

**AGENDA MATERIAL
FOR
THE THUNDER BAY
POLICE SERVICES BOARD
REGULAR SESSION**

Meeting Date: **DECEMBER 15, 2020**

Location: **ELECTRONICALLY via MS TEAMS**

Time: **9:00 a.m.**



THE THUNDER BAY POLICE SERVICES BOARD

THE SECOND MEETING OF THE FIFTY-SECOND THUNDER BAY POLICE SERVICES BOARD

TUESDAY, DECEMBER 15, 2020

ELECTRONICALLY via MS TEAMS
9:00 A.M.

REGULAR SESSION

1. DISCLOSURES OF INTEREST

2. CONFIRMATION OF AGENDA

RES 1

With respect to the Second Regular Session Meeting of the Fifty-Second Thunder Bay Police Services Board held on December 15, 2020, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

3. CONFIRMATION OF MINUTES

The Minutes of the Twenty-Second Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on November 17, 2020 to be confirmed. **(Pages 9 - 17)**

RES 2

THAT the Minutes of the Twenty-Second Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on November 17, 2020 be confirmed.

4. PRESENTATION

Volunteer Recognition Award to PC Roxanne Legarde by Chief S. Hauth, recognizing PC Legarde's volunteer efforts. Presentation of a certificate to PC Legarde will follow in the office of the Chief of Police after the Board meeting.

5. DEPUTATION REQUEST

Deputation request from Henry Wojak, dated November 25, 2020, relative to the decentralized headquarters study. **(Page 18)**

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6. AFFIRMATION OF OFFICE

Correspondence from the Office of the Solicitor General, dated November 27, 2020, relative to appointing Mr. Michael Power to the Thunder Bay Police Services Board, effective November 27, 2020 until such time as an appointment has been made by Order of Council, for the Board's information. **(Page 19)**

The Affirmation of Office to be read aloud by Mr. Michael Power, signed and filed.

7. ANNUAL APPOINTMENT OF CHAIR AND VICE-CHAIR

The Secretary will call for nominations from the Members for the appointment of a Chair and Vice Chair for the remainder of 2020 and for 2021.

RES 3

THAT _____ be appointed Chair of the Thunder Bay Police Services Board until November 30, 2021, or until such time as a replacement has been appointed.

RES 4

THAT _____ be appointed Vice Chair of the Thunder Bay Police Services Board until November 30, 2021, or until such time as a replacement has been appointed.

8. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Summary of Provincial Grant Funding

At the October 20, 2020 Regular Session of the Board, discussion was held relative to provincial grants in 2020 and anticipated grants in 2021. The Board requested a summary of grants received from the Province during the current term of the Board, including special projects and general financial support, as well as ongoing grant funding, be presented at the November 17, 2020 meeting.

At the November 17, 2020 Regular Session of the Board, discussion was held relative to increased costs associated with security and transfer of prisoners to the four current sites being used (while the Courthouse is closed due to a fire), as well as extra costs associated with COVID-19. The Mayor suggested that the Board send a letter of advocacy to the Ministry of Community Safety and Correctional Services to recover costs. Chief Hauth advised that she will respond at the next Board meeting if Board support is needed in this regard.

Chief S. Hauth to provide a verbal report relative to the above noted.

b) Inquest into the Deaths of Seven First Nation Youths

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At the October 20, 2020 Regular Session of the Board, copies of a memorandum from Chief S. Hauth to Mr. J. Hannam, Secretary – Thunder Bay Police Services Board, dated September 29, 2020, and the Implementation Status Report of the Thunder Bay Police Service, relative to the above noted were provided for the Board’s information. Ms. C. Reitberger inquired if the Police Service was able to track and measure progress on the work being done on the Inquest recommendations.

Report No. 34/20 (Police) relative to measuring the progress on Recommendation #96 – Inquest into the Deaths of Seven First Nation Youths, for the Board’s information. **(Pages 20 - 21)**

c) Curriculum Working Group

Report No. 35/20 (Police) relative to an update on the Curriculum Working Group of the Diversity Initiative of the Thunder Bay Police Service, for the Board’s information. **(Pages 22 - 23)**

Chief S. Hauth to provide an overview relative to the above noted.

9. ORGANIZATION AND PERSONNEL

a) Supply Management By-Law

At the November 17, 2020 Regular Session of the Board, a draft Supply Management By-law to govern the way the Thunder Bay Police Service purchases supplies, services and equipment, was presented to the Board for their consideration. The Board recommended that the Supply Management By-law be prepared for adoption at the next meeting.

Memorandum to Members of Thunder Bay Police Services Board from John S. Hannam, Secretary to the Board, dated December 8, 2020, relative to the above noted, for the Board’s information. **(Page 24)**

Copies of Supply Management By-law Number PC25-2020, for the Board’s information. **(Distributed Separately)**

RES 5

With respect to a Supply Management By-law for the Thunder Bay Police Service and Board, we recommend that By-law PC25-2020, as presented to the Thunder Bay Police Services Board, be adopted;

AND THAT the Chair and Secretary to the Board be authorized to execute the by-law.

b) Delegation of Authority for New Hires

At the October 20, 2020 Regular Session meeting of the Thunder Bay Police Services Board, a

resolution was passed to delegate authority to Ms. C. Reitberger and Councillor K. Oliver to appoint new hires.

On November 29, 2020, Ms. C. Reitberger's term ended and she advised that she would not be seeking reappointment.

Mr. J. Hannam, Secretary to the Board, to provide an update relative to the above noted.

10. GENERAL

a) Building Project Update

Memorandum from Chief S. Hauth to the Chair and Members of the Thunder Bay Police Services Board, dated December 8, 2020, relative to the Police Facility. **(Page 25)**

The following resolution will be presented for consideration by the Board:

RES 6

With respect to current building limitations at 1200 Balmoral Street for the Thunder Bay Police Service, we recommend that a new centralized headquarters be constructed, as per Option One recommendation from FORM Architecture Engineering;

AND THAT \$6.1M gross and \$5.6M net of HST rebate for land acquisition and the development of tender documents be included in the 2022 capital budget for consideration;

AND THAT the construction costs of \$55.9M gross and \$50.4M net of HST rebate be included in the 2024 capital budget for consideration.

