

**AGENDA MATERIAL
FOR
THE THUNDER BAY
POLICE SERVICES
BOARD**

Meeting Date: **Tuesday, April 21, 2020**

Location: **Electronic Meeting via S. H. Blake Memorial
Auditorium - City Hall**

Time: **10:00 AM**





THE
THUNDER BAY
POLICE SERVICES
BOARD

THE NINTH MEETING OF THE
FIFTY-FIRST THUNDER BAY
POLICE SERVICES BOARD

Electronic Meeting
10:00 a.m.

TUESDAY, APRIL 21, 2020

REGULAR SESSION

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

RES 1

With respect to the Ninth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on April 21, 2020, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

Procedural Rules and Amendment

Memorandum from Ms. K. Power, Secretary to the Board, dated April 15, 2020, relative to repealing and replacing by-law with respect to procedural rules of the Board, and containing a motion with respect to electronic participation at meetings, for the Board's consideration. **(Page 7)**

Correspondence from the Ministry of the Solicitor General, Public Safety Division dated March 23, 2020 relative to Guidance to Police Services Board meetings during the COVID-19 pandemic. **(Pages 8 – 9)**

RES 2

With respect to the procedural rules of the Thunder Bay Police Services Board as approved at the November 19, 2019 meeting, we recommend that By-law PC5-2020 be adopted;

AND THAT By-law PC5-2020 be amended to allow for electronic participation at meetings of the Thunder Bay Police Services Board during the State of Emergency declared by the Province of Ontario on March 11, 2020 due to the COVID-19 pandemic;

AND THAT By-law PC4-2005 being the previous by-law to provide rules governing the proceedings of The Thunder Bay Police Services Board be repealed.

BY-LAWS

RES 3

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to provide rules governing the proceedings of the Thunder Bay Police Services Board and its Committees.

Explanation: The Thunder Bay Police Services Board enacted by-law PC4-2005, being a by-law to provide for the rules governing the proceedings of the Board on October 20, 2005. It is necessary and expedient to repeal and replace By-law PC4-2005 by resolution adopted by the Thunder Bay Police Services Board, dated November 19, 2019.

BY-LAW NUMBER: PC5 – 2020

RES 4

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to amend By-law PC5-2020, to provide rules and proceedings of The Corporation of the City of Thunder Bay, The Thunder Bay Police Services Board, with respect to Electronic Participation.

Explanation: A By-law to amend By-law PC5-2020, with respect to the Rules and Proceedings of The Corporation of the City of Thunder Bay, The Thunder Bay Police Services Board, to permit Electronic Participation in Meetings during a period of Emergency.

BY-LAW NUMBER: PC6 – 2020

CONFIRMATION OF MINUTES

The Minutes of the Seventh Session Meeting of the Fifty-First Thunder Bay Police Services Board held on February 18, 2020, to be accepted. **(Pages 10 – 19)**

RES 5

THAT Minutes of the Seventh Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on February 18, 2020, to be accepted.

REPORTS OF THE THUNDER BAY POLICE SERVICES

Appointment of Full-time Members Report

Report No. 13/20 (Police) relative to providing the names of quarterly new hires from January 1, 2020 to March 31, 2020, for the Boards, information. **(Pages 20 –21)**

Unclaimed Funds

Report No. 10/20 (Police) relative to unclaimed funds with respect to Police Incidents P11067490, P19067708, P10072515, and P10075201. **(Pages 22 – 23)**

Correspondence from Chief S. Hauth, to Ms. K. Power – Secretary to the Board, dated March 17, 2020, relative to the above noted, and with a request relative to the above noted unclaimed funds. **(Page 24)**

RES 6

With respect to Report No. 10/20 (Police) and correspondence from Chief S. Hauth as presented at the April 21, 2020 Regular Session meeting of the Thunder Bay Police Services Board, we recommend that \$8484.91 of the \$24,055.00 be provided to the Thunder Bay Police Service to be utilized for the purchase of office furniture for the Corporate Services Superintendent and a camera and wireless modem for the Intelligence Section.

2019 Operational Budget: Fourth Quarter Variance Report

Report No. 11/20 (Police) relative to updating the Thunder Bay Police Services Board on the status of the Operational Budget of the Thunder Bay Police Service as of December 31, 2019, for information. **(Pages 25 – 27)**

Street Checks – Annual Report

Report No. 12/20 (Police) relative to Ontario Regulation 58/16 – Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties – also known as “Street Checks”, for the Board’s information. **(Pages 28 – 33)**

GENERAL

Grant Update

At the February 18, 2020 Regular Session of the Thunder Bay Police Services Board the following motion was carried.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the letter to the Minister of the Solicitor General from the Thunder Bay Police Services Board relative to the lacking of funding with respect to addressing the issues associated with guns and gangs for Thunder Bay, we recommend that the letter be hand delivered by the Chair should a meeting be granted with the Minister if the Solicitor General;

AND THAT in the event that the Chair is unsuccessful in obtaining a meeting with the Minister that the letter be on the March Regular Session Board agenda for a status update.

CARRIED

It is noted that this item has been deferred to an upcoming Board agenda.

OCPC Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as update are available.

OCPC Report Recommendations – updated chart, for information, was distributed separately on desks at the October 15, 2019 Regular Session Board meeting.

At the February 18, 2020 Regular Session meeting of the Board, Chair G. Morriveau noted that the report is currently being prepared and will be circulated to the Board prior to presentation at the March Regular session Board meeting.

It is noted that this item has been deferred to an upcoming Board agenda.

Governance Committee

At the February 18, 2020 Regular Session meeting of the Board, Ms. C. Reitberger noted that need for the creation of a Governance Committee relative to discussion and work with respect to the Board's policies including policy review and creation.

It was noted that this item will be discussed at the March Regular Session Board meeting.

It is noted that this item has been deferred to an upcoming Board agenda.

Article – Sault Ste. Marie

Article from the Sault Star entitled “‘We will find you’ chief tells Toronto traffickers.
(Pages 34 – 39)

Mayor B. Mauro to provide overview relative to the above noted.

RES 7

With respect to the Article from the Sault Star entitled “‘We will find you’”, as presented at the April 21, 2020 Regular Session meeting of the Thunder Bay Police Services Board, we recommend that the Chief report back to the Board relative to providing comment on the measures noted in the article and to advise if the Thunder Bay Police Service is utilizing tools available as noted in the article.

It is noted that this item has been deferred to an upcoming Board agenda.

Draft Board Policy – Disclosure of COVID-19 Status Information

Draft Board Policy entitled “Disclosure of COVID-19 Status Information”, for the Board's review and consideration, as per Ministry guidelines. (Pages 40 – 41)

Chief S. Hauth to provide a verbal overview relative to the above noted.

