any protection or apprehension training, they are also able to provide emotional support to victims and to officers who engage in the difficult work of investigating child pornography offences.

These dogs are in use in the USA, Australia, SE Asia and in Canada.

A USA-based charity: Operation Underground Railroad (O.U.R.) will provide a trained dog, equipment and handler training at no cost to the service. The service will be responsible for vet bills, food and travel to training recertification, an estimated cost of \$3,800 yearly.

As the Thunder Bay Police Service Cyber Crime Unit is exceptionally active in Internet Exploitation investigations, the addition of a detection dog will enhance our ability to investigate these offences, put offenders before the courts and identify victims of crime. It is anticipated that the Thunder Bay Police Service will obtaining a ESD K9 in early 2024.

Early feedback from Peel Regional Police indicates that their ESD K9 located devices missed by search officers in 60% of the warrants in which she was utilized.

Additional information is attached to this memo for the Board’s information.

DF/nk

Electronic Storage Detection (ESD) K9

These K9s are trained to indicate on the chemical compound that is in electronic storage devices such as SD Cards, Micro SD cards, thumb drives, external hard drives, iPads, cell phones, etc.

The K9s have also been utilized to assist in the de-escalation of a volatile scene, along with using the canines as comfort dogs during the interviews of victims, and as an office therapy K9 for the ICAC investigators.

The K9 is trained by Jordan Detection K9 who has partnered with Operation Underground Railroad (O.U.R.). O.U.R. is a non-profit that supports law enforcement in its efforts to combat online child exploitation and human trafficking. They work to ensure officers have the tools they need by donating ESD canines which help officers locate the necessary evidence to prosecute those who exploit children.

O.U.R. will provide the initial cost of the K9 (\$15,000), the initial 2-week Handler training course with Jordan Detection and the initial set-up cost for the dog (leashes, crush-proof kennel, harness etc).

Estimated Annual Operating Cost for an ESD K9.

Below is the estimated operating cost of an ESD dog.

Food	\$100 per Month (\$1200)
Vet	\$400
Total	\$1600

Annual Recertification

The annual recertification is 3 days in length with Jordan Detection K9 in Indianapolis Indiana. The Handler and the dog would be required to attend once a year. The cost of the course \$300 USD which is covered by O.U.R.. Because the dog would be required to attend it makes sense to drive from Thunder Bay to Indiana. The estimated costs associated with this travel are listed below.

Travel Costs – Annual Recertification	
Gas	\$560
Hotel	
- WI (Halfway Point) x2	\$130 per Night (\$260 USD)
- Fishers Indiana (Recommended) x 3	\$200 per Night (\$600 USD)
- Approx. total in Canadian Funds	\$1200
Per diem for 5 days	\$70 per day (\$350)
Total	\$2,110

These recertification courses are offered 9 times over the course of a year.

Total Estimated Operating Costs are \$3,800 per year

Forensic Services and
Coroners Complex
25 Morton Shulman Avenue
Toronto ON M3M 0B1

Complexe des sciences judiciaires
et du coroner
25, Avenue Morton Shulman
Toronto ON M3M 0B1

Telephone: (416) 314-4040
Facsimile: (416) 314-4030

Téléphone: (416) 314-4040
Télécopieur: (416) 314-4060

Log #21-3073

August 21, 2023

Via email: malcolm@malcolmmercer.ca

Malcolm Mercer, Administrator
Thunder Bay Police Services Board
317 Victoria Ave E
Thunder Bay, ON
P7C 1A4

Dear Malcolm Mercer:

Subject: Medicolegal Autopsies from the Thunder Bay Region

We are writing to update you about the provision of medicolegal autopsies for the Thunder Bay Region, which is changing. The Thunder Bay Regional Health Sciences Centre (TBRHSC) has withdrawn medicolegal autopsy services effective June 30, 2023.

Thunder Bay stakeholders, particularly its Indigenous community, are concerned about inequitable service, the delays caused by transferring cases to the Provincial Forensic Pathology Unit (PFPU) in Toronto and the impact on cultural and religious practices. You, as police partners in death investigation, are also concerned about the quality of your investigations and the impact on your resources.

