

**AGENDA MATERIAL
FOR
THE THUNDER BAY
POLICE SERVICES BOARD
REGULAR SESSION**

Meeting Date: **June 15, 2021**

Location: **ELECTRONICALLY via MS TEAMS**

Time: **9:00 a.m.**



THE THUNDER BAY
POLICE SERVICES BOARD

THE FOURTEENTH MEETING OF THE
FIFTY-SECOND THUNDER BAY POLICE SERVICES BOARD

TUESDAY, JUNE 15, 2021

MEETING BEING HELD ELECTRONICALLY via MS TEAMS
9:00 A.M.

REGULAR SESSION

1. DISCLOSURES OF INTEREST

2. CONFIRMATION OF AGENDA

RES 1

With respect to the Fourteenth Session (Regular) of the Fifty-Second Thunder Bay Police Services Board held on June 15, 2021, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

3. CONFIRMATION OF MINUTES

The Minutes of the Twelfth Session (Regular) of the Fifty-Second Thunder Bay Police Services Board held on May 18, 2021 to be confirmed. **(Pages 6 - 11)**

RES 2

THAT the Minutes of the Twelfth Session (Regular) of the Fifty-Second Thunder Bay Police Services Board held on May 18, 2021 be confirmed.

4. PRESENTATION

Community Inclusion Team Strategic Plan

Inspector D. West to present the Community Inclusion Team Strategic Plan, for the Board's information.

Team members, Mr. Jan Ritchie (Community Inclusion Coordinator), Constable Niaomi Fillier (Indigenous Liaison Officer), Constable Bob Simon (Indigenous Liaison Officer), Constable Patrick Shoppoff (School Resource Officer) and Constable Tanka Awosika (School Resource Officer) will be in attendance.

5. UNFINISHED BUSINESS

a) Notice of Motion to Amend - Building Project Update

Memorandum from M. Power, Vice Chair, to Members of the Thunder Bay Police Services Board, dated May 10, 2021, requesting that a Notice of Motion to Amend, relative to the construction of a new centralized headquarters for the Thunder Bay Police Service, was introduced at the May 18, 2021 Regular Session of the Thunder Bay Police Services Board, and is now ready for debate at the June 15, 2021 Regular Session of the Thunder Bay Police Services Board.

The following resolution will be introduced for the Board's consideration:

RES 3

With respect to budgeting for the construction of a new centralized headquarters for the Thunder Bay Police Service, we recommend that the motion carried on April 20, 2021 be amended by deleting the phrase 'AND THAT \$6.1M gross and \$5.6M net of HST rebate for land acquisition and the development of tender documents be included in the 2022 capital budget for consideration' and replacing it with 'AND THAT \$62.0M gross and \$56.0M net of HST rebate for the full cost of the building project, including land acquisition, project management and contingencies be included in the 2022 capital budget for consideration'.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, will provide an update relative to the above noted.

b) Fencing of Balmoral Station Property

At the April 20, 2021 Regular Session, a Memorandum from B. Mauro, Mayor, to Members of the Thunder Bay Police Services Board, dated April 7, 2021, relative to the need for fencing and controlled entrances around Police Headquarters, was provided for the Board's information.

The following motion was carried:

With respect to the construction of the installation of fencing and controlled access of the Balmoral Street Police Station and Headquarters, we recommend that Administration be directed to work with the City of Thunder Bay's Facility, Fleet & Energy Management Division to complete a refined estimate of the costs for fencing the property, together with such controlled entrances and security as they might recommend;

AND THAT a report on such estimates, and potential sources of financing be presented to the Board no later than June, 2021.

Copies of a draft Site Plan Fencing Sketch, as well as estimates for the fenced compound for the Balmoral Police Services Building, for the Board's information. **(Pages 12 - 13)**

Chief S. Hauth to provide an overview relative to the above noted.

6. REPORTS OF COMMITTEES

Governance Committee – Work Plan Update

Mr. J. Hannam to provide an update relative to the above noted.

7. GENERAL MATTERS

a) Strategic Plan

The Community Engagement Survey in support of the development of the Board's Strategic Plan was launched on the Board's website on May 27, 2021.

