

**AGENDA MATERIAL  
FOR  
THE THUNDER BAY  
POLICE SERVICES BOARD  
REGULAR SESSION**

Meeting Date: **JANUARY 19, 2021**

Location: **ELECTRONICALLY via MS TEAMS**

Time: **9:00 a.m.**



# THE THUNDER BAY POLICE SERVICES BOARD

## THE FOURTH MEETING OF THE FIFTY-SECOND THUNDER BAY POLICE SERVICES BOARD

TUESDAY, JANUARY 19, 2021

MEETING BEING HELD ELECTRONICALLY via MS TEAMS  
9:00 A.M.

### REGULAR SESSION

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1. DISCLOSURES OF INTEREST

2. CONFIRMATION OF AGENDA

RES 1

With respect to the Fourth Regular Session of the Fifty-Second Thunder Bay Police Services Board held on January 19, 2021, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

3. CONFIRMATION OF MINUTES

The Minutes of the Second Regular Session of the Fifty-Second Thunder Bay Police Services Board held on December 15, 2020 to be confirmed. **(Pages 6 - 16)**

RES 2

THAT the Minutes of the Second Regular Session of the Fifty-Second Thunder Bay Police Services Board held on December 15, 2020 be confirmed.

4. UNFINISHED BUSINESS

a) Summary of Provincial Grant Funding

At the October 20, 2020 Regular Session of the Board, Report No. 28/20 (Police) relative to updating the Thunder Bay Police Services Board on the composition of the 2021 Proposed Operating Budget, was presented. Discussion was held relative to provincial grants in 2020 and anticipated grants in 2021. The Board requested a summary of grants received from the Province during the current term of the Board, including special projects and general financial support, as well as ongoing grant funding. At the November 17, 2020 meeting, a memorandum from Chief S. Hauth to Chair and Members - Thunder Bay Police Services Board, dated November 6, 2020, relative to the above noted, was provided for the Board's information.

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Copies of a Memorandum to the Thunder Bay Police Services Board from Chief S. Hauth, dated January 8, 2021, relative to a Request for Grant Revenue Information, for the Board's information. **(Pages 17 - 18)**

Ms. D. Paris, Director – Financial Services, Thunder Bay Police Service to provide an overview relative to the above noted.

b) Building Project Update

Memorandum and Police Building Statistics, from Chief S. Hauth to Members of Council, dated December 18, 2020, in response to inquiries from Councillor M. Bentz at the November 23, 2020 Committee of the Whole meeting, for the Board's information. **(Pages 19 - 22)**

Memorandum from Chief S. Hauth to the Chair and Members of the Thunder Bay Police Services Board, dated December 8, 2020, relative to the Police Facility, re-presented for the Board's information. **(Page 23)**

The following motion was presented to the Board at the December 15, 2020 Regular session. It was deferred to the January 2021 Regular Session in order to give Member Power an opportunity to review background information relative to the above noted.

The following resolution will be re-presented to the Board for their consideration:

RES 3

With respect to current building limitations at 1200 Balmoral Street for the Thunder Bay Police Service, we recommend that a new centralized headquarters be constructed, as per Option One recommendation from FORM Architecture Engineering;

AND THAT \$6.1M gross and \$5.6M net of HST rebate for land acquisition and the development of tender documents be included in the 2022 capital budget for consideration;

AND THAT the construction costs of \$55.9M gross and \$50.4M net of HST rebate be included in the 2024 capital budget for consideration.

Chief S. Hauth to provide an overview relative to the above noted.

5. REPORTS OF COMMITTEES

Joint Health and Safety Committee Report

Report No. 03/21 (Police) relative to the activities of the TBPS Joint Health & Safety Committee for the 2<sup>nd</sup> half of 2020, for the Board's information. **(Pages 24 - 25)**

Mr. C. Adams, Director – Communications & Technology, to provide overview relative to the above noted.

6. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Unclaimed Funds

Report No. 01/21 (Police) relative to a summary of unclaimed/abandoned funds, for the Board's information. **(Pages 26 - 28)**

Chief S. Hauth to provide an overview relative to the above noted.

b) Quarterly Complaints Report

Report No. 02/21 (Police) relative to the Complaints Summary for Q4 2020, for the Board's information. **(Pages 29 - 31)**

Staff Sgt. G. Snyder - Professional Standards, Thunder Bay Police Service, to provide overview relative to the above noted.

c) OIPRD ANNUAL REPORT

Report No. 04/21 (Police) relative to the Thunder Bay Police Service's second annual update on the OIPRD Systemic Review Recommendations, for the Board's information. **(Distributed Separately with Agenda)**

Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Service, to provide overview relative to the above noted.

d) Procurement Update – Digital Evidence Management System (DEMS)

Report No. 05/21 (Police) relative to updating the Thunder Bay Police Services Board on the procurement of a Digital Evidence Management System, In-Car System, and Body Worn Camera System, for the Board's information. **(Pages 32 - 36)**

Superintendent D. Taddeo to provide an overview relative to the above noted.

7. GENERAL MATTERS

Accounts Update – Approval for Payment of Invoices

Invoice from Maverick AV, dated December 15, 2020, relative to services rendered for technical support at meetings, for the Board's information. **(Page 37)**



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Invoice from tbaytel, dated January 1, 2021, relative to TB Police Services Board's office phone, for the Board's information. **(Page 38)**

Invoice from Mr. J. Hannam, dated January 12, 2021, relative to professional services rendered, for the Board's information. **(Page 39)**

Invoice from Ms. L. Douglas, dated December 31, 2020, relative to professional services rendered, for the Board's information. **(Page 40)**

RES 4

With respect to the invoices presented at the January 19, 2021 Regular Session of the Thunder Bay Police Services Board, we recommend proceeding with payment of the four (4) invoices;

AND THAT the invoices be paid from the Board's budget.

8. PETITIONS AND COMMUNICATIONS

Financial Support for Crime Stoppers

Memorandum from Mayor Bill Mauro, relative to financial support for the Crime Stoppers program, for the Board's information. **(Distributed Separately)**

9. NEW BUSINESS

10. CONFIRMING BY-LAW

RES 5

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 19<sup>th</sup> of January, 2021.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC1- 2021

11. ADJOURNMENT

**MEETING: THE SECOND MEETING OF THE FIFTY-SECOND THUNDER BAY  
POLICE SERVICES BOARD**

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**DATE:** DECEMBER 15, 2020

**TIME:** 9:16 A.M.

**PLACE:** ELECTRONIC MEETING VIA MS TEAMS

**CHAIR:** COUNCILLOR K. OLIVER

**PRESENT:**

Mayor B. Mauro  
Councillor K. Oliver  
Ms. G. Morriseau  
Mr. M. Power

**OFFICIALS:**

Ms. S. Hauth, Chief of Police  
Mr. R. Hughes, Deputy Police Chief  
Ms. H. Walbourne, Legal Counsel – Thunder Bay Police  
Service  
Ms. D. Paris, Director of Finance – Thunder Bay Police  
Service  
Superintendent D. Taddeo, Thunder Bay Police Service  
Mr. C. Adams, Director – Communications & Technology –  
Thunder Bay Police Service  
Mr. J. Hannam, Secretary – Thunder Bay Police Services  
Board  
Ms. L. Douglas, Assistant to the Secretary - Thunder Bay  
Police Services Board

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1. DISCLOSURES OF INTEREST

The meeting was called to order at 9:16 a.m. In the absence of both a Chair and a Vice Chair, the board members present appointed a temporary chair from amongst themselves.