A decision has been made that all complex autopsies, including homicide, criminally suspicious, SIU and pediatric cases will continue to come to PFPU to ensure a quality of service consistent with that at the PFPU, such as the availability of forensic imaging. We understand that this will still place demands on your policing service. We want to assure you that the OFPS adheres to strict turnaround time guidelines for the performance of autopsies and release of bodies. We will continue to work with your police service to share timely information about cases and to minimize attendance at criminally suspicious autopsies.

We are implementing a plan to use the expertise and world-class talent of the PFPU to provide public service in the Thunder Bay region and continue to perform some medicolegal autopsies in Thunder Bay. The PFPU is introducing a Mobile Team strategy of limited deployment of PFPU staff to conduct some non-complex autopsies locally. The autopsy room at TBRHSC is available for the PFPU Mobile Teams to perform this work. Non-complex cases will be performed in Thunder Bay when a PFPU Mobile Team is present.

A PFPU Mobile Team will be in Thunder Bay approximately one week per month with Mondays and Fridays for travel. The first PFPU Mobile Team is scheduled for the week of August 28, 2023, with subsequent teams during the last week of each month, with some exceptions. We anticipate that this strategy will be in place for six to 12 months while other possibilities are explored.

This new strategy will allow us to continue to provide some non-complex medicolegal autopsies locally in Thunder Bay. We appreciate your support during the transition and welcome your feedback to continuously improve.

While the logistics might seem complicated, decisions about scheduling and location of autopsies will be addressed by the Regional Supervising Coroner in consultation with the Ontario Forensic Pathology Service. Feel free to contact the Thunder Bay Regional Supervising Coroner's Office by calling 807-343-7663 or emailing occ.thunderbay@ontario.ca.

Sincerely,



Dirk Huyer
Chief Coroner for Ontario



Michael S. Pollanen
Chief Forensic Pathologist for Ontario

c.c. Mario Di Tommaso, Deputy Solicitor General
Regional Supervising Coroner, Thunder Bay
Death Investigation Oversight Council
CAO, Thunder Bay Regional Health Sciences Centre

TO: Thunder Bay Police Services Board

FROM: John S. Hannam, Secretary

DATE: September 14, 2023

SUBJECT: **Community Safety & Well Being Committee**

The Police Service Act, 1990, under Sections 143-148 sets out the requirement for the City of Thunder Bay to develop a Community Safety and Well Being Plan, including membership of a committee to carry out this work. That membership includes “A person who represents the board of the municipality...”.

The Thunder Bay Police Services Board has been requested, by the City of Thunder Bay, to appoint an individual to be its representative on the Community Safety & Well Being Committee.

As the Act does not specify that such a representative be a member of the Board, the Board may elect to appoint a community member to be its representative. In reviewing the membership of the Committee it is notable that there is not a seat for a community at-large member, rather the Committee is largely made up of organizational representatives, including the Chief of Police.

Administration recommends that the Board consider appointed a community member to be its representative to this Committee.



MEMORANDUM

Office of the Chief of Police

Tel: (807) 684-1304

Fax: (807) 623-9242

DATE: September 12, 2023
TO: Thunder Bay Police Services Board
FROM: Chief D. Fleury
SUBJECT: Bail Compliance and Warrant Apprehension Grant

The purpose of this memorandum is to advise the Thunder Bay Police Services Board that in August of 2023 the Thunder Bay Police Service has applied for the Bail Compliance and Warrant Apprehension Grant and to ask that the Board consider an increase in compliment should the grant be successful.

Pending the successful outcome of this grant application, which is under review, it is our intention to create two (2) fully funded civilian positions.

One of these civilian positions would be responsible for creating enhanced bail briefs in our Criminal Investigations Branch. The second civilian position would be a Violent Crime Coordinator position that would work between Community Outreach and the Courthouse. This position would link offenders to outreach organizations to reduce recidivism.

Both of the above noted civilian positions would be fully funded under this grant for three (3) years.