Chief S. Hauth to provide overview relative to the above noted.

b) New Hires Update

The Minutes of the Second Meeting of the Thunder Bay Police Services Board New Hire Subcommittee, held on November 20, 2020, together with Report No. 33/20 (Police), relative to Hire – Approval of Community Inclusion Team Coordinator, for the Board's information. **(Pages 26 - 28)**

Mr. J. Hannam, Secretary to the Board, to provide overview relative to the above noted.

c) Use of COVID-19 Database

At the October 20, 2020 Board meeting, it was the consensus of the Board that Ms. Walbourne draft a follow-up letter to all parties concerned with clarification on the concerns outlined in Mr.

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Gervais' email dated October 19, 2020 to Chair G. Morriveau.

At the November 17, 2020 Regular Session of the Board, copies of draft correspondence from Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Service, to the Black Legal Action Centre, Aboriginal Legal Services, Canadian Civil Liberties Association and HIV & AIDS Legal Clinic Ontario, dated October 21, 2020, were presented for the Board's information.

Discussion was held relative to the content of the subject correspondence; the Secretary was directed to redraft the correspondence prior to distribution.

Copies of redrafted correspondence relative to the above noted, for the Board's information. **(Page 29)**

d) Eye on the Street Program

Memorandum from Councillor Peng You to Ms. Krista Power, City Clerk, dated September 10, 2022, relative to moving the oversight of the Eye on the Street Program to the Thunder Bay Police Service, for the Board's information. **(Pages 30)**

Copies of Report R105/2020 – Eye on the Street and the Resolution based on Report No. R105/2020, for the Board's information. **(Pages 31 - 35)**

Memorandum from Charles Campbell to Mayor & Council, dated November 26, 2020, relative to the Eye on the Street Motion from Councillor Peng You, for the Board's information. **(Page 36)**

Chief S. Hauth to provide an overview relative to the above noted.

e) Accounts Update – Approval for Payment of Invoices

Invoice from Evolution AV Ltd, dated December 2, 2020, relative to services rendered for technical support at meetings, for the Board's information. **(Page 37)**

Invoice from Mr. J. Hannam, dated December 7, 2020, relative to professional services rendered, for the Board's information. **(Page 38)**

Invoice from Ms. L. Douglas, dated November 30, 2020, relative to professional services rendered, for the Board's information. **(Page 39)**

RES 7

With respect to the invoices presented at the November 17, 2020 Regular Session meeting of the Thunder Bay Police Services Board, we recommend proceeding with payment of the three (3) invoices;

AND THAT the invoices be paid from the Board's budget.

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11. BY-LAWS

a) Supply Management By-Law

RES 8

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to govern the way the Thunder Bay Police Service (TBPS) purchases supplies, services, and equipment.

Explanation: The Board considers it appropriate to adopt a By-law to be known as the Supply Management By-law, to govern the way the Thunder Bay Police Service purchases supplies, services, and equipment.

BY-LAW NUMBER: PC25 – 2020

b) Delegation of Authority By-Law

RES 9

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to delegate authority for the appointment of new hires for The Thunder Bay Police Service.

Explanation: The Board delegates its authority to appoint members and special constables to the Thunder Bay Police Service to Kristen Oliver and _____. It is necessary and expedient to repeal and replace By-law PC19-2020 that delegated authority to appoint new hires to Celina Reitberger by resolution adopted by the Thunder Bay Police Services Board, dated October 20, 2020.

BY-LAW NUMBER: PC26 – 2020

12. NEW BUSINESS

13. CONFIRMING BY-LAW

RES 10

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

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1. A By-law to confirm the proceedings of a Regular Session Meeting of The Thunder Bay Police Services Board, this 15th day of December, 2020.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC27– 2020

14. ADJOURNMENT

**MEETING: THE TWENTY-SECOND MEETING OF THE FIFTY-FIRST THUNDER BAY
POLICE SERVICES BOARD**

DATE: NOVEMBER 17, 2020

TIME: 9:13 A.M.

PLACE: COUNCIL CHAMBERS, 500 DONALD ST. E. 3RD FLOOR, CITY HALL

CHAIR: MS. G. MORRISEAU

PRESENT:

Mayor B. Mauro
Councillor K. Oliver
Ms. G. Morriseau
Ms. C. Reitberger

OFFICIALS:

Ms. S. Hauth, Chief of Police
Ms. H. Walbourne, Legal Counsel – Thunder Bay Police
Service
Superintendent D. Taddeo, Thunder Bay Police Service
Mr. S. Paradis, Media Coordinator – Thunder Bay Police
Service
Mr. T. Gervais, Police Services Advisor – Ministry of the
Solicitor General
Mr. J. Hannam, Secretary – Thunder Bay Police Services
Board
Ms. L. Douglas, Assistant to the Secretary - Thunder Bay
Police Services Board

1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. CONFIRMATION OF AGENDA

MOVED BY: Ms. C. Reitberger
SECONDED BY: Mayor B. Mauro

With respect to the Twenty-Second Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on November 17, 2020, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3. CONFIRMATION OF MINUTES

The Minutes of the Twentieth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on October 20, 2020 to be confirmed.

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MOVED BY: Mayor B. Mauro
SECONDED BY: Ms. C. Reitberger

THAT the Minutes of the Twentieth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on October 20, 2020 be confirmed.

CARRIED

4. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Reserve Fund Update

At the October 20, 2020 Board meeting, the 2021 Proposed Operating Budget was approved as presented. Discussion followed about reserve funds and if a year-end positive variance could be transferred into a reserve fund.

Memorandum from Chief S. Hauth to the Thunder Bay Police Services Board, dated November 9, 2020, relative to a Reserve Fund Update, was provided for the Board's information.

b) Summary of Provincial Grant Funding

At the October 20, 2020 Regular Session of the Board, Report No. 28/20 (Police) relative to updating the Thunder Bay Police Services Board on the composition of the 2021 Proposed Operating Budget, was presented. Discussion was held relative to provincial grants in 2020 and anticipated grants in 2021. The Board requested a summary of grants received from the Province during the current term of the Board, including special projects and general financial support, as well as ongoing grant funding, be presented at the November 17, 2020 meeting.

Memorandum from Chief S. Hauth to Chair and Members - Thunder Bay Police Services Board, dated November 6, 2020, relative to the above noted, was provided for the Board's information.

Chief S. Hauth provided an overview of the above noted memorandum and responded to questions.

Discussion followed relative to increased costs associated with security and transfer of prisoners to the four current sites being used (while the Courthouse is closed due to a fire), as well as extra costs associated with COVID-19. The Mayor suggested that the Board send a letter of advocacy to the Ministry of Community Safety and Correctional Services to recover costs. Superintendent D. Taddeo advised that the Ministry has agreed to some form of remuneration due to what is being considered (by the Ministry) as extraordinary costs resulting from the fire. Chief Hauth advised that she will respond at the next Board meeting if Board support is needed in this regard.