MOVED BY: Councillor K. Oliver  
SECONDED BY: Mr. M. Power

THAT Mayor B. Mauro be appointed as Chair until such time as Ms. G. Morriseau joins the meeting.

CARRIED

There were no disclosures of interest declared at this time.

2. AFFIRMATION OF OFFICE

Correspondence from the Office of the Solicitor General, dated November 27, 2020, relative to appointing Mr. Michael Power to the Thunder Bay Police Services Board, effective November

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27, 2020 until such time as an appointment has been made by Order of Council, was provided for the Board's information.

The Affirmation of Office was read aloud by Mr. Michael Power, signed and filed. Mr. J. Hannam, Secretary to the Board, confirmed that Mr. Power's Affirmation of Office was commissioned by a Commissioner for Oaths.

3. CONFIRMATION OF AGENDA

Secretary Hannam noted that the Order of Proceedings would be revised to accommodate the Affirmation of Office and the addition of a new agenda item, New Board Member Voting Rights.

An Accounts Payable Invoice from Seija Heiskanen, distributed separately by email prior to the Regular Session, was added under Accounts Update – Approval for Payment of Invoices.

MOVED BY: Mr. M. Power  
SECONDED BY: Councillor K. Oliver

With respect to the Second Regular Session Meeting of the Fifty-Second Thunder Bay Police Services Board held on December 15, 2020, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4. CONFIRMATION OF MINUTES

Three Board members were present at this time. Member Power noted that he was not present at the November 17, 2020 Regular Session, and did not want to move or second confirmation of the minutes for that meeting.

Mayor B. Mauro stepped down as temporary Chair. Mr. M. Power assumed the position of temporary Chair.

The Minutes of the Twenty-Second Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on November 17, 2020 to be confirmed.

MOVED BY: Councillor K. Oliver  
SECONDED BY: Mayor B. Mauro

THAT the Minutes of the Twenty-Second Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on November 17, 2020 be confirmed.

CARRIED

At 9:21 a.m., Ms. G. Morriveau joined the meeting and assumed the position of Chair.

5. NEW BOARD MEMBER VOTING RIGHTS

Memorandum from John Hannam, Secretary to the Board, to Members of the Thunder Bay Police Services Board, dated December 14, 2020, relative to voting rights for new board members, was distributed separately by email on December 14, 2020.

Mr. Hannam provided an overview of his memorandum and responded to questions. Member Power committed to taking the recommended training, and noted that he will be undertaking the Ministry's orientation training in early January 2021.

Mr. M. Power declared a conflict with this agenda item, and refrained from participating in the discussion or voting on the following resolution.

MOVED BY: Mayor B. Mauro  
SECONDED BY: Councillor K. Oliver

That with respect to the recommendations of the Thunder Bay Police Services Board Investigation - Final Report, specifically voting rights of new members vis a vis recommended training, we recommend that all new members of the Board be able to vote on matters and otherwise fully participate in the work of the Board;

AND THAT all new members, with the support of the Board, complete all of the recommended training as soon as may be possible;

AND THAT the Secretary be directed to contact the Ontario Civilian Police Commission regarding access to the training materials developed in satisfaction of the recommendations in the 'Final Report'.

CARRIED

6. PRESENTATION

Chief S. Hauth provided a verbal overview of the Volunteer Recognition Award for PC Roxanne Legarde, recognizing PC Legarde's volunteer efforts. Presentation of a certificate to PC Legarde would follow in the office of the Chief of Police after the Board meeting.

7. DEPUTATION REQUEST

Deputation request from Henry Wojak, dated November 25, 2020, relative to the decentralized headquarters study, was provided for the Board's information.

Mr. H. Wojak attended the meeting by teleconference, and provided a deputation relative to the needs assessment for a new police headquarters. He also spoke about special COVID-19 funding available for renovations and repairs.

There were no questions. Mr. Wojak was thanked for his deputation and he left the meeting at 9:38 a.m.

8. ANNUAL APPOINTMENT OF CHAIR AND VICE-CHAIR

The Secretary called for nominations from the Members for the appointment of a Chair for the remainder of 2020 and for 2021.

Mr. M. Power nominated Mayor Bill Mauro for the position of Chair. Mayor Mauro thanked Mr. Power for the nomination, but respectfully declined.

Mr. Power nominated Councillor Kristen Oliver for the position of Chair. Councillor Oliver accepted the nomination and agreed to let her name stand. There were no other nominations.

MOVED BY: Mr. M. Power  
SECONDED BY: Mayor B. Mauro

THAT Councillor Kristen Oliver be appointed Chair of the Thunder Bay Police Services Board until November 30, 2021, or until such time as a replacement has been appointed.

CARRIED

Councillor K. Oliver assumed the position of Chair. She thanked Member Morriseau for her time and efforts as Chair over the past year.

The Secretary called for nominations for the position of Vice-Chair. Mayor Mauro nominated Mr. Michael Power for the position of Vice-Chair. Mr. Power accepted the nomination and agreed to let his name stand. There were no other nominations.

MOVED BY: Mayor B. Mauro  
SECONDED BY: Ms. G. Morriseau

THAT Mr. Michael Power be appointed Vice-Chair of the Thunder Bay Police Services Board until November 30, 2021, or until such time as a replacement has been appointed.

CARRIED

9. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Summary of Provincial Grant Funding

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At the October 20, 2020 Regular Session of the Board, discussion was held relative to provincial grants in 2020 and anticipated grants in 2021. The Board requested a summary of grants received from the Province during the current term of the Board, including special projects and general financial support, as well as ongoing grant funding, be presented at the November 17, 2020 meeting.

At the November 17, 2020 Regular Session of the Board, discussion was held relative to increased costs associated with security and transfer of prisoners to the four current sites being used (while the Courthouse is closed due to a fire), as well as extra costs associated with COVID-19. The Mayor suggested that the Board send a letter of advocacy to the Ministry of Community Safety and Correctional Services to recover costs. Chief Hauth advised that she will respond at the next Board meeting if Board support is needed in this regard.

Chief S. Hauth reported that the Police Service completed a provincial survey on court grants. They continue to submit all expenses to the Ministry for additional court costs (due to the Courthouse fire). As a provincial appointee, Member Power offered his services as an ambassador for the Board if the need arises.

Discussion was held relative to provincial grants and deficiencies in funding for court security. Mayor B. Mauro asked Chief Hauth to provide a memo relative to the rollout of funding since 2018 for the next Board meeting.

Ms. D. Paris, Director of Finance, also responded to questions.

b) Inquest into the Deaths of Seven First Nation Youths

At the October 20, 2020 Regular Session of the Board, copies of a memorandum from Chief S. Hauth to Mr. J. Hannam, Secretary – Thunder Bay Police Services Board, dated September 29, 2020, and the Implementation Status Report of the Thunder Bay Police Service, relative to the above noted were provided for the Board's information. Ms. C. Reitberger inquired if the Police Service was able to track and measure progress on the work being done on the Inquest recommendations.

Report No. 34/20 (Police) relative to measuring the progress on Recommendation #96 – Inquest into the Deaths of Seven First Nation Youths, was provided for the Board's information.

c) Curriculum Working Group

Report No. 35/20 (Police) relative to an update on the Curriculum Working Group of the Diversity Initiative of the Thunder Bay Police Service, was provided for the Board's information.

Chief S. Hauth provided an overview and responded to questions relative to the above noted.

10. ORGANIZATION AND PERSONNEL

a) Supply Management By-Law

At the November 17, 2020 Regular Session of the Board, a draft Supply Management By-law to govern the way the Thunder Bay Police Service purchases supplies, services and equipment, was presented to the Board for their consideration. The Board recommended that the Supply Management By-law be prepared for adoption at the next meeting.