Pending the successful outcome of the grant I would ask that the Thunder Bay Police Services Board consider approving the following motion:

With respect to the Bail Compliance and Warrant Apprehension Grant, the Thunder Bay Police Services Board approves increasing the compliment at the Thunder Bay Police Service by two (2) civilian positions that would be grant funded positions.

AND THAT the Chair and Secretary of the Board be authorized to sign documentation in support of the above noted grant.

DF/nk



August 14, 2023

Via email: psbsecretary@hotmail.com

Thunder Bay Police Service Board
317 Victoria Ave E. Unit #10
Thunder Bay, Ontario P7C1A4

Members of the Thunder Bay Police Services Board,

On September 11, 2023, the Thunder Bay Police Association will be hosting its annual golf event for its members.

The day will consist of a 4-person best ball gold tournament followed by dinner and some prize give aways. The goal of this day is to give the members a day to get out, relax, and have a bit of fun with their colleagues. An invite to members of the Thunder Bay Police Services Board who would like to golf, will be forthcoming

We are asking if the Thunder Bay Police Services Board would like to donate \$1000.00, or a sum that the Board feel is appropriate, towards the costs of running this event for the members. The money will be used for purchasing prizes and "swag" that will be given away at the event.

Thank you for your consideration.

Colin Woods
President, TBPA



MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
A/Assistant Deputy Minister
Public Safety Division

SUBJECT: **Proceeds of Crime (POC) Front-Line Policing (FLP)
Grant Program – Call for Applications (2023-24 to 2025-
26)**

DATE OF ISSUE:	July 24, 2023
CLASSIFICATION:	For Action
RETENTION:	August 28, 2023
INDEX NO.:	23-0056
PRIORITY:	Normal

I am writing to advise that the Ministry of the Solicitor General is now accepting applications under the Proceeds of Crime (POC) Front-Line Policing (FLP) Grant for the 2023-24, 2024-25 and 2025-26 fiscal years.

The POC FLP Grant is a three-year term, which will help provide greater sustainability of provincial funding for police services, as well as ensure grant recipients are able to effectively measure outcomes and demonstrate success of initiatives.

Funding under this grant program is available to municipal and First Nations police services, as well as the Ontario Provincial Police, for projects that focus on at least one of the following priorities:

1. Organized Crime Enforcement
2. Hate Crimes
3. School Safety

Police services may submit a maximum of two applications. Subsequent proposals will not be reviewed unless partnered with another police service. The maximum funding for each project is \$300,000 (up to \$100,000 per fiscal year); however, proposals submitted in partnership with multiple police services may request funds to a maximum of \$600,000 (\$200,000 per fiscal year) for each project.

Please note that grant funding is subject to the ministry receiving the necessary appropriation from the Ontario Legislature.

All applications must be submitted through Transfer Payment Ontario (TPON) as well as via email to Ramanan.Thanabalasingam@Ontario.ca and Silvana.Burke@Ontario.ca by 4:00 p.m. Eastern Standard Time on August 28, 2023.

Submissions that are late or incomplete will not be considered for funding. More details on the application process, including accessing the application and applying through TPON, are outlined in the attached Grant Application Guidelines and Instructions document.

Please direct all inquiries related to the application process to Ram Thanabalasingam by phone at 647-532-8128 or email at Ramanan.Thanabalasingam@Ontario.ca, or Silvana Burke by phone at 647-532-8246 or email at Silvana.Burke@Ontario.ca.

Sincerely,

K. Weatherill

Ken Weatherill
A/Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Posting of Proposed Regulations under the *Community Safety and Policing Act, 2019***

DATE OF ISSUE:	August 4, 2023
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	23-0061
PRIORITY:	Normal

The Ministry of the Solicitor General continues to work with our policing and community partners to bring the *Community Safety and Policing Act, 2019* (CSPA) into force. This work includes developing the regulations required to operationalize the CSPA.

Your advice and guidance, including the feedback provided on proposals previously posted to [Ontario's Regulatory Registry \(ORR\)](#), has greatly supported the regulatory development process.