RES 8

With respect to the draft Board policy relative to the Disclosure of COVID-19 Status Information, as presented at the April 21, 2020 Regular Session Meeting of the Thunder Bay Police Services Board, we recommend that the content of the policy be approved, as per Ministry guidelines.

CAPG – Board of Directors

Correspondence from Jennifer Malloy – Canadian Association of Police Governance (CAPG), relative to inviting nominations to the CAPG’s Board of Directors for the term 2020-2022, and attaching the CAPG Call for Nominations form, for the Board’s consideration. **(Pages 42 – 45)**

It is noted that discussion relative to attendance at the 31st Annual General Meeting will be discussed at a future Regular Session Meeting of the Thunder Bay Police Services Board.

NEW BUSINESS

CONFIRMING BY-LAW

RES 9

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 21st day of April, 2020.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC7 – 2020

ADJOURNMENT

Thunder Bay Police Services Board

Memorandum

TO: Members of Thunder Bay Police Services Board

FROM: Krista Power, Secretary to the Board

DATE: April 15, 2020

SUBJECT: Thunder Bay Police Services Board – Procedural Rules

At the November 19, 2019 meeting of the Thunder Bay Police Services Board, the following motion was carried relative to the Board's procedural rules.

With respect to the draft Procedural By-law for the Thunder Bay Police Services Board as presented at the November 19, 2019 Thunder Bay Police Services Board Regular Session meeting, we recommend the by-law as presented be adopted.

At that time the confirming by-law was passed which enacted the use of the new rules.

It is prudent and appropriate to present a by-law that details the procedural rules approved in addition to the confirming by-law.

At this time I ask that the Board for confirmation of their procedural process by repealing and replacing the outdated 2005 by-law with the current procedural rules as approved in November 2019.

In addition to the passage of the procedural rules by-law it is also necessary for the Board to approve the use of electronic participation at meetings which is required due to the ongoing pandemic relative to COVID-19 and the prohibition by the Province for public gatherings of more than 5 people.

As such I present the following motion for the Board's approval, which if passed amends the current procedural rules to allow for electronic participation and electronic voting at meetings of the Thunder Bay Police Services Board and repeals and replaces the previous procedural rules for the Thunder Bay Police Services Board.

With respect to the procedural rules of the Thunder Bay Police Services Board as approved at the November 19, 2019 meeting, we recommend that By-law PC5-2020 be adopted;

AND THAT By-law PC5-2020 be amended to allow for electronic participation at meetings of the Thunder Bay Police Services Board during the State of Emergency declared by the Province of Ontario on March 11, 2020 due to the COVID-19 pandemic;

AND THAT By-law PC4-2005 being the previous by-law to provide rules governing the proceedings of The Thunder Bay Police Services Board be repealed.

KP/nk

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Richard Stubbings
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **Guidance to Police Services Boards Regarding Meetings**

DATE OF ISSUE:	March 23, 2020
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	20-0024
PRIORITY:	High

I am writing further to several inquiries we have received in relation to challenges with hosting police services board meetings due to the impact of COVID-19 on in-person activities.

The *Police Services Act* (PSA) outlines the duties of police services boards with respect to board meetings, while requiring that each board establish its own rules and procedures in performing its duties under the Act. While the Act requires that boards meet at least four times a year, it is quite common across the province for boards to meet more frequently, often on a monthly basis in order to fulfill their duties.

While this is ultimately a local decision, the ministry is taking this opportunity to provide clarification that may support boards in continuing to meet via alternative methods in absence of the ability to meet in-person. Notably, the PSA does not require that police services board meetings be held in-person. While police services board meetings are to be open to the public, there is flexibility for public meetings to be held virtually if a board deems this to be appropriate and if the virtual meeting can be made open to the public. With respect to board meetings conducted virtually, police services boards should take all feasible measures to facilitate public and media participation in open meetings.

Of note, there are specific circumstances that allow for issues to be discussed in-camera and these circumstances remain in-force during the emergency. A board may exclude the public from all or part of a meeting if it is of the opinion that:

- a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
- b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

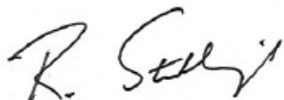
Further, a board may choose to delegate any authority conferred on it within the PSA to two or more of its members (or one member in the case of collective bargaining). Boards are encouraged to consider reviewing their rules and procedures, taking into account the ability to delegate, should it be facing challenges in arranging for all members to participate in decision-making at this time.

As a friendly reminder, should police services boards have questions regarding their obligations with respect to meetings, or any of their duties under the Act, during this time, I would encourage you to work with your Police Services Advisor. Should you require legal advice, please ensure to reach out to your legal counsel.

For any questions, you may wish to reach out to your Police Services Advisor or you may contact Jeeti Sahota, A/Manager of the Operations Unit at jeeti.sahota@ontario.ca.

I hope this information is helpful.

Sincerely,



Richard Stubbings
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

**MEETING: THE SEVENTH MEETING OF THE FIFTY-FIRST THUNDER BAY
POLICE SERVICES BOARD**

DATE: FEBRUARY 18 2020

TIME: 9:06 A.M.

PLACE: MCNAUGHTON ROOM – CITY HALL

CHAIR: MS. G. MORRISEAU

PRESENT:

Dr. K. Lansdell
Mayor B. Mauro
Ms. G. Morriseau
Ms. C. Reitberger
Mr. T. Lockwood,
Administrator of the Board

OFFICIALS:

Ms. K. Power, Secretary - Thunder Bay Police Services Board
Ms. S. Hauth, Chief of Police
Mr. R. Hughes, Deputy Chief of Police
Ms. N. Korcheski, Assistant to the Secretary

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

CONFIRMATION OF AGENDA

It was the consensus of the Board to add Governance Committee and Voting Rights to the agenda and to arrange the agenda items as necessary.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the Seventh Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on February 18, 2020, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

VOTING RIGHTS

Mr. T. Lockwood, Administrator of the Board, noted that past training, sessions and experience in the areas of Cultural Competency and Governance has satisfied the training requirements and as such Dr. K. Lansdell has been granted voting rights to the Board effective immediately.

Ms. K. Power, Secretary to the Board, asked for clarification from Ministry Police Advisor, Mr. T. Gervais, with respect to Administrator vote as all Board Members now having voting rights.

It was noted that Mr. T. Gervais will provide information later in the meeting.

VICE CHAIR VACANCY

At the December 17, 2019 Regular Session meeting of the Thunder Bay Police Services Board, the Secretary called for nominations from the Members for the election of a Chair and Vice Chair for the remainder of 2019 and 2020. At that time Ms. G. Morriseau was elected Chair and there were no nominations for the position of Vice Chair.

Chair G. Morriseau advised that since all Board Members having voting rights, the Secretary to the Board will administer nominations for position of Vice Chair.