Memorandum to Members of Thunder Bay Police Services Board from John S. Hannam, Secretary to the Board, dated December 8, 2020, relative to the above noted, was provided for the Board's information. Copies of Supply Management By-law Number PC25-2020 were distributed separately with the Regular Session agenda for the Board's information.

Mayor B. Mauro asked if this item could be deferred until the next Board meeting, as he needed more time for further review.

Superintendent D. Taddeo noted that the draft by-law had been reviewed and discussed at the November 17, 2020 Board meeting, and based on those discussions, Operations have moved forward on this issue. He reported that there is potential to lose significant pricing advantages if this is deferred into 2021.

Discussion followed about the procurement by-law the Police Service is currently operating under, and the changes in the line of reporting under the proposed by-law. Mr. J. Hannam advised that he has reviewed the proposed by-law very carefully. If adopted, there will continue to be opportunities to present this by-law to the Board for further amendments, if needed.

Superintendent Taddeo left the MS Teams meeting at 10:04 a.m.

Mr. Hannam confirmed that there are no changes in dollar values between the current and proposed by-laws relative to the capacity to make an internal decision (based on the price of the purchase). In this regard, values in the current by-law mirror the values in the proposed by-law.

MOVED BY:           Mr. M. Power  
SECONDED BY:       Ms. G. Morriseau

With respect to a Supply Management By-law for the Thunder Bay Police Service and Board, we recommend that By-law PC25-2020, as presented to the Thunder Bay Police Services Board, be adopted;

AND THAT the Chair and Secretary to the Board be authorized to execute the by-law.

CARRIED

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b) Delegation of Authority for New Hires

At the October 20, 2020 Regular Session meeting of the Thunder Bay Police Services Board, a resolution was passed to delegate authority to Ms. C. Reitberger and Councillor K. Oliver to appoint new hires.

On November 29, 2020, Ms. C. Reitberger's term on the Board ended, also creating a vacancy on this sub-committee.

Mr. J. Hannam, Secretary to the Board, provided an overview relative to the above noted.

MOVED BY: Mayor B. Mauro

SECONDED BY: Ms. G. Morriseau

With respect to the Delegation of Authority By-law for the Thunder Bay Police Service and Board, we recommend that By-law PC26-2020, as presented to the Thunder Bay Police Services Board, authorizing Kristen Oliver and Michael Power to appoint members and special constables to the Thunder Bay Police Service, be adopted;

AND THAT the Chair and Secretary to the Board be authorized to execute the by-law.

CARRIED

11. GENERAL

a) Building Project Update

Memorandum from Chief S. Hauth to the Chair and Members of the Thunder Bay Police Services Board, dated December 8, 2020, relative to the Police Facility, was provided for the Board's information.

Member Power requested additional information on this project in order to make an informed decision. Chief S. Hauth will provide him with the requested information.

The following resolution was presented for consideration by the Board.

With respect to current building limitations at 1200 Balmoral Street for the Thunder Bay Police Service, we recommend that a new centralized headquarters be constructed, as per Option One recommendation from FORM Architecture Engineering;

AND THAT \$6.1M gross and \$5.6M net of HST rebate for land acquisition and the development of tender documents be included in the 2022 capital budget for consideration;



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AND THAT the construction costs of \$55.9M gross and \$50.4M net of HST rebate be included in the 2024 capital budget for consideration.

MOVED BY: Ms. G. Morriseau

SECONDED BY: none received

With no member seconding the motion, the motion was not received by the Chair.

Discussion followed about the significant funding required for this project without a funding source. Chief Hauth responded to questions.

MOVED BY: Mr. M. Power

SECONDED BY: Ms. G. Morriseau

THAT the motion to construct a new centralized police headquarters be deferred to the January 19, 2021 Regular Session of the Thunder Bay Police Services Board.

**CARRIED**

The motion will be deferred to the January 2021 meeting in order to give Member Power an opportunity to review background information relative to the above noted.

b) New Hires Update

The Minutes of the Second Meeting of the Thunder Bay Police Services Board New Hire Subcommittee, held on November 20, 2020, together with Report No. 33/20 (Police), relative to Hire – Approval of Community Inclusion Team Coordinator, were provided for the Board’s information.

c) Use of COVID-19 Database

At the October 20, 2020 Board meeting, it was the consensus of the Board that Ms. Walbourne draft a follow-up letter to all parties concerned with clarification on the concerns outlined in Mr. Gervais’ email dated October 19, 2020 to Chair G. Morriseau.

At the November 17, 2020 Regular Session of the Board, copies of draft correspondence from Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Service, to the Black Legal Action Centre, Aboriginal Legal Services, Canadian Civil Liberties Association and HIV & AIDS Legal Clinic Ontario, dated October 21, 2020, were presented for the Board’s information.

Discussion was held relative to the content of the subject correspondence; the Secretary was directed to redraft the correspondence prior to distribution.

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Copies of redrafted correspondence, relative to the above noted, were provided for the Board's information.

The Board was satisfied with the redrafted response. The redrafted letter will be sent out.

d) Eye on the Street Program

Memorandum from Councillor Peng You to Ms. Krista Power, City Clerk, dated September 10, 2002, relative to moving the oversight of the Eye on the Street Program to the Thunder Bay Police Service, as well as Copies of Report R105/2020 – Eye on the Street, and the Resolution based on Report No. R105/2020, were provided for the Board's information.

Memorandum from Charles Campbell to Mayor & Council, dated November 26, 2020, relative to the Eye on the Street Motion from Councillor Peng You, was provided for the Board's information.

Mr. C. Adams, Director – Communications & Technology – Thunder Bay Police Service, provide an overview and responded to questions relative to the above noted. He noted City Council decided (at their December 7, 2020 Committee of the Whole meeting) that oversight of this program should continue with the City.

Chief S. Hauth also responded to questions.

e) Accounts Update – Approval for Payment of Invoices

Invoice from Evolution AV Ltd., dated December 2, 2020, relative to services rendered for technical support at meetings, and invoices from Mr. J. Hannam, dated December 7, 2020, and Ms. L. Douglas, dated November 30, 2020, relative to professional services rendered, were provided for the Board's information. Invoice from S. Heiskanen, dated December 11, 2020, relative to professional services rendered, was distributed separately by email on December 14, 2020 for the Board's information.

MOVED BY: Mayor B. Mauro

SECONDED BY: Mr. M. Power

With respect to the invoices presented at the December 15, 2020 Regular Session meeting of the Thunder Bay Police Services Board, we recommend proceeding with payment of the four (4) invoices;

AND THAT the invoices be paid from the Board's budget.

**CARRIED**

A brief discussion followed about financial reporting. Mr. Hannam will provide Member Power

with the annual budget.

12. BY-LAWS

a) Supply Management By-Law

MOVED BY: Mayor B. Mauro  
SECONDED BY: Mr. M. Power

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to govern the way the Thunder Bay Police Service (TBPS) purchases supplies, services, and equipment.

Explanation: The Board considers it appropriate to adopt a By-law to be known as the Supply Management By-law, to govern the way the Thunder Bay Police Service purchases supplies, services, and equipment.

BY-LAW NUMBER: PC25 – 2020

CARRIED

b) Delegation of Authority By-Law

MOVED BY: Mayor B. Mauro  
SECONDED BY: Ms. G. Morriveau

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to delegate authority for the appointment of new hires for The Thunder Bay Police Service.

Explanation: The Board delegates its authority to appoint members and special constables to the Thunder Bay Police Service to Kristen Oliver and Michael Power. It is necessary and expedient to repeal and replace By-law PC19-2020 that delegated authority to appoint new hires to Celina Reitberger by resolution adopted by the Thunder Bay Police Services Board, dated October 20, 2020.