Currently, the following regulations or regulation descriptions are available on the ORR for your comment and feedback:

- Adequate and Effective Policing (General);
 - Major Incident Response Plan [document incorporated by reference in the Adequate and Effective Policing (General) regulation];
- Response to Active Attacker Incidents (regulation description); and
- Amount Payable by Municipalities for Policing from Ontario Provincial Police.

Further regulations or regulation descriptions will be posted on the ORR throughout the summer. Please regularly review the ORR over the coming months for these updates.

The ministry is working towards a CSPA in-force date of **April 1, 2024**. The police sector should continue familiarizing itself with the CSPA to ensure timely compliance, preparedness, and operational readiness for this date. The ministry expects to have the majority of regulations finalized and filed by mid-late Fall 2023.

Please note that draft regulations and regulation descriptions posted on the Registry are subject to change.

Thank you, as always, for your continued support.

Sincerely,

K. Weatherill

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Next Generation 9-1-1 (NG9-1-1) Transition Funding
Supports - Year Two (2023-24) Call for Applications

DATE OF ISSUE:	August 10, 2023
CLASSIFICATION:	For Action
RETENTION:	September 15, 2023
INDEX NO.:	23-0062
PRIORITY:	Normal

At the request of the Emergency Services Telecommunications Division, I am sharing a communication regarding the opening of the 2023-24 call for applications for Next Generation 9-1-1 (NG9-1-1) Transition Funding Supports. Applications for this transfer payment program can be submitted until September 15, 2023, for funding to support municipalities and 9-1-1 communication centres transition their emergency response systems to NG9-1-1.

For further information, including details around eligibility and upcoming information sessions, please review the attached memo from Joy Stevenson, Assistant Deputy Minister, Emergency Services Telecommunications Division, Ministry of the Solicitor General. If you have any questions regarding the attached memo, please contact estd.ng9-1-1@ontario.ca by email.

Sincerely,

K. Weatherill

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachments

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

**Ministry of the Solicitor
General**

**Ministère du Solliciteur
général**

Emergency Services
Telecommunications Division
21 College Street, Suite 300
Toronto, ON M7A 0C1

Division des
télécommunications des
services d'urgence
21, rue College, bureau 300
Toronto (Ontario) M7A 0C1

Tel.: (437) 553-1857

Tél.: (437) 553-1857

DATE: August 10, 2023

MEMORANDUM TO: Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division

FROM: Joy Stevenson
Assistant Deputy Minister
Emergency Services Telecommunications Division

**SUBJECT: Next Generation 9-1-1 (NG9-1-1) Transition Funding Supports
– opening of the year two (2023-24) call for applications**

Ontario is launching the 2023-24 call for applications to access the NG9-1-1 transfer payment program to support municipalities and 9-1-1 communication centres to transition their emergency response systems to NG9-1-1.

The funding, first announced in April 2022, will be provided over three years to help municipalities and their emergency response communication centres provide the infrastructure, technology upgrades and training needed to transition to NG9-1-1 by March 2025.

Eligible expenses incurred between April 1, 2023 and March 31, 2024 can be included as expenses in 2023-24, to comply with Treasury Board requirements.

The 2023-24 NG9-1-1 funding program is open to municipalities, police services boards and private entities currently operating a Public Safety Answering Point accepting and processing incoming 9-1-1 calls, and that participated under the year one NG9-1-1 transfer payment program (2022-23). Applications will open on August 10, 2023 and can be submitted through the [Transfer Payment Ontario](#) portal up to September 15, 2023.

To help support applicants with the NG9-1-1 application process, including preparation of the readiness assessment questionnaire and other application information, the

Next Generation 9-1-1 (NG9-1-1) Transition Funding Supports

Ministry of the Solicitor General, Emergency Services Telecommunication Division is offering information sessions to all applicants. Please refer to Appendix A for details on these sessions.

As with the first year's funding application process, we encourage municipalities and their Public Safety Answering Points to jointly complete and submit the application and questionnaire.

We appreciate your support in sharing this letter with your membership to ensure all eligible applicants can access this funding support.