5. LABOUR RELATIONS

a) Collective Agreements – Uniform and Civilian Contracts

Following the presentation of proposed changes to the Uniform and Civilian Collective Agreements with the Thunder Bay Police Association at the September 15th, 2020 meeting of the Thunder Bay Police Services Board, the Board approved changes for agreements for 2020-2023.

Final version of both above noted Collective Agreements were distributed separately by email to Board Member only on November 13, 2020.

At this time, the collective agreements are ready for signature.

At 9:24 a.m., it was the consensus of the Board to resolve into Closed Session relative to the *Police Services Act, R.S.O., 1990, Section 35 (4) (b)*.

At 10:11 a.m., the meeting reconvened in Regular Session.

MOVED BY: Mayor B. Mauro
SECONDED BY: Ms. C. Reitberger

THAT with respect to the Collective Agreements, Administration proceed as directed.

CARRIED

MOVED BY: B. Mauro
SECONDED BY: C. Reitberger

With respect to the Uniform and Civilian Collective Agreements with the Thunder Bay Police Service, we recommend that the Chair and Secretary be authorized to duly execute both agreements, as amended on October 9, 2020, on behalf of the Thunder Bay Police Services Board.

CARRIED

Ms. G. Morriveau requested that her vote be recorded as opposed to the motion.

b) Collective Agreement – Senior Officers Association

The Collective Agreement between the Thunder Bay Police Senior Officers Association (TBPSOA) and the Thunder Bay Police Services Board was presented to the TBPSOA members on November 16, 2020 for ratification. Pursuant to ratification, the collective agreement will be ready for signature.

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Draft copies of the agreement were distributed separately to Board Members only on November 13, 2020.

Copies of proposed Letter of Understanding between the Thunder Bay Police Services Board and the Thunder Bay Police Senior Officers Association, relative to the above noted proposed collective agreement and relative to grandfathering rates of pay and benefits for certain positions, were distributed separately to Board Members only on November 13, 2020.

Superintendent D. Taddeo, Thunder Bay Police Service, was in attendance to respond to questions. There were no questions asked.

MOVED BY: Councillor K. Oliver

SECONDED BY: Ms. C. Reitberger

With respect to the Collective Agreement and Letter of Understanding between the Thunder Bay Police Senior Officers Association and the Thunder Bay Police Services Board, as presented at the November 17, 2020 meeting, we recommend that the Chair and Secretary be authorized to duly execute the subject agreement upon ratification, as well as the Letter of Understanding, on behalf of the Thunder Bay Police Services Board.

CARRIED

6. GENERAL

a) New Hires Update

At the October 20, 2020 Regular Session, By-Law Number PC19-2020 was enacted, whereby Ms. C. Reitberger and Councillor K. Oliver were delegated authority to appoint members and special constables to the Thunder Bay Police Service.

Copies of a memorandum to Chief S. Hauth, from John S. Hannam, Secretary - Thunder Bay Police Services Board, dated November 13, 2020, relative to New Hires Reports No. 30/20 (Police) and No. 32/20 (Police), were distributed separately on desks at the meeting.

Mr. J. Hannam, Secretary to the Board, reported that the New Hires Committee met on November 13, 2020 to review the new hires. The Committee, on behalf of the Board, approved the new hires presented in Reports No. 30/20 (Police) and No. 32/20 (Police).

b) 2021 Work Plan

At the October 20, 2020 Regular Session of the Board, the Board directed the Governance Committee to work with the Secretary to the Board to incorporate the OCPC Report recommendations into a Work Plan and to present the Work Plan at the November 17, 2020 meeting.

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Copies of a memorandum to Members of the Thunder Bay Police Services Board, from John S. Hannam, Secretary to the Board, dated November 16, 2020, as well as draft copies of Work Plan 2020/2021, relative to the above noted, were distributed separately for the Board's information.

Mr. J. Hannam, Secretary to the Board, presented an overview of the Work Plan for 2021 and responded to questions. He noted that priorities for the next six (6) months were targeted.

The Board requested that the Work Plan also include a list of recommendations that have been completed as well as recommendations that remain outstanding. Mr. Hannam will bring forward an update at the next meeting. It was noted that community outreach also needs to be included in the Work Plan.

MOVED BY: Ms. C. Reitberger
SECONDED BY: Councillor K. Oliver

With respect to the Draft Work Plan, addressing Business Planning for the Thunder Bay Police Service and responding to the recommendations of the Thunder Bay Police Services Board Investigation Final Report, we recommend that the Thunder Bay Police Services Board adopt the Draft Work Plan as presented on November 17, 2020;

AND THAT the Governance Committee report to the Board at regular intervals of the progress of the Work Plan.

CARRIED

MOVED BY: Ms. C. Reitberger
SECONDED BY: Councillor K. Oliver

THAT a request be sent to the Ontario Civilian Police Commission (OCPC) for a report on the progress of the Board with respect to the investigation report recommendations and on the term of the Administrator.

CARRIED

c) Procurement Policy

Draft Supply Management By-law to govern the way the Thunder Bay Police Service purchases supplies, services and equipment, was distributed separately by email on November 13, 2020, for the Board's information.

Superintendent D. Taddeo responded to questions relative to the above noted.

MOVED BY: Mayor B. Mauro
SECONDED BY: Ms. C. Reitberger

With regard to the draft Supply Management By-law presented at the Regular Session of the Thunder Bay Police Services Board held on November 17, 2020, we recommend that the Supply Management By-law be prepared for adoption at the next meeting.

CARRIED

At 10:33 a.m., Superintendent D. Taddeo left the meeting room.

d) Automated Speed Enforcement

Copies of correspondence received from Ms. A. Loder, Redflex Traffic Systems Canada Inc., to Mayor B. Mauro, dated November 4, 2020, relative to automated speed enforcement in Thunder Bay, were provided for the Board's information.

Chief S. Hauth provided a verbal update relative to the above noted, and responded to questions. She provided information on Ms. Loder and the history behind traffic cameras. Chief Hauth is supportive of this initiative; however, she is unable to provide any information on costs at this point.