BY-LAW NUMBER: PC26 – 2020

CARRIED

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13. NEW BUSINESS

There was no new business presented.

14. CONFIRMING BY-LAW

MOVED BY: Mayor B. Mauro

SECONDED BY: Mr. M. Power

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Thunder Bay Police Services Board, this 15<sup>th</sup> day of December, 2020.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC27– 2020

CARRIED

15. ADJOURNMENT

The meeting adjourned at 10:31 a.m.



## MEMORANDUM

Office of the Chief of Police

Tel: (807) 684-1304

Fax: (807) 623-9242

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DATE: January 8, 2021  
TO: Thunder Bay Police Services Board  
FROM: Chief S. Hauth  
SUBJECT: Request for Grant Revenue Information

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As requested at the December 15, 2020 Thunder Bay Police Services Board meeting, attached is a summary of Provincial Funding received in 2018 to 2020 as well as the Provincial Funding that has been approved and confirmed to date for the years 2021 to 2023. The significant changes to the funding programs during this time period are highlighted as follows:

- The annual funding programs for PAVIS, Safer Communities – 1000 Officers Partnership Program and Community Policing Partnerships, in place for over 10 years, were eliminated March 31, 2019 (2018 total - \$871,000), and replaced with three Community Safety and Policing application based grants (2020 total - \$915,000). Approval of funding for these three grants has been received for the years April 1, 2019 to March 31, 2022. The status of these programs beyond 2022 is unknown.
- The design of the annual Court Security & Prisoner Transportation grant is currently under review by the Ministry. For 2021 budget purposes, Administration has assumed the funding will be consistent with the 2020 allocation. Of note - the total allocations for this grant have fluctuated for the last 3 years.

**Provincial Grant Revenue**  
**2018 - 2020 Actual and 2021 to 2023 Confirmed**

| <b>Grant Name</b>  | <b>Term of Approval</b>       | <b>2018 Actual</b> | <b>2019 Actual</b> | <b>2020 Actual</b> | <b>2021 Confirmed</b> | <b>2022 Confirmed</b> | <b>2023 Confirmed</b> | <b>Total</b>      |
|--|-------------------------------|--------------------|--------------------|--------------------|-----------------------|-----------------------|-----------------------|-------------------|
| PAVIS (Provincial Anti- Violence Intervention Strategy)  | annually                      | 161,033            | 40,258             | -                  | -                     | -                     | -                     | 201,291           |
| Safer Communities - 1000 Officers Partnership Program  | annually                      | 560,000            | 140,000            | -                  | -                     | -                     | -                     | 700,000           |
| Community Policing Partnerships  | annually                      | 150,000            | 37,500             | -                  | -                     | -                     | -                     | 187,500           |
| Community Safety and Policing - (Joint Mobile Crisis Response Project)                             | 3 years                       | -                  | 244,978            | 326,637            | 326,637               | 81,659                | -                     | 979,911           |
| Community Safety and Policing - (Project Floodway)   | 3 years                       | -                  | 244,978            | 326,637            | 326,637               | 81,659                | -                     | 979,911           |
| Community Safety and Policing - (Human Trafficking)  | 3 years                       | -                  | 238,853            | 261,940            | 243,096               | 60,774                | -                     | 804,663           |
| Court Security & Prisoner Transportation   | annually                      | 1,621,219          | 1,389,687          | 1,541,755          | -                     | -                     | -                     | 4,552,661         |
| Proceeds of Crime - Guns and Gangs - Project Prevent   | 3 years                       | -                  | -                  | 75,000             | 100,000               | 100,000               | 25,000                | 300,000           |
| Proceeds of Crime - Trauma and Violence - Informed Response to Human Trafficking & Sexual Violence | 3 years                       | -                  | -                  | 88,448             | 106,425               | 96,481                | 23,611                | 314,964           |
| Ontario Provincial Police - Human Trafficking  | annually as funding available | -                  | 17,400             | 17,400             | -                     | -                     | -                     | 34,800            |
| Child Victims - Eliminate Child Pornography  | 4 years                       | 156,500            | 156,500            | 156,330            | 156,500               | -                     | -                     | 625,830           |
| Bail Safety Program  | annually                      | 87,457             | 87,457             | 87,457             | -                     | -                     | -                     | 262,371           |
| RIDE Program   | 2 years                       | 35,128             | 37,650             | 37,650             | 36,988                | -                     | -                     | 147,416           |
| <b>Total</b>   |                               | <b>2,771,337</b>   | <b>2,635,261</b>   | <b>2,919,254</b>   | <b>1,296,283</b>      | <b>420,573</b>        | <b>48,611</b>         | <b>10,091,319</b> |



# MEMORANDUM

Office of the Chief of Police

Tel: (807) 684-1304

Fax: (807) 623-9242

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DATE: December 18, 2020  
TO: Members of Council  
FROM: Chief S. Hauth  
SUBJECT: Police Building Statistics

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Please find attached correspondence from Mr. J. Pepper, President – RPLA, dated December 18, 2020, providing information and attaching a table relative to Canadian Police Facility Comparisons.

This documentation is provided for Council's information and is in response to Councillor M. Bentz's questions at the November 23, 2020 Committee of the Whole meeting.



December 18, 2020

Thunder Bay Police Service  
1200 Balmoral Street  
Thunder Bay, ON  
P7B 5Z5

Att: Chief Sylvie Hauth,

## Police Building Statistics

Chief Hauth,

The attached table shows the gross floor area and planned occupancy for several municipal police buildings across Canada for rough comparison. This table only includes facilities for which area and future planned occupancy are known. The comparison is between facilities programmed, designed or built for municipal police services operating substantially out of a single headquarters. It excludes regional police services and facilities for larger police organizations such as the Ontario Provincial Police and the RCMP that operate under a different model. Where noted, RPL Architects were involved in the needs assessment, planning and design of these buildings.

Most of the buildings listed were planned for an estimated 25-year design occupancy. These numbers should be considered a rough guide only, as the specific needs of each organization differs. Organizational size, local police service factors and priorities, and many other considerations will result in different needs. As a general rule the total staff numbers include all full-time sworn and civilian personnel who will work out of the building, but typically exclude auxiliaries and volunteers, and personnel associated with outside agencies, such as victim services agencies.

Two sets of figures are provided:

1. The Total Area of each facility which is divided by the planned future building occupancy. Excluding Thunder Bay, the average space per person is approximately

RPL Architects Inc.—1491 Yonge Street, Suite 402, Toronto, ON M4T 1Z4, Canada—416-964-7163, [www.rpla.ca](http://www.rpla.ca)  
John E. Pepper, OAA, MAA, SAA, AANB, MRAIC, LEED® AP



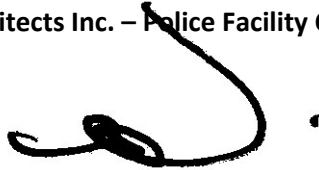
32.1 sqm. This demonstrates that the space allocated for the 25-year needs of the Thunder Bay Police Service (30.4 sqm per person) is in line with other police buildings for similar-sized cities across Canada.

2. Where an appropriate breakdown of space is available, areas not common to all facilities are deducted, for example indoor firing ranges, vehicle maintenance areas and indoor parking. In this case too, the space per person calculated for Thunder Bay is less than for the other facilities. These 'core' areas are highlighted in blue.

I trust this information demonstrates that the future space need calculations for the Thunder Bay Police Service are in line with expected values, and comparable to other similar police buildings across Canada. I would be happy to elaborate on this information if required, and will forward additional information as it becomes available.