On behalf of the Ministry of the Solicitor General, we look forward to working with you and your teams to support the transition to NG9-1-1 to enhance emergency response capabilities in Ontario.

Sincerely,

Joy Stevenson
Assistant Deputy Minister, Emergency Services Telecommunications
Ministry of the Solicitor General, Province of Ontario

c: Mario Di Tommaso, O.O.M. Deputy Solicitor General, Community Safety
Erin Hannah, Associate Deputy Minister, Ministry of the Solicitor General

Appendix A – NG9-1-1 Transition Funding Information Sessions

Municipalities, police services boards, and private entities currently operating a Public Safety Answering Point accepting and processing incoming 9-1-1 calls that also participated under the year one NG9-1-1 transfer payment program (2022-23), are invited to work with their PSAP to apply for year two of the NG9-1-1 transition funding supports.

In order to access year two funding (2023-24), eligible municipalities and their PSAPs must complete their application by including the readiness assessment questionnaire, project plan and project budget. Further information on the eligibility criteria, application process and requirements has been posted to the [Get funding from the Ontario government | ontario.ca](https://www.getfundingfromtheontario.ca) website.

To support PSAPs and municipalities with the NG9-1-1 funding application process, the Ministry of the Solicitor General, Emergency Services Telecommunications Division has scheduled the following virtual information sessions:

Session A - Tuesday, August 15, 2023, 10:00 a.m. – 11:00 a.m.

Session B - Thursday, August 17, 2023, 10:00 a.m. – 11:00 a.m.

Session C - Tuesday, August 22, 2023, 10:00 a.m. – 11:00 a.m.

Session D - Monday, August 28, 2023, 10:00 a.m. – 11:00 a.m.

Each session will review the application process and provide an opportunity to address your questions. If you or members of your organization would like to attend one of these information sessions, please send an email to estd.ng9-1-1@ontario.ca with the following information:

- The virtual information session you would like to join
- Contact name(s)
- Email address(es) of attendees
- PSAP name and municipality

The Emergency Services Telecommunication Division will send an email invitation with the information session information.

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Ontario's Guns and Gangs Investigative Funds

DATE OF ISSUE:	August 22, 2023
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	23-0063
PRIORITY:	Normal

On June 21, 2023, the Governing Body Executive of Criminal Intelligence Service Ontario (CISO) raised the maximum allowable amount for the small-scale investigation/intelligence probe funded by CISO, from up to \$75,000 to up to \$150,000. This is available to all police services, and there are no limits to how many applications a police service can make. Each application will be reviewed based on the merits of the investigation or the investigative technology requested.

Police services are encouraged to apply for funding to support their investigations/investigative technologies at any time under the Gun and Gang Specialized Investigations Fund (GGISF) or the Greater Toronto Area/Greater Golden Horseshoe Investigations Fund (GTAGGHIF).

Furthermore, new measures were announced on May 3, 2023, with the ministry adding a new package of initiatives and resources to combat auto theft crimes across the province. As part of this announcement, the ministry will continue to make the GTAGGHIF, initially announced in 2019, available for an additional three years.

On May 8, 2023, as part of a joint announcement by the federal and provincial governments, funds to support continuation of the province's response to gun-and-gang violence were announced.

Police services are to contact CISO Director Jim Walker by email at jim.walker@ontariocis.ca or by phone at (705) 795-0042 for additional details or information on how to submit an application for these funds.

Sincerely,

K. Weatherill

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: 2024 Basic Constable Training Program Dates

DATE OF ISSUE:	August 22, 2023
CLASSIFICATION:	General Information
RETENTION:	December 13, 2024
INDEX NO.:	23-0064
PRIORITY:	Normal

The Ministry of the Solicitor General is introducing a fourth Basic Constable Training (BCT) program intake in 2024 at the Ontario Police College (OPC) and expanding the number of recruits that can be trained each year.

To accommodate the expanded training, each thirteen-week intake will be comprised of two components:

- A three-week online component; and
- A ten-week in-person component.

The online training will be comprised of both synchronous and asynchronous learning.