Memorandum from John S. Hannam, Secretary, to Members of the Thunder Bay Police Services Board, dated June 8, 2021, relative to Strategic Planning: Community Engagement. **(Page 14)**

Mr. J. Hannam, Secretary to the Board, to provide an update relative to the above noted.

b) Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services Board, dated June 8, 2021, relative to the Monthly Summary of Invoices processed for payment since the May 18, 2021 meeting of the Board, for the Board's information. **(Page 15)**

8. PETITIONS AND COMMUNICATIONS

a) Thunder Bay Police Youth Corps

Correspondence from the Thunder Bay Police Youth Corps to the Thunder Bay Police Services Board – Chair Kristen Oliver, dated May 7, 2021, relative to thanking the Board for their annual sponsorship, as well as the donation towards their fire arms safety program, for the Board's information. **(Page 16)**

b) Tracking Board Reports

There are no updates for the following Board reports/standing agenda items.

i. Digital Evidence Management System/Body Worn Camera (DEMS/BWC) Project

Report No. 22/21 (Police) relative to updating the Thunder Bay Police Services Board on the activities and timelines of the Digital Management Evidence Project Team, was provided for the Board's information on April 20, 2021.

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ii. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was presented for the Board's information on March 16, 2021.

iii. OIPRD Annual Report Recommendations

Summary of the status/progress of the OIPRD Recommendations was presented for the Board's information on May 18, 2021.

9. NEW BUSINESS

10. CONFIRMING BY-LAW

RES 4

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 15th day of June, 2021.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC11– 2021

11. ADJOURNMENT

**MEETING: THE TWELFTH MEETING OF THE FIFTY-SECOND THUNDER BAY
POLICE SERVICES BOARD**

DATE: MAY 18, 2021

TIME: 9:02 A.M.

PLACE: ELECTRONIC MEETING VIA MS TEAMS

CHAIR: COUNCILLOR K. OLIVER

PRESENT:

Councillor K. Oliver
Mr. R. Pelletier
Mr. M. Power

REGRETS:

Mayor B. Mauro
Ms. G. Morriveau

OFFICIALS:

Ms. S. Hauth, Chief of Police
Mr. R. Hughes, Deputy Police Chief
Ms. H. Walbourne, Legal Counsel – Thunder Bay
Police Service
Acting Sergeant S. Carchidi, Traffic Unit – Thunder
Bay Police Service
Inspector D. West – Thunder Bay Police Service
Mr. T. Gervais, Police Services Advisor - Ministry of
the Solicitor General
Mr. J. Hannam, Secretary – Thunder Bay Police
Services Board
Ms. L. Douglas, Assistant to the Secretary - Thunder
Bay Police Services Board

1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. CONFIRMATION OF AGENDA

MOVED BY: Mr. M. Power
SECONDED BY: Mr. R. Pelletier

With respect to the Twelfth Session (Regular) of the Fifty-Second Thunder Bay Police Services Board held on May 18, 2021, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3. CONFIRMATION OF MINUTES

The Minutes of the Tenth Session (Regular) of the Fifty-Second Thunder Bay Police Services Board held on April 20, 2021 to be confirmed.

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MOVED BY: Mr. R. Pelletier

SECONDED BY: Mr. M. Power

THAT the Minutes of the Tenth Session (Regular) of the Fifty-Second Thunder Bay Police Services Board held on April 20, 2021 be confirmed.

CARRIED

4. PRESENTATION

Traffic Management Plan 2021 - 2022

Copies of the Traffic Management Plan were distributed separately to Board Members by email on May 14, 2021.

Acting Sergeant S. Carchidi – Traffic Unit, Thunder Bay Police Service, provided a PowerPoint presentation relative to the above noted.

He noted that the Chief is legislated to establish procedures on Traffic Management, Traffic Law Enforcement, and Road Safety.

An overview of the Traffic Safety priorities for 2021 – 2022, as well as the Traffic Management Plan, were provided; Acting Sgt. Carchidi responded to questions.

Acting Sgt. Carchidi, as well as Chief S. Hauth, noted that the officers are doing a very good job detecting impaired driving-related offences (alcohol and drug), largely due to good training and proactive policing. Chief Hauth responded to questions about shared information in this regard among jurisdictions. Mr. M. Power would like to see targets that can be measured and achieved over the next year (to be included in the Strategic Plan being developed).

Acting Sgt. Carchidi responded to questions about speeding and deterrents to speeding in certain neighbourhoods of the City.

At 9:25 a.m., Acting Sgt. Carchidi was thanked for his presentation, and he left the meeting.