Best Regards,

**RPL Architects Inc. – Police Facility Consultants**



John E. Pepper, OAA, MAA, SAA, AANB, MRAIC, LEED® AP  
President

## Canadian Police Facility Comparison

RPL Architects Inc. - Police Facility Consultants

December 2020

### Single-Building Municipal Police HQ

| City                                | Approx. Population | Year Built | Total Area (GSF) | Total Area (GSM) | Core Area (GSM) Areas Excluded from Core Area        | Planned Occupancy | Sqm/P All Areas | Sqm/P Core Areas | Notes |
|-------------------------------------|--------------------|------------|------------------|------------------|--|-------------------|-----------------|------------------|-------|
| Thunder Bay, ON                     | 122,000            |            | 132,000          | 12,210           | 10,035 Indoor parking, vehicle maint., firing range  | 401               | 30.4            | 25.0             | 1     |
| Barrie, ON                          | 140,000            | NA         | 141,000          | 13,100           |  | 410               | 32.0            | 28.2             | 1, 2  |
| Guelph, ON                          | 126,000            | 2018       | 110,000          | 10,200           | 11,560 Indoor parking, vehicle maint., firing range  | 375               | 27.2            |                  | 4, 6  |
| Kelowna, BC                         | 121,000            | 2016       | 97,000           | 8,983            |  | 253               | 35.5            |                  |       |
| Kingston, ON                        | 120,000            | 2012       | 120,000          | 11,100           | 9,649 Indoor parking, vehicle maint., firing range   | 377               | 29.4            | 25.6             | 1     |
| Lethbridge, AB                      | 89,000             | 1996       | 99,000           | 9,200            |  | 335               | 27.5            |                  | 7     |
| London, ON                          | 366,000            | NA         | 340,000          | 31,500           |  | 1,011             | 31.2            |                  | 1, 3  |
| Saskatoon, SK                       | 222,000            | 2015       | 308,000          | 28,540           | 24,884 Mech. penthouse, indoor parking, firing range | 775               | 36.8            | 32.1             | 1     |
| Victoria, BC                        | 106,000            | 1995       | 125,000          | 11,550           |  | 337               | 34.3            |                  | 5     |
| Totals/Averages (excl. Thunder Bay) |                    |            | 1,340,000        | 124,173          |  | 3,873             | 32.1            |                  | 20    |

#### Notes:

- 1 Based on RPL needs assessment & functional programming
  - 2 Barrie figures from RPL space program completed in 2016 - actual built area may be different
  - 3 London Police HQ has been expanded from original, RPL study 2019 recommended further expansion. Area includes indoor parking.
  - 4 Area per person based on published total GFA, no breakdown of comparable core space available
  - 5 Victoria - Excludes underground parking, no firing range
  - 6 Guelph includes 1,500 sqm/16,000 sf of unfinished space for future growth
  - 7 Lethbridge facility was programmed for 25 year growth. High staff growth resulted in a need for expansion after 20 years.
- 20 Average sqm/person based on available TOTAL gross area

GSM Gross Square Metres  
GSF Gross Square Feet



# MEMORANDUM

Office of the Chief of Police

Tel: (807) 684-1304

Fax: (807) 623-9242

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DATE: December 8, 2020  
TO: Chair and Members – Thunder Bay Police Services Board  
FROM: Chief S. Hauth  
SUBJECT: Police Facility

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In the document entitled “*City of Thunder Bay – Police Facility Needs Assessment Study – Addendum Report No. 2 – Implementation Study – November 2020*”, FORM Architecture Engineering recommends selection of Option One in order to address the current pressing needs of the Thunder Bay Police Service and to ensure that the Service has an adequate and safe work space for years to come.

Option One recommends a new 12,220 sqm centralized headquarters. In this option an initial spend of \$5.6M net of HST is recommended to be budgeted for land acquisition and the development of tender documents for an early 2024 construction start on a new centralized facility. The current estimate for the new facility is \$50.4M net of HST resulting in a total estimated net project cost of \$56.0M.

I respectfully request that the following motion be presented to the Board at their December 15, 2020 Regular Session meeting.

With respect to current building limitations at 1200 Balmoral Street for the Thunder Bay Police Service, we recommend that a new centralized headquarters be constructed, as per Option One recommendation from FORM Architecture Engineering;

AND THAT \$6.1M gross and \$5.6M net of HST rebate for land acquisition and the development of tender documents be included in the 2022 capital budget for consideration;

AND THAT the construction costs of \$55.9M gross and \$50.4M net of HST rebate be included in the 2024 capital budget for consideration.



# Thunder Bay Police Service

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**SYLVIE HAUTH, CHIEF OF POLICE**

1200 Balmoral Street, Thunder Bay, ON P7B 5Z5

Tel: (807) 684-1304 • Fax: (807) 623-9242

**Date of Report:** January 4, 2021  
**Date of Meeting:** January 19, 2021  
**Report No:** 03/21

## Chair and Members

**Thunder Bay Police Services Board**  
317 Victoria Avenue East, Suite 8  
Thunder Bay, ON P7C 1A4

## SUBJECT

TBPS Joint Health & Safety Committee Bi-Annual Report

## REPORT SUMMARY

This is a brief review of the activities of the TBPS Joint Health & Safety Committee from July to December 2020.

## BACKGROUND

### Committee Highlights:

- 37 Report of Injuries were submitted in this period. 5 of these incidents involved the loss of time.
- Injury reports are now submitted directly by our supervisors into the City of Thunder Bay's WSIB reporting software program, saving extra steps in record keeping.
- The Joint Health & Safety Committee continued to be consulted on staff safety issues pertaining to the COVID-19 pandemic including the ongoing purchasing of personal protective equipment, utilization of facilities and other matters. This process also involved a site visit by the local Inspector for the Ministry of Labour regarding the use of masks and safe distancing measures for Members of the TBPS.
- The Committee, including the TBPS Risk Management Officer, participated in weekly conference calls with senior members of Superior North EMS and Thunder Bay Fire & Rescue regarding pandemic related issues. This forum continues into 2021 to facilitate information sharing between first responders.

## COMMENTS

For information of the Board.

The next Joint Health & Safety Committee report to the Board is expected in July 2021.

## RECOMMENDATIONS

There are no recommendations associated with this report.

**Respectfully submitted,**



S. Hauth  
Chief of Police

Prepared by: Mr. C. Adams, Management Co-Chair – TBPS Joint Health & Safety Committee



# Thunder Bay Police Service

**SYLVIE HAUTH, CHIEF OF POLICE**  
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5  
Tel: (807) 684-1304 • Fax: (807) 623-9242

**Date of Report:** January 12, 2021  
**Date of Meeting:** January 19, 2021  
**Report No:** 01/21

## Chair and Members

Thunder Bay Police Services Board  
317 Victoria Avenue East, Suite 8  
Thunder Bay, ON P7C 1A4

## SUBJECT

Unclaimed Funds

## REPORT SUMMARY

Over the years members of the Thunder Bay Police Service have seized currency in connection with numerous criminal investigations. There are no Orders for Disposition of Property relative to the Incidents listed in this report. The currency is also not the subject of any conviction and the owners have been deemed to have relinquished any interest in their funds. As a result, the currency will be disposed of pursuant to the *Police Services Act, R.S.O. 1990*.

## BACKGROUND

The following is a summary of the incidents, amounts and the authority to dispose.