The Secretary called for nominations from the Members for the election of a Vice Chair for the remainder of 2019 and 2020. Councillor K. Oliver and Dr. Lansdell were nominated as follows:

- (a) Councillor K. Oliver was nominated for the position of Vice Chair

MOVED BY: Mayor B. Mauro
SECONDED BY: None

- (b) Dr. K. Lansdell was nominated for the position of Vice Chair

MOVED BY: Mr. T. Lockwood
SECONDED BY: Ms. C. Reitberger

A vote was held and Dr. K. Lansdell was elected Vice Chair by majority of votes cast.

CONFIRMATION OF MINUTES

The Minutes of the Fifth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on January 21, 2020, to be accepted.

MOVED BY: Councillor K. Oliver
SECONDED BY: Ms. C. Reitberger

THAT the Minutes of the Fifth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on January 21, 2020, be accepted.

It was requested that the resolution relative Thunder Bay Police Association, as contained in the January 21, 2020 Regular Session Thunder Bay Police Services Board minutes be voted on separately.

Chair G. Morriseau provided a verbal overview with respect to the above noted resolution.

A recorded vote was requested on the following resolution, the results of which are as follows.

YEA

NAY

Ms. G. Morriseau
Mr. T. Lockwood
Ms. C. Reitberger
Dr. K. Lansdell

Mayor B. Mauro
Councillor K. Oliver

MOVED BY: Ms. C. Reitberger
SECONDED BY: Mr. T. Lockwood

With respect to the standing item entitled Thunder Bay Police Association relative to the Regular Session agendas of the Thunder Bay Police Services Board, we recommend that this item be removed as a standing item;

AND THAT the item be removed as a standing item due to the fact that the relationship between the Thunder Bay Police Association and the Thunder Bay Police Services Board is being established and the item is no longer required.

CARRIED

MOVED BY: Councillor K. Oliver
SECONDED BY: Ms. C. Reitberger

THAT the Minutes of the Fifth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on January 21, 2020, be accepted.

CARRIED

Discussion was held relative to the Board's use of legal services.

Ms. K. Power, Secretary to the Board, noted that legal advice will be provided by the Board's legal counsel upon a motion from the Board.

Mr. T. Gervais, Police Services Advisor – Ministry of Community Safety and Correctional Services, provided procedural advice with respect to the voting power of the Administrator.

It was noted that the Board currently has all members as voting members therefore the Administrator will also receive one vote.

Northwestern Ontario Aboriginal Youth Achievement and Recognition Awards

Information relative to providing sponsorship to the Northwestern Ontario Aboriginal Youth Achievement and Recognition Awards, being held May 5, 2020.

Handout entitled “2020 Northwestern Ontario Aboriginal Youth Achievement & Recognition Awards – Nomination Package” was distributed separately on desks on February 18, 2020.

Ms. A. Nurmela, Co-Chair – Northwestern Ontario Aboriginal Youth Achievement and Recognition Awards, provided a verbal overview and responded to questions relative to the above noted request.

MOVED BY: Councillor K. Oliver
SECONDED BY: Mayor B. Mauro

With respect to the request for sponsorship for the 2020 Aboriginal Youth Achievement and Recognition Awards, we recommend that the amount of \$2,000.00 be approved;

AND THAT the funds be taken from the Board’s Special Account.

CARRIED

PRESENTATION

Community Satisfaction Survey

Document entitled “TBPS CSS 2019: What we learned from respondents – Executive Summary”.

Dr. L. Desmoulins, Assistant Professor – Lakehead University, and Mr. C. Adams, Director of Communications and Technology – Thunder Bay Police Service, provided a PowerPoint presentation and responded to questions relative to the above noted.

REPORTS OF THE THUNDER BAY POLICE SERVICES

Front Line Deployment

At the October 15, 2019 Regular Session meeting of the Thunder Bay Police Services Board Mayor B. Mauro provided verbal update with respect to requesting information from the Chief of

Police relative to the above noted. Chief S. Hauth and Deputy Chief R. Hughes responded to questions relative to the above noted with respect to officers currently off work, return to work protocols and new position in Human Resources.

At that time a motion was carried recommending that the Chief of Police provide a report on the capacity to redeploy existing compliment of human resources to front line policing and that this report be brought back to the January 2020 Regular Session meeting of the Board.

At that time the update relative to the above noted was provided to the Board in Closed Session on January 21, 2020 due to the nature of the information being received. It was also noted that there is potential to report in Regular Session at a later date with a condensed version of the information, for information.

Chief S. Hauth noted that at this time that a further update relative to the above noted would be provided in Closed Session.

Thunder Bay Police Service Annual Use of Force Report 2019

Report No. 06/2020 (Police) relative to the above noted, for the Board's information.

Sergeant R. Belcamino provided a verbal overview and responded to questions relative to the above noted.

Unclaimed Funds

Report No. 09/2020 (Police) relative to the above noted, for the Board's information.

Public Complaints 2019 Annual Review

Report No. 08/2020 (Police) relative to the above noted, for the Board's information.

Staff Sergeant R. Gombola responded to questions relative to the above noted.

Secondary Employment – Annual Report – 2019

Report No. 07/2020 (Police) relative to the above noted, for information.

Chief S. Hauth provided a verbal overview and responded to questions relative to the above noted.

GENERAL

Board Member Training

Ms. K. Power, Secretary to the Board, noted that this item was covered earlier in the agenda.

Grant Update

Chief S. Hauth advised the Board that on January 31, 2020 the Service was successful in receiving grant monies in the amount of \$86,140 (one time 2020 funding) through the civil remedies grant program in the area of human trafficking prevention.

Chief S. Hauth also advised the Board that on February 3, 2020, also under the civil remedies grant program, funding was denied in the area of gang activity funding.

Chief S. Hauth responded to questions relative to the above noted.

It was noted that Chair G. Morriseau will be requesting to meet with the Minister of the Solicitor General and that should a meeting be granted Chair will hand deliver a letter to the Minister from the Board with respect to the lack of funding relative to addressing the issues associated with guns and gangs for Thunder Bay in comparison to the funding received in Halton Region and other areas within the province.

It was also noted that should the Chair not be successful in meeting with the Minister, the letter will be mailed after the next Regular Session meeting.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the letter to the Minister of the Solicitor General from the Thunder Bay Police Services Board relative to the lacking of funding with respect to addressing the issues associated with guns and gangs for Thunder Bay, we recommend that the letter be sent immediately.

MOVED BY: Dr. K. Lansdell
SECONDED BY: Mr. T. Lockwood

With respect to the resolution associated with the lack of funding for guns and gang issues, we recommend that the resolution be amended to reflect that the letter not be sent immediately but rather that the letter be hand delivered by the Chair should a meeting be granted with the Minister if the Solicitor General;

AND THAT in the event that the Chair is unsuccessful in obtaining a meeting with the Minister that the letter be on the March Regular Session Board agenda for a status update.