5. UNFINISHED BUSINESS – None.

6. GENERAL MATTERS

a) OIPRD Annual Report Recommendations

Summary of the status/progress of the OIPRD Recommendations was provided for the Board's information.

Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Service, provided an update relative to the above noted and responded to questions. She noted that Administration is currently reviewing the Epstein Report, which was recently released.

Member Power would like to see a summary report of the progress achieved in 2021, for review by the community, which could be posted to the Board’s website and shared more broadly.

b) Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to the Board, to Members of the Thunder Bay Police Services Board, dated May 10, 2021, relative to the Monthly Summary of Invoices processed for payment since the April 20, 2021 meeting of the Board, was provided for the Board’s information.

Mr. J. Hannam, Secretary to the Board, provided a brief overview relative to the above noted.

7. PETITIONS AND COMMUNICATIONS

a) OAPSB Zone 1 Meeting

On April 12, 2021, members of the Ontario Association of Police Services Boards – Zone 1 met virtually to discuss a variety of subjects of particular interest to Zone 1 members.

Memorandum from Mr. R. Pelletier to Members of the Thunder Bay Police Services Board, dated May 6, 2021, relative to OAPSB Zone 1 Meeting – Follow Up, was provided for the Board’s information.

Member Pelletier provided an overview of the Zone 1 meeting he attended, and responded to questions. The subject memorandum raises some issues that Member Pelletier wanted to bring to the Board’s attention.

MOVED BY: Mr. R. Pelletier

SECONDED BY: Mr. M. Power

With respect to the delays by the Province in making appointments to local Police Services Boards, we recommend that the Thunder Bay Police Services Board appeal to the Ministry of the Solicitor General and the Public Appointments Secretariat for action in ensuring that all provincial vacancies are filled in a timely manner;

AND THAT the Ministry of the Solicitor General be asked to take steps to put in place standardized training and development programs for Police Services Board members providing for both mandatory training and ongoing development of Board members with diverse backgrounds to support them in supporting policing in our communities;

AND THAT the Board urge the Solicitor General to reconsider the ‘one board – one detachment’ concept to allow for more effective local consolidation of boards tailored to local geography;

AND THAT these requests be shared with the board of the Ontario Association of Police Services Boards, and local and regional MPPs, urging their support in these matters.

CARRIED

b) All Chiefs Memo

Memorandum to All Chiefs of Police, Commissioner Thomas Carrique Chairs, and Police Services Boards from Richard Stubbings, Assistant Deputy Minister of Public Safety Division, Ministry of the Solicitor General, dated April 26, 2021, relative to public and stakeholder input on proposed legislation under the *Community Safety and Policing Act, 2019*, was provided for the Board’s information.

Mr. J. Hannam, Secretary to the Board, provided an overview relative to the above noted. He noted that the new *Police Services Act* has not been proclaimed, and encouraged members of the Board to provide their comments.

c) TBPSB Communications & News Releases

Discussion was held relative to confirming the process for issuing news releases on behalf of the Thunder Bay Police Services Board.

Mr. J. Hannam provided a verbal overview of the process going forward. Each month, there will be a news release issued, providing details on the items discussed at the Regular Session, and highlighting key issues. Prior to each meeting, a news release will be drafted, based on the agenda items and in anticipation of the Board direction on certain issues. The Chair will review the draft news release prior to releasing it to the local media (after the meeting).

This action is one step in advancing the cause to have the voice of the Board heard (based on the 2018 Senator Murray Sinclair Report).

Member Power noted that there needs to be collaboration with the Chief’s office.

Chair Oliver responded to questions about the process. Mr. Hannam confirmed that news releases will, when appropriate, be coordinated with the Chief’s office and the Police Service’s communications office.

Member Pelletier commended the Board on initiating this action.

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d) Governance Committee – Work Plan Update

Mr. J. Hannam advised the Board that the meeting of the Governance Committee had to be cancelled; the Governance Committee is working to schedule another meeting and will have a report at the June meeting.

e) OAPSB AGM Reminder

Four (4) members of the Board are registered to virtually attend the Spring Conference and Annual General Meeting of the Ontario Association of Police Services Boards.