It was noted that Ms. K. Dixon, Director of Engineering for the City of Thunder Bay, is scheduled to report to City Council on this subject in January 2021.

e) Project Sunder

Copies of Toronto Police Service News Release, dated October 29, 2020, titled "Project Sunder Dismantles Eglinton West Crips", relative to a province-wide gun, gang, drug and human trafficking investigation, were provided for the Board's information.

Chief S. Hauth provided an overview relative to the above noted, and responded to questions.

Mayor B. Mauro thanked the Chief and the Police Service for their work on these matters, as it represents hundreds of hours of work by the Police Service.

f) Use of COVID-19 Database

At the October 20, 2020 Board meeting, it was the consensus of the Board that Ms. Walbourne draft a follow-up letter to all parties concerned with clarification on the concerns outlined in Mr. Gervais' email.

Copies of concluding correspondence from Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Service, to the Black Legal Action Centre, Aboriginal Legal Services, Canadian Civil Liberties Association and HIV & AIDS Legal Clinic Ontario, dated October 21, 2020, were provided for the Board's information.

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Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Services Board, noted that the October 21, 2020 letter was sent to the Board for approval to be distributed. Due to lack of response from the Board, the letter had not been sent out.

Mr. T. Gervais, Police Services Advisor – Ministry of the Solicitor General, was in attendance and responded to questions.

Following discussion about the content of the draft letter, it was agreed that any reference to views or positions of the Ministry of the Solicitor General would be removed and a new letter drafted to conclude the matter.

It was the consensus of the Board to direct the Secretary to draft and circulate a response for the Chair on behalf of the Board, omitting the Ministry's position.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With regard to correspondence from Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Service, to the Black Legal Action Centre, Aboriginal Legal Services, Canadian Civil Liberties Association and HIV & AIDS Legal Clinic Ontario, dated October 21, 2020, which was presented at the November 17, 2020 Regular Session, we recommend that the Secretary redraft the letter.

CARRIED

The redrafted letter will be shared with the Board for their review prior to distribution.

g) Neighbourhood Policing

At the October 20, 2020 Regular Session of the Board, a memorandum to Members of the Thunder Bay Police Services Board from Member B. Mauro, Mayor, dated October 13, 2020, relative to neighbourhood policing, was provided for the Board's information. The Chief of Police was asked to report on any possible modifications that could be made to the current Zone Policing model to allow for beat patrols in key areas of the City.

Report No. 31/20 (Police) relative to allocation of Thunder Bay Police Service staff resources, was provided for the Board's information.

h) Donation of Non-Firearm Items to Thunder Bay Youth Corps

At the October 20, 2020 Regular Session of the Board, correspondence from Inspector Ryan Gibson, TB Police Service, to the Chair and Members of the Thunder Bay Police Services Board, dated October 15, 2020, requesting the donation of non-firearm rifles, handguns and attachments to the Thunder Bay Police Youth Corps, was received and distributed separately on desks to the

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Board Chair and the Secretary to the Board. The Board referred the request to Administration for a response.

Chief S. Hauth provided a verbal update relative to the above noted, indicating that the Police Service is mandated to destroy all surrendered and abandoned non-firearm rifles, handguns, and attachments.

The Secretary was directed to draft a response letter, capturing Chief Hauth's verbal update, denying the request but encouraging the Youth Corps to consider a funding request from the Board's special account.

i) Accounts Update – Approval for Payment of Invoices

Invoice from Mr. J. Hannam, dated November 11, 2020, relative to professional services rendered, and Invoice from Ms. L. Douglas, dated October 31, 2020, relative to professional services rendered, were provided for the Board's information.

MOVED BY: Councillor K. Oliver

SECONDED BY: Ms. C. Reitberger

With respect to the invoices presented at the November 17, 2020 Regular Session meeting of the Thunder Bay Police Services Board, we recommend proceeding with payment of the two (2) invoices;

AND THAT the invoices be paid from the Board's budget.

CARRIED

7. NEW BUSINESS

There was no new business presented.

8. CONFIRMING BY-LAW

MOVED BY: Ms. C. Reitberger

SECONDED BY: Councillor K. Oliver

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Thunder Bay Police Services Board, this 17th day of November, 2020.

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Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC22– 2020

CARRIED

9. ADJOURNMENT

The meeting adjourned at 11:11 a.m.

Thunder Bay Police Service Board

Date: Wednesday, November 25, 2020 14:18
To:psbsecretary@hotmail.com; douglas_assistant@tbaytel.net
From: Henry Wojak <valhenry@tbaytel.net>
Phone: 18074758234
Organization: n/a
Names of the presenters: n/a

Please state what agenda item you would like to speak about:
?

If you would like to speak to the Police Services Board about another topic not associated with an agenda item, please state topic here (if applicable):

Decentralized Headquarters Studies relative to Police Facility that were presented to the board in closed session at the Oct. & Nov. Police board meetings

What are you requesting from the Police Services Board?
To direct the steering committee to consider additional options for a decentralized Headquarters for the police service as originally stated.

Have you been in contact with the Police Services Board in regards to the subject matter of your deputation request?*

No

Provide Date of meeting:*

December 15, 2020

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This e-mail was sent from a contact form on Thunder Bay Police Service Board

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél.: 416 325-0408
MCSCS.Feedback@Ontario.ca



By email

November 27, 2020

Michael Power



Dear Michael Power:

Pursuant to subsection 27(10) of the *Police Services Act*, I hereby appoint you to the City of Thunder Bay Police Services Board, effective from the date of this letter until such time an appointment has been made by Order in Council.

I would like to take this opportunity to thank you in advance for your valuable service to the City of Thunder Bay Police Services Board.

Sincerely,

A handwritten signature in black ink, appearing to read "Sylvia Jones".

Sylvia Jones
Solicitor General



Thunder Bay Police Service

SYLVIE HAUTH, CHIEF OF POLICE

1200 Balmoral Street, Thunder Bay, ON P7B 5Z5

Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: November 27, 2020

Date of Meeting: December 15, 2020

Report No: 34/20

Chair and Members

Thunder Bay Police Services Board

317 Victoria Avenue East, Suite 8

Thunder Bay, ON P7C 1A4

SUBJECT

Inquest into the Deaths of Seven First Nations Youths - Measuring Progress (Recommendation 96)

REPORT SUMMARY

At the October 20, 2020 Regular Session meeting of the Board, the Board requested information relative to monitoring and measuring progress for oversight with respect to the Inquest Recommendations, specifically Recommendation 96 (Joint Task Force with LCBO to Deter Underage Drinking).