### Canadian Currency

| Incident # | Amount   | Justification for Disposal          |
|------------|----------|-------------------------------------|
| P12071604  | \$5.00   | Found money. No attempts to claim   |
| P17061296  | \$5.00   | Found money. No attempts to claim   |
| P17067232  | \$1.50   | Found money. No attempts to claim   |
| P17075251  | \$165.00 | No attempts made by owner to claim  |
| P18029133  | \$14.00  | Message left, owner did not respond |
| P18029416  | \$2.25   | Letter sent; no response            |
| P18033048  | \$300.00 | Message left, owner did not respond |
| P18033842  | \$20.00  | Message left, owner did not respond |
| P19022024  | \$15.00  | Found money. No attempts to claim   |
| P19063233  | \$25.00  | Message left, owner did not respond |
| P19064624  | \$27.35  | Letter sent; no response            |
| P19066974  | \$0.10   | Found money. No attempts to claim   |



|             |            |                                   |
|-------------|------------|-----------------------------------|
| P19074033   | \$0.35     | Found money. No attempts to claim |
| P19074045   | \$6.50     | Found money. No attempts to claim |
| P20021772   | \$6.85     | Found money. No attempts to claim |
| P20025012   | \$25.50    | Letter sent; no response          |
| P20029034   | \$10.00    | Found money. No attempts to claim |
| P20037253   | \$400.00   | Found money. No attempts to claim |
| P20037727   | \$5,440.00 | Found money. No attempts to claim |
| P20037939   | \$2,570.00 | Found money. No attempts to claim |
| P20039011   | \$12.85    | Letter sent; no response          |
| P20039024   | \$2,709.75 | Found money. No attempts to claim |
| P20046546   | \$560.00   | Found money. No attempts to claim |
| TOTAL:      |            |                                   |
| \$12,322.00 |            |                                   |

#### US Currency

| Incident # | Amount  | Justification for Disposal         |
|------------|---------|------------------------------------|
| P17072450  | \$2.00  | No attempts made by owner to claim |
| P19064624  | \$0.95  | Letter sent; no response           |
| P19066150  | \$20.00 | No attempts made by owner to claim |
| P19074045  | \$0.10  | Found money. No attempts to claim  |
| P20021772  | \$0.10  | Found money. No attempts to claim  |
| P20025012  | \$1.00  | Letter sent; no response           |
| P20039011  | \$0.05  | Letter sent; no response           |
| P20039024  | \$0.25  | Found money. No attempts to claim  |
| TOTAL:     |         |                                    |
| \$24.45    |         |                                    |

#### Jamaican Currency

| Incident # | Amount   | Justification for Disposal         |
|------------|----------|------------------------------------|
| P17072450  | \$800.00 | No attempts made by owner to claim |
| TOTAL:     |          |                                    |
| \$800.00   |          |                                    |

### COMMENTS

The individuals from whom the currency was seized during the above noted criminal investigations have not approached the police service to have their money returned. They have failed to respond to phone calls and letters within a legislated time frame. As such, it is deemed that there is no rightful owner of the seized currency and it is considered "Abandoned".

## RECOMMENDATIONS

As the money was seized in accordance with Section 132(2) of the *Police Services Act*, Section 133(3) of the Act applies.

This section states:

“If three months have elapsed after the day the money came into the possession of the police force and the owner has not claimed it, the Board may use it for any purpose that it considers in the public interest.”

It is therefore recommended that the Thunder Bay Police Services Board use the above noted funds (\$12,322.00 Canadian, \$24.45 US, \$800.00 Jamaican) as they deem to be in the public interest.

**Respectfully submitted,**



S. Hauth  
Chief of Police





# Thunder Bay Police Service

---

**SYLVIE HAUTH, CHIEF OF POLICE**  
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5  
Tel: (807) 684-1304 • Fax: (807) 623-9242

**Date of Report:** January 11, 2021  
**Date of Meeting:** January 19, 2021  
**Report No:** 02/21

## Chair and Members

**Thunder Bay Police Services Board**  
317 Victoria Avenue East, Suite 8  
Thunder Bay, ON P7C 1A4

## SUBJECT

The Independent Police Review Act, 2007, established the Office of the Independent Police Review Director (OIPRD) and delegates' responsibility for the oversight and governance of public complaints concerning Ontario's Police Services to the OIPRD.

The Police Services Act establishes a partnership between the Thunder Bay Police Service, the Police Services Board, members of the public, and the OIPRD to investigate and resolve public complaints.

The Professional Standards Branch of the Thunder Bay Police Service investigates public complaints assigned by the OIPRD, under Part V of the Police Services Act, with respect to:

- Officer conduct complaints
- Complaints about the service and policies of the Thunder Bay Police Service

At the conclusion of the investigation, the office of the Chief of Police will adjudicate the complaint. A substantiated officer conduct complaint may be dealt with by informal resolution or a Police Services Act Hearing. A substantiated service or policy complaint requires the Chief of Police report to the complainant, the Police Services Board and the OIPRD, on the resolution of the complaint. An unsubstantiated Officer conduct or policy/service complaint requires that no further action be commenced.

All steps in the public complaint process are subject to review by the OIPRD.

**REPORT SUMMARY**

**Summary of Fourth Quarter Complaints 2020**

|  |          |
|--|----------|
| Local Inquiries.....                               | 0        |
| Customer Service Resolution Requests Received..... | 1        |
| Not Accepted.....                                  | 7        |
| Accepted—OIPRD investigate.....                    | 0        |
| Accepted—TBPS investigate.....                     | 0        |
| Accepted—OPP investigate.....                      | 0        |
| <b>Total.....</b>                                  | <b>8</b> |

**Complaint Type**

|                         |   |
|-------------------------|---|
| Service Complaints..... | 0 |
| Conduct Complaints..... | 8 |

**2016-2017 Complaints Disposed of in the Fourth Quarter 2020**

|                          |          |
|--------------------------|----------|
| Withdrawal.....          | 0        |
| Unsubstantiated.....     | 0        |
| Substantiated            |          |
| Informal Discipline..... | 0        |
| PSA Hearing.....         | 0        |
| <b>Total.....</b>        | <b>0</b> |

**Outstanding 2016-2017 Complaints..... 1**  
(OIPRD has the outstanding 2016-2017 complaints)

**2020 Complaints Disposed of in the Fourth Quarter 2020**

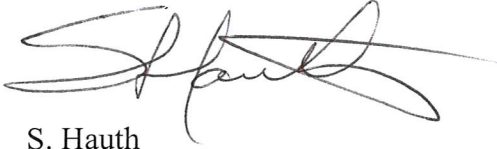
|                          |          |
|--------------------------|----------|
| Withdrawal.....          | 0        |
| Unsubstantiated.....     | 2        |
| CSR.....                 | 1        |
| Informal Resolution..... | 0        |
| Substantiated            |          |
| Informal Discipline..... | 0        |
| PSA Hearing.....         | 0        |
| <b>Total.....</b>        | <b>3</b> |

**Outstanding 2020 Complaints..... 1**

**RECOMMENDATIONS**

For Information Only

**Respectfully submitted,**



S. Hawth  
Chief of Police

Prepared by: Staff Sergeant Gordon Snyder – Professional Standards



# Thunder Bay Police Service

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**SYLVIE HAUTH, CHIEF OF POLICE**  
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5  
Tel: (807) 684-1304 • Fax: (807) 623-9242

**Date of Report:** January 11, 2021  
**Date of Meeting:** January 19, 2021  
**Report No:** 05/21

## Chair and Members

**Thunder Bay Police Services Board**  
317 Victoria Avenue East, Suite 8  
Thunder Bay, ON P7C 1A4

## SUBJECT

Procurement Update - Digital Evidence Management System, In-Car Camera System and Body Worn Camera System

## REPORT SUMMARY

The purpose of this report is to update the Thunder Bay Police Services Board on the procurement of a Digital Evidence Management System, In-Car Camera System and Body Worn Camera System.