CARRIED

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the letter to the Minister of the Solicitor General from the Thunder Bay Police Services Board relative to the lacking of funding with respect to addressing the issues associated with guns and gangs for Thunder Bay, we recommend that the letter be hand delivered by the Chair should a meeting be granted with the Minister if the Solicitor General;

AND THAT in the event that the Chair is unsuccessful in obtaining a meeting with the Minister that the letter be on the March Regular Session Board agenda for a status update.

CARRIED

It was noted that this item will be included in the March 2020 Police Services Board Agenda.

OCPC Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as updates are available.

OCPC Report Recommendations – updated chart, for information, was distributed separately on desks at the October 15, 2019 Regular Session Board meeting.

At the January 21, 2020 Regular Session meeting of the Board, Chair G. Morriveau noted that this item would be deferred to the February 18, 2020 Regular Session at which time as the Chair will provide an update report.

Chair G. Morriveau noted that the report is currently being prepared and that the complete report would be on the March agenda and circulated prior to the March meeting to the Board for information.

Ontario Association of Police Services Boards – Zone One

Invoice from Mr. Paul Malashewski, Treasurer – Zone 1 – Ontario Association of Police Services Board, relative to the Zone Membership Fee for 2020.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the 2020 Membership Fee for the Ontario Association of Police Services Boards – Zone One, we recommend that \$125.00 be paid to renew the Membership for 2020.

AND THAT these fees be paid from the Board's budget.

CARRIED

Canadian Association of Police Governance – 2020/2021 Membership

At the January 21, 2020 Regular Session meeting of the Board information relative to membership renewal for the 2020/2021 year relative to the above noted was presented and the following motion was carried.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Ms. C. Reitberger

With respect to the 2020/2021 Membership for the Canadian Association of Police Governance, we recommend that \$1,152.00 be paid to renew the Membership for the 2020/2021 year.

CARRIED

The total number of uniform and civilian positions have since been confirmed. The above noted motion was based on a range of 101-250 positions. The Service currently employs a total of 335 positions therefore the amount for the Membership increases by a total amount of \$346.00.

MOVED BY: Councillor K. Oliver
SECONDED BY: Mayor B. Mauro

With respect to the 2020/2021 Membership for the Canadian Association of Police Governance, we recommend that an additional \$346 be provided to bring the total to \$1,498.00 to account for the 335 positions in the Service.

CARRIED

CAPG 2020 Call for Resolution

Document entitled "CAPG 2020 Call for Resolution".

Ms. K. Power, Secretary to the Board, provided a verbal overview relative to the above noted.

It was noted that there were no resolutions from the Board to submit at this time.

March Board meeting – Potential Date Change

Document entitled “Planning for Accessible Meetings Checklist”.

Ms. K. Power, Secretary to the Board, provided a verbal overview and responded to questions relative to the above noted.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to meeting location for the Thunder Bay Police Services Board meeting, we recommend that all meetings be held at City Hall and more specifically in the McNaughton Room when possible.

LOST

At 11:15 a.m. the Board recessed.

At 11:24 p.m. the Board resumed Regular Session.

Discussion was held relative to meeting location.

It was noted that the March 2020 meetings of the Board will be held at City Hall and that information will be brought back to the Board relative to potential meeting locations, costing per location with respect to room rental, audio visual, etc.

It was also noted that should the Board need to meet outside of City Hall that the Secretary of the Board may spend up to \$500 on audio visual requirements if required.

NEW BUSINESS

Governance Committee

At the February 18, 2020 Regular Session meeting of the Board, Ms. C. Reitberger noted that need for the creation of a Governance Committee relative to discussion and work with respect to the Board’s policies including policy review and creation.

At that time it was noted that that this item will be discussed at the March Regular Session Board meeting.

CONFIRMING BY-LAW

MOVED BY: Councillor K. Oliver
SECONDED BY: Ms. C. Reitberger

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 18th day of February, 2020.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC03 - 2020

ADJOURNMENT

The meeting adjourned at 11:36 a.m.

Chair

Secretary



Thunder Bay Police Service

SYLVIE HAUTH, CHIEF OF POLICE
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5
Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: March 16, 2020
Date of Meeting: TBD
Report No: 13/20

Chair and Members
Thunder Bay Police Services Board
500 E. Donald Street
Thunder Bay, ON P7E 5V3

SUBJECT

Appointment of Full-time Members Report – January 1, 2020 to March 31, 2020.

REPORT SUMMARY

To provide the names of newly hired full-time members by position with date of hire to March 31, 2020.

BACKGROUND

Position	Name	Date Hired
Payroll Coordinator	Kathy Learning	March 9, 2020
Special Constable	Brandon Mihalus	February 3, 2020
Cadet – Front Desk	Curtis Templeman	March 16, 2020

COMMENTS

For the period of January 1, 2020 to March 31, 2020, three full-time civilian members were hired.

RECOMMENDATIONS

For information only.

Prepared by:

Amanda Wilson, CHRP
Human Resources Specialist

Respectfully submitted,



Chief Sylvie Hawth
MAC, CMM III Police Executive



Thunder Bay Police Service

SYLVIE HAUTH, CHIEF OF POLICE

1200 Balmoral Street, Thunder Bay, ON P7B 5Z5

Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: March 17, 2020

Date of Meeting: TBD

Report No: 10/20

Chair and Members
Thunder Bay Police Services Board
500 E. Donald Street
Thunder Bay, ON P7E 5V3

SUBJECT

Unclaimed Funds - Police Incident P11067490, P19067708, P10072515 and P10075201

REPORT SUMMARY

Over the years members of the Thunder Bay Police Service have seized Canadian Currency in connection with numerous criminal investigations. In the above noted investigations, there are no Orders for Disposition of Property. The Currency is not the subject of any conviction and the owner has been deemed to have relinquished any interest in their funds. As a result, the Currency will be disposed of pursuant to the Police Services Act, R.S.O. 1990.

BACKGROUND

The following is a summary of the incidents, amounts and authority to dispose:

Incident:	Amount:	Justification for Disposal:
P11067490	\$ 11,000.00	No attempts made by owner to claim. Letter sent.
P19067708	\$ 10,400.00	Found money. No attempts to claim.
P10072515	\$ 1,335.00	Seized as an abandoned no case exhibit.
P10075201	\$ 1,320.00	Seized as an abandoned no case exhibit.
Total	\$ 24,055.00	

COMMENTS

The individuals from whom the currency was seized during the above noted criminal investigations have not approached the police service to have their money returned. They have failed to respond to phone calls and letters within a legislated time frame. As such, it is deemed that there is no rightful owner of the seized currency and it is considered "Abandoned".