The Thunder Bay Police Service has responded by conducting the following analysis and activities related to Recommendation 96.

1. Early review of statistics is somewhat inconclusive regarding liquor license issues as there appears to be insignificant rates of youth involved in the areas at or near the LCBO stores. It should be noted effectiveness of the rates will be clearer with data viewed over a longer period of time.

Current conditions which may be affecting the low rates of youth involvement being analyzed are:

- Effect of the pandemic on youth activities in these areas;
 - Effect of appropriate supports and education put in place by various organizations for youth since the inquest recommendations.
2. The Thunder Bay Police Service has actively engaged in special projects in the areas of the LCBO stores to address safety concerns. Examples of this are directed patrols of our water ways and river systems on a daily basis. This has resulted in hundreds of observations and interventions to ensure the safety of youth and vulnerable people in those locations. It should be noted there are very high rates involving adults and significant low rates involving youth.
 3. The Thunder Bay Police Service Community Services Branch – Community Oriented Response Unit and Community Inclusion Teams have conducted projects and activities aimed at public safety and engagement.

4. The Community Oriented Response Unit conducts project patrols near the LCBO's to address public safety concerns. The officer's engage vulnerable people and businesses to provide education and enforcement of panhandling laws while providing information to connect people to community support services. These patrols resulted in a high percentage of interactions with adults. Youth involvement is very low or not detected.
5. The Community Inclusion Team engages youth in a positive way through our northern community visits and youth engagement through activities such as our Archery Program. The pandemic has slowed some engagement but small group activities do occur. Our partnerships with the Youth Inclusion Program through the City of Thunder Bay, Thunder Bay Youth Corps and education authorities help promote positive activities for youth to engage in.

RECOMMENDATIONS

There are no recommendations associated with this report.

Respectfully submitted,



S. Hauth
Chief of Police

Prepared by: Inspector D. West – Community Services Branch



Thunder Bay Police Service

SYLVIE HAUTH, CHIEF OF POLICE
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5
Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: December 1, 2020
Date of Meeting: December 15, 2020
Report No: 35/20

Chair and Members

Thunder Bay Police Services Board
317 Victoria Avenue East, Suite 8
Thunder Bay, ON P7C 1A4

SUBJECT

The Curriculum Working Group of the Diversity Initiative of the Thunder Bay Police Service

REPORT SUMMARY

The Organizational Change initiative has one (1) new initiative to report.

Chief S. Hauth convened a Curriculum Working Group (CWG) in May of 2020 with the purpose of developing a mandatory diversity curriculum for Members of the Thunder Bay Police Service (TBPS). The 4-phase curriculum is intended to exist throughout a Member's career with the TBPS. The CWG Members will report back to Chief S. Hauth in January 2021 with recommendations for Phase 1 of the curriculum.

BACKGROUND

This Organizational Change initiative has four (4) elements:

1. Re-vamp the structure and function of the Aboriginal Liaison Unit to enhance community policing;
2. Invigorate recruitment to attract Aboriginal and other under-represented groups to TBPS (through a creative, interactive approach that engages community);
3. Enhance TBPS communications, internally and externally, to convey organizational changes and foster accountability through formative and summative evaluations;
4. Create structured ongoing training opportunities for Members of the TBPS by offering diversity courses (to enhance employees' knowledge and abilities to interact with community members) over the course of their careers.

COMMENTS

To develop the training curriculum, Chief S. Hauth gathered a Community Working Group (CWG) made up of the following five (5) Members.

- Dr. Leisa Desmoulins (Chair)
- Tesa Fiddler (Thunder Bay Catholic District School Board)
- Michele Solomon (Ontario Native Women's Association)
- Terry Armstrong (retired Chief of Police - NAPS)
- Inspector Derek West (TBPS)
- Elder Rita Fenton (Fort William First Nation)
(Elder Fenton has since left and the CWG is seeking a member to replace her from FWFN)

In May of 2020 Chief S. Hauth tasked the CWG Members to develop a curriculum with four (4) phases, grounded in recommendations from the OIPRD report entitled "*Broken Trust*" and "*The Thunder Bay Police Services Board Investigation: Final Report*" from Senator Sinclair. To date, the CWG have studied other curricula from the Ontario Provincial Police as well as other local police services.

The group has consulted with representatives from the justice sector to find a trainer for the initial phase. Currently they are customizing the training and selecting a trainer(s) with the capacity to train all Members of TBPS.

CWG members will present a report with recommendations for Phase I training to Chief S. Hauth by the end of January 2021.

RECOMMENDATIONS

There are no recommendations associated with this report. For information only.

Respectfully submitted,



S. Hauth
Chief of Police

Prepared by: Dr. Leisa Desmoulins
Chair - Curriculum Working Group of the Diversity Initiative of the Thunder Bay Police Service

Thunder Bay Police Services Board

Memorandum

TO: Members of Thunder Bay Police Services Board

FROM: John S. Hannam, Secretary to the Board

DATE: December 8, 2020

SUBJECT: Supply Management By-law

At the November 17, 2020 meeting of the Thunder Bay Police Services Board, a draft by-law providing for the purchasing of goods and services by the Thunder Bay Police Service and the Board was presented for the Board's consideration. It was the decision of the Board at that time to proceed to prepare the by-law for adoption.

As noted by Superintendent D. Taddeo, the Board's adoption of this by-law would allow the Board to set out its own policy as regards ongoing purchasing by the Service and the Board. The by-law is ready for adoption at this time and is presented now for that purpose.

“That with respect to a Supply Management By-law, for the Thunder Bay Police Service and Board, we recommend that By-law No. 25-2020 as presented to the Thunder Bay Police Services Board be adopted;

AND THAT the Chair and Secretary to the Board be authorized to execute the by-law”



MEMORANDUM

Office of the Chief of Police

Tel: (807) 684-1304

Fax: (807) 623-9242

DATE: December 8, 2020
TO: Chair and Members – Thunder Bay Police Services Board
FROM: Chief S. Hauth
SUBJECT: Police Facility

In the document entitled “*City of Thunder Bay – Police Facility Needs Assessment Study – Addendum Report No. 2 – Implementation Study – November 2020*”, FORM Architecture Engineering recommends selection of Option One in order to address the current pressing needs of the Thunder Bay Police Service and to ensure that the Service has an adequate and safe work space for years to come.

Option One recommends a new 12,220 sqm centralized headquarters. In this option an initial spend of \$5.6M net of HST is recommended to be budgeted for land acquisition and the development of tender documents for an early 2024 construction start on a new centralized facility. The current estimate for the new facility is \$50.4M net of HST resulting in a total estimated net project cost of \$56.0M.