The 2024 BCT program dates are as follows:

Intake	Online Training	Registration Day	In-Person Training
Winter	December 7 – 29, 2023	January 3, 2024	January 4 – March 15, 2024
Spring	March 8 – 28, 2024	April 3, 2024	April 4 – June 14, 2024
Summer	June 5 – 25, 2024	June 27, 2024	June 28 – September 11, 2024
Fall	September 9 – 27, 2024	October 1, 2024	October 2 – December 13, 2024

The March Past Review and Ceremony Dates for 2024 will be as follows:

- Winter – March 15, 2024
- Spring – June 14, 2024
- Summer – September 11, 2024
- Fall – December 13, 2024

The expansion of the BCT program at the OPC will allow more opportunities for training and support for police services in their efforts to recruit and teach the candidates they need to serve their communities.

The increased capacity for training at the OPC follows other recent BCT enhancements including the expansion of the program from 60 to 66 days to accommodate enhanced instruction in immediate rapid deployment/active attacker and mental health response training for individuals in crisis. The college's mental health training for individuals in crisis provides officers with a solid foundation to work with on-the-ground, frontline supports like mobile crisis response teams that help police forces respond to mental health incidents in local communities.

Should you have any questions related to the expansion of the BCT program, please contact Director Paul Hebert, OPC, by email at Paul.Hebert@ontario.ca. Questions related to registration can be directed to the OPC registration office by email at OPC.Registrar@ontario.ca.

Sincerely,

K. Weatherill

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Police Canine Units Survey

DATE OF ISSUE:	August 25, 2023
CLASSIFICATION:	For Action
RETENTION:	September 8, 2023
INDEX NO.:	23-0065
PRIORITY:	Normal

The Ministry of the Solicitor General is conducting a survey of police services to gather information on dedicated Police Canine Units across the province. The data collected from the survey will be used by the ministry to inform program delivery and policy approaches.

The survey will be available between **August 25, 2023 to September 8, 2023** and is comprised of open numerical responses, multiple-choice questions, and open text fields which will take less than 30 minutes to complete. We appreciate your assistance and thank you in advance for your contribution.

To access the survey, please use the following link: [Police Canine Units Survey](#)

If you have any questions regarding the survey, please contact Savio Pereira at Savio.Pereira@ontario.ca and Kathy Carroll at Kathy.Carroll@ontario.ca by email.

Thank you for your continued support.

Sincerely,

K. Weatherill

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Ministry of the Attorney General's Intensive Serious
Violent Crime Bail Teams

DATE OF ISSUE:	September 11, 2023
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	23-0066
PRIORITY:	Normal

At the request of the Criminal Law Division (CLD) within the Ministry of the Attorney General (MAG), I am sharing this communication which provides information on the government's [April 27, 2023 announcement](#) regarding a \$112 million investment to strengthen the province's bail system to ensure that high-risk and repeat violent offenders comply with their bail conditions, specifically on efforts to create Intensive Serious Violent Crime Bail Teams.

For further information, please review the attached memo from Randy Schwartz, Assistant Deputy Attorney General. Pages 7-12 identify members and contact information for crown attorneys supporting each region. If you have questions, please direct them to the lead that is listed for your respective jurisdiction.

Sincerely,

K. Weatherill

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Creed Atkinson
Chief of Staff, Ministry of the Solicitor General



August 5th, 2023

To Our Valued Sponsors,

On behalf of the Thunder Bay Police Association and the Men's Softball Team which recently competed in the 2023 World Police Fire Games in Winnipeg, Manitoba, Canada. I would sincerely like to thank you for your support and financial contribution.

It is only through donations like yours that makes participating in events such as this feasible. Your generosity will always be remembered and greatly appreciated.

The team played 7 games and ultimately lost in the bronze medal game finishing fourth. A banner thanking all sponsors was displayed behind the team's dugout for all games and was viewed by many volunteers, athletes, families, and spectators.

Thank you!

Sincerely,

Brandon Tyrvainen
Player and Team Manager
C/O 1200 Balmoral Street,
Thunder Bay, Ontario
P7E 5Y5