Mr. J. Hannam advised that links will be provided to the registered Board members to participate virtually.

f) Tracking Board Reports

There are no updates for the following Board reports/standing agenda items.

i. Digital Evidence Management System/Body Worn Camera (DEMS/BWC) Project

Report No. 22/21 (Police) relative to updating the Thunder Bay Police Services Board on the activities and timelines of the Digital Management Evidence Project Team, was provided for the Board's information on April 20, 2021.

ii. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was presented for the Board's information on March 16, 2021 (that will be tied to the Governance Committee Report next month)

8. NEW BUSINESS – None.

9. NOTICE OF MOTION TO AMEND - BUILDING PROJECT UPDATE

Memorandum from M. Power, Vice Chair, to Members of the Thunder Bay Police Services Board, dated May 10, 2021, requesting a Notice of Motion to Amend, relative to the construction of a new centralized headquarters for the Thunder Bay Police Service, be introduced for debate at the June 15, 2021 Regular Session of the Thunder Bay Police Services Board.

Mr. J. Hannam noted that there will be no discussion or debate at this meeting.

Member Power provided a brief overview of his reason for the Notice of Motion to Amend. He noted that he has been invited to a meeting of the City's Executive Management Team to discuss

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the motion in greater detail and to be clear on what the Police Services Board is requesting for this important project.

The following resolution was introduced for the Board's consideration at the June 15, 2021 meeting:

With respect to budgeting for the construction of a new centralized headquarters for the Thunder Bay Police Service, we recommend that the motion carried on April 20, 2021 be amended by deleting the phrase 'AND THAT \$6.1M gross and \$5.6M net of HST rebate for land acquisition and the development of tender documents be included in the 2022 capital budget for consideration' and replacing it with 'AND THAT \$62.0M gross and \$56.0M net of HST rebate for the full cost of the building project, including land acquisition, project management and contingencies be included in the 2022 capital budget for consideration'.

10. CONFIRMING BY-LAW

MOVED BY: Mr. M. Power
SECONDED BY: Mr. R. Pelletier

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 18th day of May, 2021.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC9- 2021

CARRIED

11. ADJOURNMENT

The meeting adjourned at 9:48 a.m.

Fenced Compound Estimate- Balmoral Police Services Building (To accompany Site Plan Fencing Sketch Dated 19-Apr-21)	19-May-21
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DESCRIPTION	COST	SUB
Fencing & Gates		
1700 feet of seven foot high fence with top wire. All corners and main posts are in concrete and the rest of the posts will be pounded to reduce heaving from frost. Three man gates with self closers on them Four automated gate systems with 12 foot wide openings. Four HySecurity gate operators capable of 2 ft per second travel. This in combination with the narrow openings will allow for quick cycle times. Four Arma EC142 aluminum gates. Include all safety devices to make them compliant with UL325 and ASTM F-2200 safety standards. They also include auto exiting features by using either ground loops or photo sensors. All power above 30V will be provided by others (see below) All access control systems provided by others (see below) Ground Loops for gates (exit loops)	\$149,640.00 \$4,200.00	
		\$153,840.00
Communications & Security		
Kantech Telephone Entry Systems Gate Controllers Receivers fence man door hardware Readers Strikes Contacts Cameras- use \$4,200 Per unit x 5 units Miscellaneous FOB's & Door openers	 \$30,000.00 \$21,000.00 \$5,000.00	
		\$56,000.00
Electrical Work		
PVC Conduit, surface mounted and buried CAT6, CAT3, 18/2 stranded to all points as per sketch All power and electrical terminations	\$67,000.00	
		\$67,000.00
Site & Trenching Work		
Swipe & Keypad Points (2) Slabs, misc. include base work Trenching sawcut & excavation Trenching- repair (through grassed areas- 200m) Trenching- repair (through Asphalted areas- 120m) Prep for parking area (480 sq.m.) Asphalt for Parking Area Curbing for Parking Area Line Paint (entire visitor area) Sod Repair, all areas outside trenching	\$4,400.00 \$4,500.00 \$8,350.00 \$16,560.00 \$18,900.00 \$12,700.00 \$7,000.00 \$7,750.00 \$3,000.00 \$3,500.00	
		\$86,660.00
TOTAL Fence Compound Hard Costs: General Conditions (Insurance, Mobilization etc) Consulting Costs @ 15% Contingency @ 20%	\$363,500.00 \$36,350.00 \$54,525.00 \$83,605.00	
TOTAL all costs (less GST):		\$537,980.00
TOTAL w/ GST:		\$607,917.40