I respectfully request that the following motion be presented to the Board at their December 15, 2020 Regular Session meeting.

With respect to current building limitations at 1200 Balmoral Street for the Thunder Bay Police Service, we recommend that a new centralized headquarters be constructed, as per Option One recommendation from FORM Architecture Engineering;

AND THAT \$6.1M gross and \$5.6M net of HST rebate for land acquisition and the development of tender documents be included in the 2022 capital budget for consideration;

AND THAT the construction costs of \$55.9M gross and \$50.4M net of HST rebate be included in the 2024 capital budget for consideration.

**MEETING: THE 2ND MEETING OF THE THUNDER BAY POLICE SERVICES BOARD
NEW HIRE SUBCOMMITTEE**

DATE: NOVEMBER 20, 2020

TIME: 4:30 P.M.

PLACE: VIRTUAL MEETING

SECRETARY: J. HANNAM

PRESENT:

Councillor K. Oliver
Ms. C. Reitberger

OFFICIALS:

Mr. J. S. Hannam, Secretary - Thunder Bay Police Services Board
Ms. S. Hauth, Chief of Police

DISCLOSURES OF INTEREST

None.

REPORTS OF THUNDER BAY POLICE SERVICES

Report No. 33/20 RE: New Hire – Community Inclusion Team Coordinator

Report, as attached, was distributed electronically to members of the subcommittee.

Chief Hauth Provided a brief overview and responded to questions.

It was the consensus of the Subcommittee that the new hire request be approved.

ADJOURNMENT

The meeting adjourned at 4:50 p.m.

John S. Hannam

Secretary



Thunder Bay Police Service

SYLVIE HAUTH, CHIEF OF POLICE

1200 Balmoral Street, Thunder Bay, ON P7B 5Z5

Tel: (807) 684-1304 • Fax: (807) 623-9242

Date of Report: November 20, 2020

Date of Meeting: N/A

Report No: 33/20

**Councillor Kristen Oliver and Ms. Celina Reitberger
Thunder Bay Police Services Board**

SUBJECT

Hire – Approval (Community Inclusion Team Coordinator)

REPORT SUMMARY

To provide the following name for hire:

Community Inclusion Team Coordinator (with a start date of December 7, 2020 or as soon as is possible – full time permanent – one year probationary period)

1. Jan Ritchie

BACKGROUND

Mr. Jan Ritchie is currently working as a Youth Restorative Justice Coordinator at the Indigenous Friendship Centre. He has post-secondary education relating to the Justice System and has work experience playing an active role in healing circles. He has developed strong relationships within the Indigenous Community, both on and off reserve, through current and former employment as an Indigenous Youth worker at Dennis Franklin Cromarty High School. Mr. Ritchie also has six (6) years of experience in the United States Marine Corps, leading 20 US Marines at a detention facility, holding 600 detainees in Ramadi, Iraq. Mr. Ritchie's home community is Saugeen 29 First Nation and he is proficient in the Anishinaabemowin language.

One reference from Nishnawbe-Aski Legal Services stated that "Mr. Ritchie knows his journey and it is to create something to connect and bridge people together in our community because there needs to be rebuilding and repair."

Mr. Jan Ritchie has met the background check requirements as well as security clearances.

RECOMMENDATION

With respect to Report No. 33/20 (Police) from Chief S. Hauth, we approve the hiring of Jan Ritchie as Community Inclusion Team Coordinator (full time permanent – one year probationary period) for the Thunder Bay Police Service with a start date of December 7, 2020 or as soon as is possible;

AND THAT the Chief of Police be authorized to execute the contract.

Respectfully submitted,



S. Hauth
Chief of Police



The Thunder Bay Police Services Board

317 Victoria Avenue, East - Unit 10
Thunder Bay, ON P7C 1A4
Tel: (807) 622-9585

December 10, 2020

Ruth Goba
Executive Director
Black Legal Action Centre

Christa Big Canoe
Legal Advocacy Director
Aboriginal Legal Services

Abby Deshman
Director, Criminal Justice Program
Canadian Civil Liberties Association

Ryan Peck
Executive Director
HIV & AIDS Legal Clinic Ontario

Re: Covid Portal – Thunder Bay Police Service

Further to the verbal updated provided at the Thunder Bay Police Services Board meeting on September 15th, 2020, and further to the discussion that took place at the Thunder Bay Police Services Board meeting on October 20th, 2020, I write in an attempt to clarify outstanding issues.

First, the original letter, sent on behalf of the Board by Ms. H. Walbourne, and this subsequent correspondence come to you by direction and order from the Thunder Bay Police Services Board. On September 15th, 2020 the TBPSB passed a motion directing Ms. Walbourne to respond on their behalf in order to fulfill their oversight obligation and ensure that the parties received a fulsome response in a timely manner. The TBPSB did not abrogate their oversight responsibility when the response was issued. I apologize if adding the TBPSB as the primary recipient to the letter confused the intended purpose.

Second, building on Ms. Walbourne's original letter dated September 22nd, 2020, I would like to confirm for you that the Thunder Bay Police Service followed up on all audits and both the Board and the Service are satisfied that all searches of the COVID portal were both authorized and appropriate. Please be assured that the Chief of Police has investigated all audits of the Ministry, relayed those findings to the Ministry, and the Board is satisfied with those findings

Sincerely Yours

John S. Hannam, Secretary, Thunder Bay Police Services Board

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Ms. Krista Power, City Clerk

FROM: Councillor Peng You

DATE: September 10, 2020

SUBJECT: Motion to Review Eye on the Street Program with Thunder Bay Police Services Committee of the Whole – September 14, 2020

The Eye on the Street annual update (R105/2020) presented to Council provides an update about the program's equipment and 3-year activity. The Thunder Bay Police Service (TBPS) is listed as a partner and provides input into camera locations and technology.

I believe that the ownership of the program should be transferred to the TBPS. I would like Administration to work with TBPS to determine the feasibility and costs associated with moving the oversight of the program to the TBPS.

I understand that acceptance of any transfer of the program must be in agreement with the Chief of Police and the Thunder Bay Police Services Board.