Since the conclusion and report of the Thunder Bay Police Service – Body Worn Camera Project, the Thunder Bay Police Service has been actively engaged in evaluating vendor products and procurement opportunities related to digital evidence management systems, in-car camera systems, and body worn cameras.

## BACKGROUND

In November, 2018, the Thunder Bay Police Service (TBPS) began a comprehensive study and pilot project to understand the benefits and intricacies related to acquiring a Digital Evidence Management System (DEMS) integrated with in-car cameras and body worn cameras.

The objectives of the pilot project were:

- Enhance transparency, public trust and confidence
- Enhance officer accountability
- De-escalate volatile situations
- Collection and transfer of evidence for disclosure
- Protect officers from unfounded allegations of misconduct

The pilot project concluded in April, 2019 and a comprehensive assessment was conducted. A final report was commissioned and subsequently presented to the Thunder Bay Police Services Board. Other presentations were made to interested bodies such as the joint zone meetings of the Ontario Association of Chiefs of Police (OACP) and the Ontario Association of Police Services Boards (OAPSB). One of the main drivers of the study and pilot project was the report into systemic racism and the TBPS by the Office of the Independent Police Review Director (OIPRD). The report, entitled “Broken Trust:



Indigenous People and the Thunder Bay Police Service” made 44 recommendations including that the TBPS should implement the use of in-car cameras and body worn cameras. While not elaborated on, the recommendation to implement these cameras was based on building trust with the Indigenous community by ensuring the transparency and accountability of police interactions.

The conclusion and presentation of the pilot project findings to the Thunder Bay Police Services Board resulted in the Chief of Police applying for capital and operational expenditures to acquire a DEMS integrated with in-car and body worn cameras. This was supported and approved by the Thunder Bay Police Services Board.

The TBPS subsequently published a Request for Information (RFI) relative to accepted procurement practices to vendors for information on these products. At the same time, the TBPS project team was acquiring information from the limited number of Canadian police agencies who had acquired a DEMS and specifically those who had acquired a DEMS with body worn and in-car cameras through an RFI and Request for Proposals (RFP) process. At this time, no Ontario agency had done so however pilot projects were being conducted elsewhere and the Calgary Police Service was the only large Canadian police agency who had gone through an RFP process. The TBPS project team developed an excellent working relationship with the Calgary Police Service who had completed an in-depth procurement process for a DEMS and body worn cameras subsequently awarding the contract to Axon Public Safety Canada.

The TBPS RFI resulted in several vendors responding of which a small number were shortlisted based on the needs of the TBPS. At the same time, momentum across Ontario was growing from police agencies looking at acquiring a DEMS with either body worn or in-car cameras. The TBPS decided to delay our own procurement process as the procurement of a DEMS and body worn cameras solution was complex and as stated, had not been undertaken in the province of Ontario.

In April, 2019, the York Regional Police issued an RFP for a DEMS with in-car cameras amounting to 270 in-car systems and 1,800 licenses. The process was extremely detailed, elaborate, and granular in nature. The process looked extensively at the functionality of the DEMS as it related to redaction, the ability to share and transfer data seamlessly, storage factors, and redundancy. In the end, the York Regional Police awarded the contract to Axon Public Safety Canada.

In June, 2018, the Toronto Police Service issued an RFI to better understand the solutions available, market maturity level, future roadmaps and the various pricing models. Further, public consultations were conducted to gauge the public’s sentiment on the use of body worn cameras which was rated as very high. In 2016, it was assessed as being 94% positive. Prior to issuing the actual RFP, the Toronto Police Service hired the services of a procurement expert to assist with the process and an Ethics Commissioner to oversee the fairness of the process.

The Toronto Police Service RFP closed in June, 2019 with the evaluation stages based on:

- Evaluation of the written proposals
- Controlled Environment Testing
- Field Evaluation
- Demonstrations
- Commercial Confidential Meetings
- Best and Final Offer

The successful vendor of the Toronto Police Service RFP was Axon Public Safety Canada.

During this same time period, other organizations were either entering into sole source agreements or using cooperative purchasing clauses to acquire a DEMS to manage their existing digital evidence. Those include the Durham Regional Police Service, Barrie Police Service, and South Simcoe Police Service. All of these agreements were entered into with Axon Public Safety Canada.

More notably, in August, 2020, the Peel Regional Police entered into a Direct Negotiation with Axon Public Safety Canada to acquire a DEMS/body worn camera solution estimated to be \$1.8 million annually for five years. There was no public procurement process.

Lastly, in January, 2020, the Province of Ontario issued an RFP for a provincial DEMS which, in part, can be used by police as a repository for active investigative files. It would be integrated with other Ministry of the Solicitor-General and Ministry of the Attorney-General initiatives enabling police users to send disclosure packages directly to the appropriate Crown Attorney office. This in turn would allow police to have a single, easy to use portal for disclosure to the Crown Attorneys. During this time, consultations occurred with certain police services including the Thunder Bay Police Service who was represented at both the executive and working group level. The provincial RFP was closed in May, 2020 and the contract for the provincial DEMS was awarded to Axon Public Safety Canada. While this does not replace the necessity of a police agency having its own DEMS for digital storage and administrative applications, the individual DEMS would have to integrate with the provincial DEMS to share and disclose information. Discussions are ongoing however it is anticipated that police agencies with their own DEMS will be reimbursed in part by the province for certain licensing costs.

During the York Regional Police and Toronto Police Service procurement processes, the TBPS team was kept updated on certain developments by members of each of the respective police agencies' procurement teams. In the words of the Toronto Police Service project manager, he was quite aware that all police agencies were watching the Toronto process to take advantage of cooperative purchasing opportunities and had to be thorough, granular and transparent.

Subsequent to the information in this document, the TBPS entered into a cooperative purchasing agreement with Axon Public Safety Canada utilizing the York Regional Police and Toronto Police procurement processes and agreements. This is consistent with the requirements as stipulated in the Thunder Bay Police Services Board Procurement By-law.

As expanded on below and based on the requirements of the TBPS with respect to Body Worn Cameras, In-car Cameras and Tasers, Axon was the clear choice. In fact, Axon was the only choice that could meet the needs of the TBPS.

While TBPS initially engaged in a request for proposal process, other Services advanced more quickly through the process allowing the TBPS to utilize their agreements with Axon. It is for that reason that TBPS made use of the cooperative purchasing clauses found in these various agreements to allow for faster implementation of this project.

The TBPS solution comprises 130 body worn cameras and accompanying charging docks that facilitate data upload and battery recharge, unlimited data storage, redacting and transcription tools, and electronic



disclosure portals to the Ministry of the Attorney-General and the City of Thunder Bay Provincial Offences Act Prosecutor. These recordings are uploaded directly to Axon Public Safety Canada's cloud. This solution also comprises 30 in-car cameras that will also wirelessly upload video evidence from the police vehicles directly to the cloud from the police parking lot.

Axon Public Safety Canada's solution provides a complete business process lifecycle from video capture and management, video and audio redaction, audio transcription, electronic disclosure, community in-take portal and application integration tools. As a result, many aspects of the current business process can be automated and work distributed to optimize resource utilization.

The introduction of a cloud solution of this nature will significantly reduce or eliminate the need for acquisition and management of an expensive and large-scale storage environment, associated lifecycle costs and the need for specialized I.T. resources.