Thunder Bay Police Services Board

Memorandum

TO: Members of Thunder Bay Police Services Board

FROM: John S. Hannam, Secretary

DATE: June 8, 2021

SUBJECT: Strategic Planning: Community Engagement

As Board members know, work is underway in support of the development of a new Strategic Plan for the Thunder Bay Police Service. On May 27th the Thunder Bay Police Services Board launched a community wide, online survey to help shape the future of policing in Thunder Bay. Residents of Thunder Bay and Oliver Paipooonge are invited to take a short survey to provide input into the Thunder Bay Police Services Strategic Plan 2021-2023. The Community Planning Survey was officially launched at: www.thunderbaypsb.ca/survey

The Community Planning Survey is just one of several community engagement strategies underway to receive public opinions and ideas on Thunder Bay policing issues. Focus groups and interviews are also being conducted with local groups, businesses and organizations, began on June 1st, and are scheduled to continue throughout June. Input received from diverse sectors of the community will be used to help determine policing priorities over the next three years.

The initial response to the online survey has been strong, with plans to use social media sponsored posts to continue to encourage residents to participate. Thunder Bay Police Services Board Chair, Kristen Oliver has said “Thunder Bay Police Services Board is listening, and we want to better understand the issues that matter to communities and people we serve. Effective and efficient policing means different things to different people, and we want to hear what policing issues residents think we should prioritize to better serve community needs.”

Community engagement activities will continue for the next 6 weeks with the final Thunder Bay Police Services Strategic Plan 2021-2023 expected for release in late fall 2021.

The Community Planning Survey is open to individuals who reside in Thunder Bay or Oliver Paipooonge and are aged 18 years or over only. Eligible residents are invited to take the survey before Friday June 25, 2021 at: www.thunderbaypsb.ca/survey

/jsh

Thunder Bay Police Services Board

Memorandum

TO: Members of Thunder Bay Police Services Board

FROM: John S. Hannam, Secretary to the Board

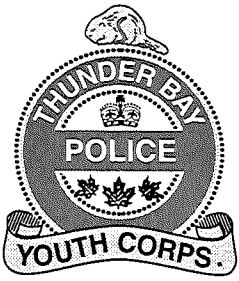
DATE: June 8, 2021

SUBJECT: Monthly Summary of Invoices

Since the May 18, 2021 meeting of the Board, the following invoices have been processed for payment:

- Invoice from iSiLIVE, dated May 19, 2021 for \$282.50, relative to services rendered for remote production and broadcasting of meeting.
- Invoice from Mr. J. Hannam, dated June 7, 2021 for \$4,802.50, relative to professional services rendered.
- Invoice from Ms. L. Douglas, dated May 31, 2021 for \$4,550.04, relative to professional services rendered.
- Invoices from KPW Communications Incorporated, dated May 12, 2021 for \$2,260.00, and dated June 7, 2021 for \$4,068.00, relative to development of the website and ongoing communications for the PSB.
- Invoice from Pixel and Pencils Creative Direction Inc., dated May 31, 2021 for \$2,034.00, relative to services rendered for website maintenance and development.

/jsh



Thunder Bay Police Youth Corps

434 Fort William Road, Thunder Bay, ON P7B 2Z6

Tel: (807) 344-3969

Thunder Bay Police Services Board - Chair Kristen Oliver
317 E. Victoria Avenue - Unit #10
Thunder Bay, Ontario
P7C 1A4

May 7, 2021

Dear Ms. Oliver,

The Board of Directors of the Thunder Bay Police Youth Corps wish to express their most sincere appreciation for the donation of two cheques totalling \$4,800.00 from the Police Services Board. The cheque of \$2,500.00 is your annual sponsorship and will be used for uniforms and activities of the Corp. The cheque of \$2,300.00 has been assigned to our fire arms safety program. We do have a web site www.tbpoliceyouthcorps.com under photos it shows previous years in January when the Cadets received fire arms training.

When the pandemic becomes more stabilized in the community our main goal of preparing youth for community involvement as well as promoting good citizenship will continue. With sponsorship such as yours being truly valued and benefiting a group of young people who are becoming role models in our community thank you.

Sincerely,

On behalf of the Board of Directors,

A handwritten signature in black ink that reads "Margaret Rusnak". The signature is written in a cursive style.

Margaret Rusnak
Board Secretary/Treasurer