I present the following motion for City Council's consideration:

With respect to the Eye on the Street annual report (R 105/2020), we recommend that Administration, together with the Thunder Bay Police Service (TBPS), review the feasibility of transferring the Eye on the Street program to the TBPS;

AND THAT the report include potential costs associated with transferring the program;

AND THAT the report include any recommendations for the Thunder Bay Police Services Board's consideration;

AND THAT Administration report back on or before December 21, 2020;

AND THAT a copy of the resolution be shared with the Chief of Police and the Thunder Bay Police Services Board;

AND THAT any necessary by-laws be presented to City Council for ratification.

DEPARTMENT/ DIVISION	Infrastructure & Operations - Central Support	REPORT NO.	R 105/2020
DATE PREPARED	08/21/2020	FILE NO.	
MEETING DATE	09/14/2020 (mm/dd/yyyy)		
SUBJECT	Eye on the Street		

RECOMMENDATION

For information only.

EXECUTIVE SUMMARY

This Report, as required by the Code of Practice, provides an overview of the Eye on the Street Program and presents the statistics related to the 2019 operations in comparison to previous years.

The Report also concludes that the audits completed in 2019 reflect that the program is operating in compliance with the City of Thunder Bay - Code of Practice.

DISCUSSION

The Eye on the Street Program was approved by Committee of the Whole April 4, 2005, Report No. 2005.082 (Central Support) and launched on November 22, 2005. Apex Securities Inc. and TBayTel are the service providers and the Thunder Bay Police Service is a partner. In November of 2016 the monitoring contract with Apex was renewed after their successful response to a Request for Proposal process.

Replacement of Existing Equipment

In 2019, Administration worked with TbayTel to develop a plan to replace the existing cameras and control system. Sufficient funding is now in place to carry out the core system replacement. New cameras will have significantly higher resolution and capture much clearer images after dark. Improvements in recording technology will allow for a proposed increase in retention to 14 days as identified in the 2018 Eye report.

By modernizing the system, the Eye Program will increase the amount of video with evidentiary value. It will improve the ability of operators to clearly identify incidents that require police or EMS interventions and help to more quickly respond to missing person cases. Hardware and

network changes will also make it simpler to add or relocate cameras in the future. The overall goals of the Eye on the Street program are unchanged but the replacement equipment will facilitate future investment in smart technology solutions.

While there have been some delays due to COVID restrictions, cameras and recording system upgrades will begin this fall. Final installation details are awaiting the results of a Thunder Bay Police Services submission for CCTV program funding from the provincial government. If funding is approved, the upgrade will have funding to add cameras in new locations. The upgrade path and potential camera locations continue to be informed by the findings of the Smart Cities project which was done in partnership with police, recognizing that all changes must be achieved within the existing and planned capital envelope.

Activity

It should be noted that although camera usage in some locations appears to be lower than others, the fact that a camera is located at a site is a deterrent. While 2019 has lower incidents counts, more of the video requests have provided evidence. There are also medical events seen on camera which may not trigger a police report but are responded to by EMS or Fire.

The table below reflects the number of times each camera has been used to identify “suspicious activity” by camera operators. Some incidents are seen on multiple cameras. In 2019, 22 events (23 events in 2018) were observed on multiple cameras.

<u>Camera Location</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>Avg/Month</u>
Archibald/Victoria (Victoriaville)	1	0	1	0.1
Syndicate/Donald	12	18	34	1.8
Victoria & Brodie	23	97	153	7.6
Water Street Terminal	44	101	157	8.4
Simpson/Victoria	0	1	1	0.1
Simpson/Rowand	0	0	1	0.0
Red River/Cumberland	2	1	1	0.1
Brodie/Donald (Glengowan)	6	15	6	0.8
May/Victoria	3	15	30	1.3
Red River/Court Street	1	0	3	0.1
215 Red River Road	1	5	2	0.2
TOTAL:	93	253	389	
AVERAGE/month	7.8	21.1	32.4	20.4

Audit Results

Audits are completed quarterly by the Internal Audit & Continuous Improvement Division staff. The audit follows the format outlined in the Code of Practice. The audit process checks the program compliance by:

1. Viewing video;
2. Reviewing log books;

3. Reviewing recorded log access to the Eye office; and
4. Reviewing recorded incidents and data checks for any Municipal Freedom of Information and Protection of Privacy Act requests.

Four audits were completed for the 2019 calendar year. All audits completed to date reflect that the program is operating in compliance with the City of Thunder Bay – Code of Practice for the operation of a Closed Circuit Television System for the downtown surveillance program in Thunder Bay. No changes are recommended in the audit procedures at this time.

Statistics

Statistics on the program are compiled on a monthly basis. The observations of the camera operators, as well as the requests by Thunder Bay Police Service (TBPS) are categorized and results were obtained from the TBPS.

The type and volume of activity being addressed by the camera operators and Police requests include:

<u>Category</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>Monthly Avg</u>	<u>%</u>
Assaults	21	46	70	3.8	25.3%
Theft	2	0	0	0.1	0.4%
Property Damage (incl. vehicle)	2	2	3	0.2	1.3%
Suspicious Activity	9	45	66	3.3	22.2%
Drug/Alcohol	27	104	144	7.6	50.8%
Total:	61	197	283		

The statistics associated with events identified by camera operators are reflected in the table below:

<u>Results</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>Monthly Avg</u>	<u>%</u>
Medical Intervention	9	16	17	1.2	7.8%
Police Defused	15	81	119	6.0	39.7%
Arrest	11	15	41	1.9	12.4%
Gone on arrival	15	51	46	3.1	20.7%
Other	11	34	60	2.9	19.4%
Total:	61	197	283		

In 2019, 56 requests (70 in 2018) from Police for video evidence were processed which provided supporting evidence in 18 of the requests (7 in 2018). Ten (10) cases are pending. In 2019, in 19 of the incidents, EMS and/or Fire were also involved in the response.

The Thunder Bay Police Service (TBPS) supports the continuation of the Eye on the Street program but has recommended a review of the camera locations to ensure the best coverage to meet public safety concerns. They have asked to have input in terms of next steps with the replacement of the existing system and that a decision on technology not be made in a vacuum to meet a minimal standard.

FINANCIAL IMPLICATION

Capital Expenditures

The 2019 Capital Program was approved at \$56,400.

Operating Expenditures

The 2019 operating budget was approved at a net cost of \$133,800. Expenses totaled \$123,227 and revenue of \$2,000 was contributed by the two (2) BIAs served by the cameras, resulting in a net cost of \$121,227.

CONCLUSION

It is concluded that City Council receive the 2019 annual report as required by the Code of Practice.