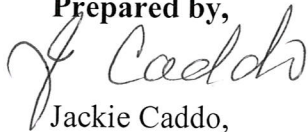
RECOMMENDATIONS

As the money was seized in accordance with Section 132 (2) of the Police Services Act, Section 133(3) of the Act applies. This Section states"

"If three months have elapsed after the day the money came into the possession of the police force and the owner has not claimed it, the Board may use it for any purpose that it considers in the public interest."

It is therefore recommended that the Thunder Bay Police Services Board use the \$ 24,055.00 as they deem to be in the public interest.

Prepared by,



Jackie Caddo,
Director – Finance & Facilities

Respectfully submitted,



Chief Sylvie Hauth
MAC/CMM III Police Executive



Thunder Bay Police Service

SYLVIE HAUTH, CHIEF OF POLICE
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5
Tel: (807) 684-1304 • Fax: (807) 623-9242

March 17, 2020

Ms. Krista Power, Secretary
Thunder Bay Police Services Board
500 Donald Street East
Thunder Bay, ON P7E 5V1

Dear Ms. Power,

In light of the \$24,055.00 contribution to the Thunder Bay Police Services Board this month, I am requesting \$8,484.91 be donated back to the police service.

The 2020 furniture budget consists of only \$14,100.00 which is a very small amount to address all of the work place accommodations and ergonomic requests for a facility of this size. Current furniture is aged and/or has been donated by Provincial Court on Arthur Street and Superior Court on Camelot Street upon their closure.

A contribution of \$5,213.57 would finance proper office furniture for the Corporate Services Superintendent. The financial assistance would further allow the much needed replacement of a non-adjustable, non-ergonomic work station without seriously crippling the furniture budget.

There is also an emergent need for a camera and wireless modem in the Intelligence Section. This purchase, valued at \$3,271.34 including taxes is currently not funded anywhere within the 2020 Operational Budget. The support of the Police Services Board in acquiring this very important piece of equipment would be much appreciated.

Thanking you in advance for your consideration of my request.

Sincerely,

Chief Sylvie Hauth
MAC, CMM III Police Executive

SH/chk



Thunder Bay Police Service

SYLVIE HAUTH, CHIEF OF POLICE
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5
Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: March 16, 2020
Date of Meeting: TBD
Report No: 11/20

Chair and Members
Thunder Bay Police Services Board
500 E. Donald Street
Thunder Bay, ON
P7E 5V3

SUBJECT

2019 Operational Budget: Fourth Quarter Variance Report

REPORT SUMMARY

To update the Thunder Bay Police Services Board on the status of the Operational Budget of the Thunder Bay Police Service as of December 31, 2019.

BACKGROUND

Thunder Bay Police Service is required to report to the Thunder Bay Police Services Board on the status of the Operational Budget for the Thunder Bay Police for the Fourth Quarter of 2019.

In 2019, Thunder Bay Municipal Council approved the Operating Budget for Thunder Bay Police.

The Operating Budget was approved at \$44,123,200 or \$11,030,800 per quarter. As of December 31, 2019 the variance is \$581,500 or 1.3% favourable. This includes a positive variance of \$167,100 in the Police Services Board Budget.

COMMENTS

There is a positive variance in the wage and benefit accounts of \$203,500. That variance is attributable to a savings in the Fringe Benefit account of \$579,800, due to the high levels of absenteeism in 2019.

When employees are absent fringe benefits are costed to a Corporate cost centre rather than a Police cost center. There were up to 23 individuals off at one time in 2019.

The favourable variance in wage and benefit accounts is also the result of the amalgamation of two Inspectors into one Superintendent for the period of September to December 2019. The net

savings of the change is a reduction to wages of \$62,400 which translates to \$187,200 per year.

In 2019 a member of the Thunder Bay Police Service was seconded to the Ontario Police College in the rank of Acting Sergeant; the end result was a recovery of \$138,700 in wages and benefits.

There is an unfavourable variance of \$61,200 in the Material account category. A number of Material accounts are exhibiting an unfavourable variance simply because they are underfunded. Those accounts have been identified repeatedly, however, there is never progress to the point of Operational Budget increases.

Based on historical trend analysis, it is relatively simple to predict which accounts will be substantially over budget. These include the following:

Cost Element	Shortfall
Equipment (contracted upgrades to a 31 year old 24/7 facility)	\$ 34,300
Equipment Maintenance (office equipment, intoxilyzers, etc)	\$ 19,900
Maintenance - Radio/Radar	\$ 20,700
General Expense	\$ 26,100
Gasoline	\$ 31,600
Vehicle Maintenance	\$ 98,600

Among the Information Technology accounts (2.2% of the total Police budget), it is interesting to note that although some accounts have favourable variances, and others negative ones, the overall variance is a positive \$110,400. Reduced fourth quarter spending among the Material accounts resulted in the deficit being much less than projected at the end of the third quarter.

Contracted Services ended the year with a positive variance of 314,000. Notably, there was a \$262,100 surplus in Legal Fees. That account has been reduced by \$75,000 for 2020 with more reductions expected in 2021.

In the Rents and Financial Expenses account category there is a positive variance of \$61,000. It is the result of a Police Services Board savings in rent of \$33,400, as well as surpluses in the leased vehicle account and the office equipment rental account.

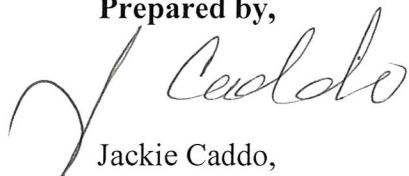
Grant Revenue has a positive variance of \$ 121,300 for three different reasons. Funding has been received for all three of the Community Safety and Policing (CSP) Grants for April 1, 2019 to December 31, 2019. As well, grant funding under the Bail Safety Program was received for the full year, and not the first three months as originally thought. Finally, unanticipated funds from both CISO and OPP contributed to the favourable variance, despite a shortfall of \$231,500, in the Court Security and Prisoner Transport funding.

The "Revenue from Other Municipality" account (Oliver Paipoonge) has a slight favourable variance of \$7,316 arising from an increase in wages as per the collective agreement. Collectively the User Fee accounts have an unfavourable variance of \$67,200 at the end of 2019. Paid Duty and Insurance Letters have a combined unfavourable variance of \$53,900 as these revenue streams continue to become less profitable over time. The overall variance for all revenues including grants is \$70,800 favourable.

Recommendations,

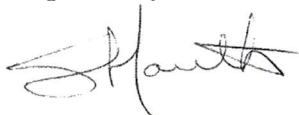
For information purposes.