In keeping within the budget set out by the Thunder Bay Police Services Board, we were also able to leverage Axon Interview which replaces the cameras in our internal Interview Rooms and Intoxilyzer Room which are near end-of-life. More importantly, the storage capacity of our servers for this digital video is at maximum requiring a solution. Further, the disclosure of this evidence would require multiple DVD's to be burned and provided to the prosecuting authority. This solution allows for unlimited upload and storage of videos along with the seamless transfer/sharing of video to the prosecuting agency through the Axon DEMS. Further, major case managers are able to remotely view interviews as they occur.

Lastly, Axon Enterprise (Axon Public Safety Canada parent company) is the maker of the only approved less lethal conducted energy weapons in the Province of Ontario. The acquisition of the DEMS and body worn cameras has allowed the TBPS to enter into a specialized program whereby we are able to replace our end-of-life conducted energy weapons with the most modern version known as the Taser 7. The Board had approved the replacement of the conducted energy weapons in the 2020 capital budget and this program will allow us to deploy additional conducted energy weapons to frontline officers thereby giving them another option to safely apprehend a person. These Taser 7 models are also video recorded and uploaded to the same DEMS which includes unlimited storage.

This overall program has also included virtual reality de-escalation training that involves virtual reality headgear and software. It incorporates point-of-view of what a person suffering from certain mental health afflictions may see or perceive during a police intervention.

Over a 5 year period, it is estimated that we will save \$609,000 by entering into this overall program which is known as OSP7 (Officer Safety Program 7 - 7 being named for the latest conducted energy weapon known as Taser 7). This saving is realized by acquiring discounts vs. purchasing items separately or a la carte.

## COMMENTS

Going forward, we are confident that we will further the goals and objectives outlined in our final report in the DEMS/Body Worn Camera project and the recommendations in the OIRPD report into systemic racism. We have already reached out to other stakeholders, such as the Canadian Mental Health Association, to explore expanding our Joint Mobile Response capabilities as the body worn cameras can

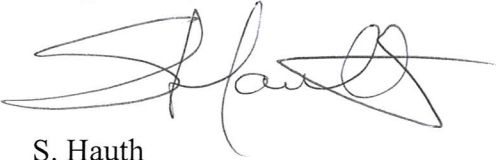
be live streamed, and that includes to medical professionals in the moments of a crisis.

A much more thorough presentation will be provided on all aspects of our DEMS, in-car camera, and body worn camera upon implementation.

## RECOMMENDATIONS

For information only

**Respectfully submitted,**



S. Hauth  
Chief of Police

Prepared by: Superintendent D. Taddeo





# INVOICE

## The Maverick Group | Maverick AV

INVOICE # 12152001  
DATE: DECEMBER 15, 2020

1543 Arthur Street East, Thunder Bay ON P7E5N5  
Phone 807.623.1222 Fax 807.623.5452  
Toll-free 877.607.4386  
support@maverickav.com

TO Thunder Bay Police Services Board  
317 Victoria Ave E, Unit #10 Thunder Bay  
John S. Hannam, Secretary  
Thunder Bay Police Services Board  
psbsecretary@hotmail.com

| SALESPERSON | PURCHASE ORDER | PAYMENT TERMS | DUE DATE |
|-------------|----------------|---------------|----------|
| CF          | JH             | Direct Bill   | 30       |

| QTY | DESCRIPTION  | UNIT PRICE | LINE TOTAL |
|-----|--|------------|------------|
| 1   | <p>Police Services Board Virtual Session Support</p> <p>Thunder Bay Police Services Board Virtual Meeting Tuesday<br/>December 15, 2020<br/>Public Session 9AM-12PM Private Session 12PM-3PM</p> <ol style="list-style-type: none"> <li>1. Technical Design &amp; Pre-event Testing</li> <li>2. Callbridge Service Telephone Link</li> <li>3. Uphoria Digital Audio Interface</li> <li>4. Blackmagic Stream Encoder</li> <li>5. Restream Public Meeting to CoTB Webpage</li> <li>6. Public Meeting</li> </ol> <p>Bridge and Monitor Technician</p> <p>Telephone call in details:<br/>Dial-in using your phone:<br/>+1 647 846 1956 Access code: 312 6185</p> | \$645.00   | \$645.00   |

|              |                 |
|--------------|-----------------|
| SUBTOTAL     | \$645.00        |
| HST          | \$83.85         |
| <b>TOTAL</b> | <b>\$728.85</b> |

Make all checks payable to "Maverick"  
Maverick Entertainment & Audio Visual is a division of Audio Concepts HST#87381 5294

**THANK YOU FOR YOUR BUSINESS!**



Box 10074, Thunder Bay, ON P7B 6T6  
www.tbaytel.net

**TELECOMMUNICATIONS**

**Invoice Information**

Account Holder: Thunder Bay Police Services Board  
Invoice Date: January 01, 2021  
Account Number: 5356376000  
Phone Number: 807-622-9585  
Due Date: January 26, 2021  
**TOTAL AMOUNT DUE: \$53.73**

**Summary of Charges**

Previous Balance: \$298.53  
Payment(s) - Thank you 292.41CR  
Balance Forward: 6.12  
  
Late Payment Charge: 0.15  
Monthly Services: 42.00  
HST (R121396592): 5.46  
Total Current Charges: 47.61  
  
Total Amount Due by January 26, 2021: \$53.73

**Important Messages**

Thank you for choosing Tbaytel!

For your convenience, your payment will be automatically deducted from your chequing or savings account on the due date.



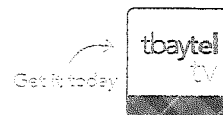
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Please detach and return portion below with your payment

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PO Box 10074  
Thunder Bay, ON P7B 6T6

015137

Thunder Bay Police Services Board  
317 Victoria Ave E Suite 10  
Thunder Bay, ON P7C 1A4

**Pre-authorized - Do Not Pay**

/SEL/

P015137-C061239-1/4-VIP

Invoice # 5 Outline Agreement #4600010467

Vendor # 107402

January 12, 2021

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John S. Hannam

Secretary, Thunder Bay Police Services Board

Invoice for Services for the period December 7, 2020 through January 8, 2021

|                       |     |                   |
|-----------------------|-----|-------------------|
| 35 hours @ \$125/hour |     | \$4375.00         |
| HST # 74226 4872      | 13% | \$568.75          |
| <b>Total</b>          |     | <b>\$4,943.75</b> |



**LINDA DOUGLAS**  
 Assistant to the Secretary  
 Thunder Bay Police Services Board

# INVOICE

DATE: December 31, 2020  
 INVOICE: #005  
 RE: *Services Rendered for Thunder Bay Police Services Board*

**OUTLINE AGREEMENT #4600010468 | CTB Vendor Number: 111690**

**Bill To:**  
 Finance Department - TB Police Service - **Attention: Kathy Learning**  
 1200 Balmoral Street  
 Thunder Bay, ON P7B 5Z5

| DATE                              | Billable Hours    | EXPLANATION                          |
|-----------------------------------|-------------------|--------------------------------------|
| December 31, 2020                 | 56.42             | Services Rendered for December, 2020 |
| Hourly Rate per Outline Agreement | \$90.00           |                                      |
|                                   | \$5,077.80        | Subtotal                             |
|                                   | 660.11            | <No. 74214 8887 RT0001> HST 13%      |
| Office Supplies; Software Fees    | 160.01            |                                      |
|                                   | <u>\$5,897.92</u> | <b>TOTAL PAYABLE</b>                 |

Please make all cheques payable to **Linda Douglas**  
 Breakdown of hours with explanations available upon request.  
 If you have any questions regarding the foregoing, please contact Linda Douglas.

**THANK YOU!**