BACKGROUND

The Eye on the Street Program was approved by Committee of the Whole on April 4, 2005, Report No. 2005.082 (Central Support) and launched on November 22, 2005. Apex Securities Inc. and Thunder Bay Telephone are the service providers and the Thunder Bay Police Service is a partner. The Steering Committee continues to meet and monitors the progress of the program. Report 2006.182 (Central Support) was presented to the Committee of the Whole September 11, 2006 with amendments to one (1) camera location and changes to the Code of Practice.

Report No. 2008.004 (Central Support) amended the annual report for Council to include statistical information only.

REFERENCE MATERIAL ATTACHED:

None

PREPARED BY: Charles Campbell, Manager – Central Support Division

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kerri Marshall, General Manager – Infrastructure & Operations	September 3, 2020



The Corporation of the City of Thunder Bay
RESOLUTION

Meeting: City Council

Meeting Date: 09/28/2020

Moved by: Councillor Peng You **Seconded by:** Councillor Aldo Ruberto

CARRIED AMENDED LOST DEFERRED/
REFERRED

Subject: Report No. R 105/2020 Eye on the Street

Resolution: With respect to the Eye on the Street annual report (R 105/2020), we recommend that Administration, together with the Thunder Bay Police Service (TBPS), review the feasibility of transferring the Eye on the Street program to the TBPS;

AND THAT the report include potential costs associated with transferring the program;

AND THAT the report include any recommendations for the Thunder Bay Police Services Board's consideration;

AND THAT Administration report back on or before December 21, 2020;

AND THAT a copy of the resolution be shared with the Chief of Police and the Thunder Bay Police Services Board;

AND THAT any necessary by-laws be presented to City Council for ratification.

Memorandum

TO: Mayor & Council

FROM: Charles Campbell, Manager

DATE: November 26, 2020

SUBJECT: Eye on the Street - Motion from Councillor Peng You
City Council – September 28, 2020

At the September 28, 2020 City Council meeting, a motion from the September 14, 2020 Committee of the Whole meeting was passed asking Administration to review the feasibility of transferring the Eye on the Street program the Thunder Bay Police Services (TBPS) and assess cost to carry out such a transfer. The motion was shared with TBPS and their response was that they “are not prepared to take over the Eye program at this time. Our belief is that the privacy and public interest concerns are easier to address with the City’s administration of the program.” They did express a willingness to revisit this position after new technology is installed.

Since no transfer is contemplated at this time and the current upgrade plan will result in changes in how operations are supported, an analysis of the potential costs of a transfer would be premature.

The equipment and technology upgrade is expected to take place in the first quarter of 2021. Background on the changes to operations due to the upgrade will be included in the annual program report to council in mid-2021.

It is the recommendation of Administration that the Eye program should continue to be a City operated program, with cooperation and input from the TBPS. The annual Eye report includes a statement from the TBPS, and should their position change with regard to administering the program, that will be communicated for Council consideration and further analysis.

c.c. Norm Gale, City Manager
Executive Management Team
Cynthia Cline, Deputy City Solicitor

Evolution AV Ltd.

Unit 129, 2312 - 52 Ave S.E.

Calgary AB T2C 0A3

Ph. (403) 259-3793 Fax (403) 259-2374

www.evolutionav.ca

Invoice

0000544147

Date December 2, 2020

Customer CITTHB

Bill To: City of Thunder Bay
 Accounts Payable
 Po Box 800
 Thunder Bay ON P7C 5K4

Ship To: Police Services Board
 317 E. Victoria Avenue, Unit #10
 Thunder Bay ON P7C 1A4

Ph. (807) 625-2296

Ph. (807) 625-2296

PO Number	FOB	Salesperson	Order Date	Order Number			
Email request		Randall Anderson	November 26, 2020	W0002993-0			
Ship Via		Payment Terms	Reference				
Non Shippable Item		Due Upon Receipt	Meeting Tech Support				
Ordered by Linda Douglas		(807) 577-2844					
Part Number	Description	Ordered	Shipped	B/O	Tax	Price	Extended Price
Police Services Board meeting, Sept 15, 2020							
SUPPLY-100	Equipment Supplies	1	1		H	100.00	100.00
	Laptop for camera control						
INSTALL-100	Labour Charge	2.2275	2.2275		H	100.00	222.75
	Tue Sept 15/2020 8:30 AM - 12:00 PM						
Police Services Board meeting, Nov 20, 2020							
SUPPLY-100	Equipment Supplies	0	0		H	100.00	
	No additional equipment required						
INSTALL-100	Labour Charge	2.2275	2.2275		H	100.00	222.75
	Tue Nov 20/2020 8:00 AM - 11:30 AM						
						Net Amount	545.50
						GST# 838319358	HST 70.92
						Total Due	\$616.42

Invoice # 3 Outline Agreement #4600010467

Vendor # 107402

December 7, 2020

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John S. Hannam

Secretary, Thunder Bay Police Services Board

Invoice for Services for the period November 6, 2020 through December 5, 2020

|                          |     |                   |
|--------------------------|-----|-------------------|
| 37.75 hours @ \$125/hour |     | \$4718.75         |
| HST # 74226 4872         | 13% | \$613.44          |
| <b>Total</b>             |     | <b>\$5,332.19</b> |



**LINDA DOUGLAS**  
**Assistant to the Secretary**  
**Thunder Bay Police Services Board**

# INVOICE

DATE: November 30, 2020  
 INVOICE: #004  
 RE: *Services Rendered for Thunder Bay Police Services Board*

**OUTLINE AGREEMENT #4600010468 | CTB Vendor Number: 111690**

**Bill To:**  
 Finance Department - TB Police Service - **Attention: Kathy Learning**  
 1200 Balmoral Street  
 Thunder Bay, ON P7B 5Z5

| DATE                              | Billable Hours    | EXPLANATION                          |
|-----------------------------------|-------------------|--------------------------------------|
| November 30, 2020                 | 60.10             | Services Rendered for November, 2020 |
| Hourly Rate per Outline Agreement | \$90.00           |                                      |
|                                   | \$5,409.00        | Subtotal                             |
|                                   | 703.17            | <No. 74214 8887 RT0001> HST 13%      |
|                                   | <u>\$6,112.17</u> | <b>TOTAL PAYABLE</b>                 |

Please make all cheques payable to **Linda Douglas**  
 Breakdown of hours with explanations available upon request.  
 If you have any questions regarding the foregoing, please contact Linda Douglas.

**THANK YOU!**