Prepared by,



Jackie Caddo,
Director – Finance & Facilities

Respectfully submitted,



Chief Sylvie Hauth
MAC/CMM III Police Executive



Date of Report: March 9, 2020
Date of Meeting: tbd
Report No: 12/20

Chair and Members

Thunder Bay Police Services Board
500 Donald Street, East
Thunder Bay, ON P7E 5V3

SUBJECT

Annual Report - Ontario Regulation 58/16 - Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties- also known as “Street Checks”

REPORT SUMMARY

An analysis of all the information reviewed to compile this report revealed that Thunder Bay Police Service members did not document any Regulated Interactions. The Service is confident that members have complied with the legislation as there were not any documented complaints or any requests under the Municipal Freedom of Information and Protection of Privacy, or complaints resulting in any further inquiries to review current practices.

BACKGROUND

In June 2016, the Thunder Bay Police Services Board passed a Board policy directing the Chief of Police to establish policies, procedures and training as required under Ontario Regulation 58/16, under the Police Services Act, entitled “Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties”, known as the “Street Checks Regulation”.

Ontario Regulation 58/16 provides for voluntary police-public interactions, which are designed to ensure that the regulated interactions are without bias or discrimination. It establishes rules for: data collection, retention, access and management, training, policy and procedures with audit and public reporting requirements.

The Regulation took effect in two phases – July 1, 2016 and January 1, 2017. The regulation applies when police are attempting to collect identifying information from an individual during ‘face-to-face’ encounters while:

- Investigating general criminal activity in a community;
- Inquiring into suspicious activities to detect offences;
- Gathering information for intelligence purposes.

The regulations do not apply when an officer is conducting an investigation into an offence that is reasonably suspected, has been, will be committed, or in other circumstances that are specifically outlined in the regulation. For example, the Regulation does not apply if:

- The person is legally required to provide information, for example, during a traffic stop.
- The person is under arrest or being detained, or when the officer is executing a warrant.
- Complying with a specific aspect of the regulation would compromise an ongoing investigation or compromise safety.
- The officer has a reasonable suspicion that the interaction is necessary to their investigation of an offence that has been committed or that the officer reasonably suspects will be committed.

The Regulation prohibits attempts to collect identifying information about an individual from the individual in ‘face-to-face’ encounters which are arbitrary, or where any part of the reason for the attempt is that the officer perceives the individual to be within a “particular racialized group” unless certain other and legitimate conditions exist.

Chief of Police Procedures

The regulation required police services to develop procedures consistent with the requirements of the final regulations, and the Thunder Bay Police Service approved June 2016 policy report.

Thunder Bay Police Service has created procedures which are consistent with other police services in Ontario. The procedures ensure compliance with the regulation including: data collection, training, audit, access, and reporting.

Training

The service provided training to all sworn members as developed by the Ontario Police College and a roundtable of provincial subject matter experts. This training includes a two-hour online module, and a six hour in-class training session that focuses on the new regulation requirements as well as:

- The right of a person not to provide information to the police;
- The right of a person to discontinue an interaction with an officer;
- Bias awareness, discrimination and racism and how to avoid them when providing police services;
- How a person may access information about themselves held by this service under the Municipal Freedom of Information and Protection of Privacy Act; and,
- The initiation of interactions with members of the public.

All training occurred during normal working hours lead by one member of the service who was assigned for the training period.

In the Fall of 2019 additional online training sessions were completed by members to comply with the three (3) year re-training requirement. The training is ongoing to ensure all members are in compliance with the Act. New members are trained when they attend the Basic Constable Training program at the Ontario Police College.

Annual Reporting Requirements

As per Thunder Bay Police Service policy, the annual report for Regulated Interactions shall be provided by the Chief of Police to the Board in the first quarter of the year - commencing in 2018, and annually thereafter. That section of the report fulfills the annual reporting requirement as per the Board, Thunder Bay Police Service policies and the provincial legislation. Annual Report for Regulated Interactions (January 1, 2019 to December 31, 2019):

The content of the annual report, as it relates to Regulated Interactions, includes the following:

- A. the number of attempted collections and the number of attempted collections in which identifying information was collected: **Zero**

- B. the number of individuals from whom identifying information was collected: **Zero**

- C. the number of times each of the following provisions were relied upon to not advise the individual of his/her right that he/she is “not required to provide identifying information to the officer” and/or the reason “why the police officer is attempting to collect identifying information about the individual” as otherwise required under Regulation:
 - i. might compromise the safety of an individual: **Zero**
 - ii. would likely compromise an ongoing police investigation: **Zero**
 - iii. might allow a confidential informant to be identified: **Zero** or

- iv. might disclose the identity of a person contrary to law, including the Youth Criminal Justice Act (YCJA): **Zero**

- D. the number of times an individual was not given a receipt because the individual did not indicate that they wanted it: **Zero**

- E. the number of times each of the following clauses was relied upon to not offer or give a receipt:
 - i. might compromise the safety of an individual: **Zero** or
 - ii. might delay the officer from responding to another matter that should be responded to immediately: **Zero**

- F. the number of attempted collections from individuals who are perceived, by a police officer, to be within the following groups based on the sex of the individual:
 - male individuals: **Zero** or
 - female individuals: **Zero**

- G. for each age group established by the Chief of Police, the number of attempted collections from individuals who are perceived, by a police officer, to be within that age group;
 - 0 – 17
 - 18 – 29
 - 30 – 49
 - 50 and up – **Zero** for all

- H. for each racialized group established by the Chief of Police for the purpose of this paragraph, the number of attempted collections from individuals who are perceived, by a police officer, to be within that racialized group;
 - Indigenous
 - Asian
 - Black
 - Middle Eastern
 - White/Caucasian: **Zero** for all.

- I. a statement, based on an analysis of the information, as to whether the collections were attempted disproportionately from individuals within a group based on:
 - a. the sex of the individual;
 - b. a particular age;

- c. a racialized group; or
- d. a combination of groups and, if so, any additional information that the Chief of Police considers relevant to explain the disproportionate number of attempted collections:

Given that the number of attempts to collect identifying information was **Zero** individuals; there is not any information to formulate any real patterns, assumptions or conclusions.

- J. the neighborhoods or areas where collections were attempted and the number of attempted collections in each neighborhood or area – **Zero**.
- K. the number of determinations made by the Chief (or designate) as to whether the information entered into the database:
 - complied with limitations on collection set out in; the Regulation, and
 - the results of the review(s), done at least once a year, of an appropriately sized random sample of entries of identifying information included in the database to estimate within a margin of error of plus or minus 5 percent, at a 95 percent confidence level, whether it appears that limitations on collection of information, duties to inform of rights and reasons before collecting, with exceptions or document for individual – document, with exceptions were not complied with.

Given that the number of attempts to collect identifying information was **Zero** individuals; there is not any information to formulate any determinations.

- L. the number of times, if any, employees of the police service were permitted to access identifying information to which access must be restricted by virtue of one or more of the following:
 - i. for the purpose of an ongoing police investigation – **Zero**
 - ii. in connection with legal proceedings or anticipated legal proceedings – **Zero**
 - iii. for the purpose of dealing with a complaint under Part V of the Act or for the purpose of an investigation or inquiry under the Act – **Zero**
 - iv. in order to prepare the annual report or a report required due to disproportionate collection – **Zero**
 - v. for the purpose of complying with a legal requirement – **Zero** or
 - vi. for the purpose of evaluating a police officer's performance – **Zero**
- M. the number of complaints (public and Chief's) resulting from or related to Regulated Interactions along with their status or outcome – **Zero**.

N. the number of Municipal Freedom of Information and the Protection of Privacy requests relating to Regulated Interactions – **Zero**.

DISPROPORTIONATE REPORT

If a disproportionate collection is identified based on an analysis of the information, as to whether the collections were attempted disproportionately from individuals within a group based on (a) the sex of the individual, (b) a particular age, (c) a racialized group, or (d) a combination of groups, in addition to the statement required in the annual report, the Chief of Police shall:

- A. review the practices of the police service; and
- B. prepare a report to the Board setting out the results of the review and his or her proposals, if any, to address the disproportionate attempted collection of information.

As a result of there being **Zero** attempted Regulated Interactions; there is not any data to draw any conclusions, patterns or behaviors. Therefore, no disproportionate report has been prepared.

COMMENTS

Thunder Bay Police Service and its members are in compliance with the regulation.

RECOMMENDATIONS

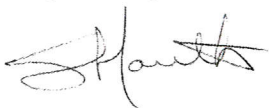
For information only.

Prepared by,



Inspector Derek West

Respectfully submitted,



Chief Sylvie Hauth
MAC, CMM III Police Executive

'We will find you' chief tells Toronto traffickers



Joe Warmington

[More from Joe Warmington](https://www.saultstar.com/author/joe-warmington) (https://www.saultstar.com/author/joe-warmington)

Published on: March 5, 2020 | Last Updated: March 5, 2020 7:59 AM EST



Chief Hugh Stevenson speaks during a meeting of Sault Ste. Marie Police Services Board last Thursday.
BRIAN KELLY *JPG, SM*

Toronto drug dealers travelling north in search of profit found out that crime does not necessary pay in Sault Ste. Marie.

It cost these nine men — eight from Toronto and one from Kitchener — their cash proceeds, illegal product, weapons and freedom.

And, of course, their fancy Mercedes sports car obtained through ill gotten gains.

Turns out it can get pretty cold in the north — for alleged gangsters.

"My message to this group is straight forward," Chief Hugh Stevenson of the Sault Ste. Marie Police Wednesday.

"If you come to our city to sell drugs, be aware we will know when you are here. We will identify you. We will arrest you. We will seize your vehicles and property associated to the drug industry under the criminal code. And we will bring you before the courts."

Welcome to the wild, wild north, where these alleged criminals learned they don't do politically-correct, virtue-signalling, social worker blame-it-on-root-causes justice.

Finding this out the hard way over the past week were Omar Ghuman, 18, Termaine Clarke, 27, Jihaad Al-Kisadi, 29, Jawad Sami, 21, Autumn Johnny, 36, Kwesi Armoo, 25, Jason Ramessar, 25, Javonte Reid, 21, and Handel Hippolyte, 20.

The list of charges — not yet tested in court — are too long to list.

But inside this police investigation, as The Sault Star also reported Tuesday, were three 9mm guns seized along with nearly 200 grams of Fentanyl, 20.7 grams of Crystal Meth,

146 grams of Cocaine and a cache of pills including Oxycontin and Adderall.

The value of the drugs were nearly \$115,000. Police also located \$81,765 in cash and two cars worth more than \$100,000.

Needless to say driving, around in white Mercedes in Sault Ste. Marie draws attention — especially when the licence plate had a Toronto address.

That was the police's first clue. But there were more.

"People here care about their community," said Stevenson.

"They keep track of who's here and they will tell is if something does not seem right."

As Councillor Matthew Shoemaker told The Toronto Sun, over the past month, things did not seem right.

"Sault Police noticed an increase of Southern Ontario drug dealers attending our community and attempting to sell and distribute a variety of drugs including cocaine, meth and opioids fentanyl and carfentanil," confirmed Stevenson.

With his top-flight detective units, which have lots of experience dealing with trafficking thanks to the border with the United States and being on the Trans Canada Highway, went to work.

"We were worried about our residents here," said Stevenson.

"These aren't pharmacists cutting these drugs — they are criminals who don't care about what's in it. We want people to understand you get one bad batch and you are dead."

Rather than wait for that — or for someone to be shot — Sault Police busted up this recipe for disaster quickly.

"There are only three entrances here so we will find you," said Stevenson.

The pushers didn't know what hit them.

"Sault Ste. Marie is a safe community," said Stevenson.

"The people here, together with the police and our partners, will continue to remove this scourge and poison from our streets in order to best protect our friends, family and neighbours."

As for the next criminal enterprise who want to franchise north, be warned it's not a soft-on-crime place.

"They were naive to think they could come here to deal their drugs," said the chief, adding he wants "to make sure all gangs to the south think twice about coming back. Don't even bother."

Unless, courtesy of Sault Ste. Marie police, they want to end up in jail plus have their guns, money and cars confiscated.

TRENDING IN CANADA

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THUNDER BAY POLICE SERVICES BOARD

Disclosure of COVID-19 Status Information

Date Approved: April 21, 2020

Date Last Amended or Reviewed

Date to be Reviewed:

Policy of the Board

1. The following is the policy of the Thunder Bay Police Services Board with respect to Ont. Reg. 120/20: Order under Subsection 7.0.2 (4) of the *Emergency Management and Civil Protection Act*, "Access to Covid-19 Status Information by Specified Persons" (the "Regulation").

DEFINITIONS

2. For the purpose of this Policy, the following definitions apply:

(a) "*COVID-19 status information*"- means, in relation to an individual, the individual's name, address and date of birth and whether the individual has had a positive test for the COVID-19 coronavirus;

GENERAL

3. The Chief of Police shall have a Standing Order and/or Procedure that ensures the collection, access, use, disclosure and destruction of *COVID-19 status information* is done in a manner consistent with this Policy, the *Police Services Act*, the *Municipal Freedom of Information and the Protection of the Privacy Act*, and section 255 of the *Municipal Act, 2002* (regarding retention and destruction of records directly related to any law enforcement activity).
4. The Chief of Police shall ensure:
 - a. access is only made by authorized users in the Service's communication and dispatch units who perform such functions and would be directly involved involving communicating COVID-19 Status information for the purpose providing notice COVID-19 Status information to first responders (e.g., for the protection of officer safety when members are on route to specified calls for service if there is a known risk of COVID-19 for an individual and/or location they may be attending or have attended), and to ensure internal control measures are in place for disclosure of information within the Service and provide oversight by a supervisor.

- b. Access is provided to the Human Resources Department, for the purpose of reducing the risk of occupational exposure, spreading of communicable diseases and the handling of any occupational exposure to communicable diseases.
5. The Chief shall ensure that *COVID-19 Status Information* shall be considered acquired for and only used for the purposes set out in section 4, and related law enforcement purposes; and otherwise the information is subject to confidentiality and the oath of secrecy under the *Police Services Act* and the privacy regime contained in *MFIPPA*.
6. The Chief shall ensure that *COVID-19 Status Information* shall only be provided to those members that require it in order to meet the above purposes and not shared beyond such (subject to section 7).
7. The Chief shall ensure that any record created for the above purposes containing COVID-19 Status Information shall be created on a secure drive with access limited to the Chief of Police (or designate), supervisors in the Services communication and dispatch, and those members that require access for the maintenance of the data (e.g., designated IT personnel) and the Service or Board's solicitor(s) and other personnel needed to respond to any actual or contemplated proceedings, actions or claims or complaints under the *Police Services Act*.
8. The Chief shall ensure that COVID-19 Status Information, while it may be added to a computer-aided dispatch (CAD) system (e.g., premises warning/alert/flags) or within an occurrence report/officer notes (if required), it may not entered into CPIC, an individual or premises master RMS record or any other database (including intelligence databases). The Chief shall further ensure entries in CAD have a set default expiry date and such date should coincide with the date the declared emergency ceases to be in effect (subject to any outstanding charges, actual or contemplated proceedings, actions or claims or complaints under the *Police Services Act*). The Chief of Police shall report back to the Board regarding the destruction of the records under section 8.
9. This Policy shall be retroactive, effective April 3, 2020 (the date of the Regulation).



CALL FOR NOMINATIONS

To: CAPG Members
From: CAPG Executive
Director Date: March 10,
2020

On behalf of the CAPG Nominations Committee, we are pleased to invite nominations to the Canadian Association of Police Governance (CAPG)'s Board of Directors for the term 2020-2022.

The following chart lists the positions that are currently vacant on the CAPG Board of Directors and those terms that will expire on August 21, 2020 at the Annual General Meeting.

All directors whose terms expire in 2020 are eligible to run for election for an additional two-year term BUT this provision does not preclude any other eligible and interested candidates from submitting their own nomination for the vacancy.

There are 11 vacancies listed below:

British Columbia	2 Vacancies	1 resignation 1 vacancy never filled
Alberta	2 Vacancies	Micki Ruth term expires August 2020 1 resignation
Saskatchewan	1 Vacancy	Darlene Brander term expires August 2020
Manitoba	2 Vacancies	Alicja Szarkiewicz term expires August 2020 1 vacancy
Nova Scotia	1 Vacancy	Carole McDougall term expires August 2020
First Nations	2 Vacancies	Dan Bellegarde term expires August 2020 1 vacancy
Non-Police Board	1 Vacancy	New Position

Nominations are an important responsibility of our members. The effectiveness and success of our Association depends on the strength and quality of our volunteer Board. It is up to you to propose nominees who will bring the necessary competencies and commitment.

CAPG By-Laws state:

5.1 Number of Directors

The Board shall consist of the number of Directors specified in the Articles. If the Articles provide for a minimum and maximum number of Directors, the Board shall be comprised of the fixed number of Directors as determined from time to time by the Members by Ordinary Resolution or, if the Ordinary Resolution empowers the Directors to determine the number, by resolution of the Board. At least two (2) Directors shall not be Officers or employees of the Corporation or its affiliates.

5.2 Composition of the Board

The Board shall be comprised of representatives of the geographic regions of Canada represented by its Members. The Nominations Committee shall be responsible for preparing a slate of nominees for election by the Members which complies with these By-laws and the operating policies of the Corporation. In addition, if permitted by the Articles, the directors may appoint one or more additional directors who shall hold office for a term expiring not later than the close of the next annual meeting of Members, but the total number of directors so appointed may not exceed one-third (1/3) of the number of directors elected at the previous annual meeting of Members.

5.3 Qualifications

In addition to the qualifications for directors set out in the Act,

- (a) Only those individuals who are appointees of a Police Board which is a Member of the Corporation or a representative of a Non-Police Board Organization which is a Member of the Corporation, are eligible to be elected as directors of the Corporation; and
- (b) Candidates nominated for election to the Board must reside in the province or territory in which the Police Board or Non-Police Board Organization is located.

5.4 Election and Term of Directors

The Directors shall be elected by the Members at each annual meeting of Members for which an election of Directors is required. Each Director shall be elected to hold office for a term expiring not later than the close of the second annual meeting of Members following the election, at which time each such Director shall retire as a Director, but, if qualified, shall be eligible for re-election.

When more than one qualified nomination is received for the same vacancy the Nominations Committee will advise that this will require an election to be held by ballot at the Annual General Meeting. Each candidate will be given time to address the members to support their election.

Following the receipt of nominations and identification of eligible candidates, the Nominations Committee will present a slate for election at the Annual General Meeting on Friday, August 21, 2020 in Victoria, BC.

Attached to this document are the following:

- Schedule A is the form to be used by nominees who are not currently on the CAPG Board of Directors.
- Schedule B is the form to be used by current directors who meet all the same requirements

and are looking to be nominated for another two-year term.

- Schedule C is the form to indicate areas of interest or expertise of the Nominee.

Please submit your nomination forms electronically to the attention of, Chair, Nominations Committee at the following address: nominations@capg.ca before Friday, May 1, 2020

The deadline for receipt of nomination papers is FRIDAY, MAY 1, 2020. The members of the Nominations Committee are:

- Mary Collins, Victoria, British Columbia
- Carolanne Inglis-McQuay, Saskatchewan
- David Walker, Bridgewater, Nova Scotia
- Eli El Chantiry, Ottawa, Ontario

If you have any questions, please feel free to send them to me via jmalloy@capg.ca or via nominations@capg.ca email.

Sincerely



Jennifer Malloy
Sent on behalf of the Nominations Committee



Thunder Bay Police Services Board,

On behalf of the CAPG Nominations Committee, we are pleased to invite nominations to the Canadian Association of Police Governance (CAPG)'s Board of Directors for the term 2020-2022.

Please submit your nomination forms electronically to the attention of, Chair, Nominations Committee at nominations@capg.ca **before Friday, May 1, 2020**

If you have any questions, please feel free to send them to me via jmalloy@capg.ca or via nominations@capg.ca email.

Please also see attached Notice of Meeting & Agenda for our **31st ANNUAL GENERAL MEETING in Victoria, BC on Friday, August 21, 2020.**

Sincerely
Jennifer Malloy
