

**AGENDA MATERIAL  
FOR  
THE THUNDER BAY  
POLICE SERVICES BOARD  
REGULAR SESSION**

Meeting Date: **October 19, 2021**

Location: **ELECTRONICALLY via MS TEAMS**

Time: **9:00 a.m.**



THE THUNDER BAY  
POLICE SERVICES BOARD

THE NINETEENTH MEETING OF THE  
FIFTY-SECOND THUNDER BAY POLICE SERVICES BOARD

TUESDAY, OCTOBER 19, 2021

MEETING BEING HELD ELECTRONICALLY via MS TEAMS  
9:00 A.M.

REGULAR SESSION

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1. DISCLOSURES OF INTEREST

2. CONFIRMATION OF AGENDA

RES 1

With respect to the Nineteenth Session (Regular) of the Fifty-Second Thunder Bay Police Services Board held on October 19, 2021, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

3. CONFIRMATION OF MINUTES

The Minutes of the Seventeenth Session (Regular) of the Fifty-Second Thunder Bay Police Services Board held on September 21, 2021 to be confirmed. **(Pages 6 - 14)**

RES 2

THAT the Minutes of the Seventeenth Session (Regular) of the Fifty-Second Thunder Bay Police Services Board held on September 21, 2021 be confirmed.

4. PRESENTATION

Presentation of the Thunder Bay Police Services Board 2021 – 2023 Strategic Plan by Ms. D. Bain Smith, Bain Smith Business Valuation + Consulting Inc., and Ms. S. Ash, Firedog Communications.

5. REPORTS OF COMMITTEES

Governance Committee

Mr. J. Hannam, Secretary to the Board, to provide an update relative to the above noted.

6. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) 2020 Annual Report of the Thunder Bay Police Service

Mr. C. Adams, Director – Communications & Technology, Thunder Bay Police Service, to provide an overview of the 2020 Annual Report and PowerPoint Presentation.

b) Q3 Variance Report – Thunder Bay Police Service

Report No. 36/21 (Police) relative to the status of the 2021 Operational Budget for the Thunder Bay Police Service and the Variance Report as of September 30, 2021, for the Board's information. **(Pages 15 - 17)**

Ms. D. Paris, Director – Financial Services & Facilities, Thunder Bay Police Service, to provide an update relative to the above noted.

c) Q3 Variance Report – Police Services Board

Memorandum to Members of the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated October 12, 2021, relative to the Third Quarter Variance Report, for the Board's information. **(Page 18)**

Mr. J. Hannam, Secretary to the Board, to provide an overview relative to the above noted.

d) 2022 Capital Budget

Memorandum to Mr. J. Hannam – Secretary, Thunder Bay Police Services Board, from Chief S. Hauth, dated October 8, 2021, with attached Thunder Bay Police Service 2022 Capital Budget, for the Board's information. **(Pages 19 - 20)**

Chief S. Hauth to provide an overview relative to the above noted.

e) Quarterly Complaints

Report No. 37/21 (Police) relative to the summary of complaints for Q3 of 2021 (July, August, and September, 2021), for the Board's information. **(Pages 21 - 23)**

Staff Sergeant G. Snyder – Professional Standards, Thunder Bay Police Service, to provide an overview relative to the above noted.

7. GENERAL MATTERS

a) Accounts Update – Payment of Invoices

**THUNDER BAY POLICE SERVICES BOARD (TBPSB)**

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Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services Board, dated October 12, 2021, relative to the Monthly Summary of Invoices processed for payment since the September 21, 2021 meeting of the Board, for the Board's information.

**(Page 24)**

b) 2022 Meeting Dates

Copies of the 2022 calendar are being provided for the Board's information in order to determine their meeting dates in 2022. **(Page 25)**

The following meeting dates, on the 3rd Tuesday of each month, are proposed for 2022:

- January 18, 2022;
- February 15, 2022;
- March 15, 2022;
- April 19, 2022;
- May 17, 2022;
- June 21, 2022;
- July 19, 2022 (if required);
- August 16, 2022 (if required);
- September 20, 2022;
- October 18, 2022;
- November 15, 2022; and
- December 20, 2022

The following resolution will be presented for the Board's consideration:

RES 3

With respect to the 2022 meeting dates presented at the October 19, 2021 Regular Session of the Thunder Bay Police Services Board, we recommend proceeding with the proposed dates.

8. PETITIONS AND COMMUNICATIONS

a) Epstein Report

Memorandum to Members of the Thunder Bay Police Services Board from Detective Inspector J. Fennell, dated October 7, 2021, relative to an update regarding the Epstein Missing and Missed Report. **(Page 26)**

Detective Inspector J. Fennell to provide an overview relative to the above noted.

b) Remembrance Day 2021

Mr. J. Hannam, Secretary to the Board, to provide overview relative to the above noted. Board representation at local ceremonies will be requested.

c) Tracking Board Reports

There are no updates for the following Board reports/standing agenda items.

i. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was presented for the Board's information on March 16, 2022.

ii. OIPRD Annual Report Recommendations

Summary of the status/progress of the OIPRD Recommendations was presented for the Board's information on May 18, 2022.

iii. Digital Evidence Management System/ Body Worn Camera (DEMS/BWC) Project

Report No. 33/21 (Police) relative to an update on the activities and timelines of the Digital Evidence Management System/ Body Worn Camera (DEMS/BWC) Project Team, was provided for the Board's information on September 21, 2021.

9. NEW BUSINESS

10. CONFIRMING BY-LAW

RES 4

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 19<sup>th</sup> day of October, 2021.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC16– 2021

11. ADJOURNMENT

**MEETING: THE SEVENTEENTH MEETING OF THE FIFTY-SECOND THUNDER BAY  
POLICE SERVICES BOARD**

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**DATE:** SEPTEMBER 21, 2021

**TIME:** 9:05 A.M.

**PLACE:** ELECTRONIC MEETING VIA MS TEAMS

**CHAIR:** COUNCILLOR K. OLIVER

**PRESENT:**

Mayor B. Mauro  
Ms. G. Morriseau  
Councillor K. Oliver  
Mr. R. Pelletier  
Mr. M. Power

**OFFICIALS:**

Ms. S. Hauth, Chief of Police  
Mr. R. Hughes, Deputy Police Chief  
Ms. H. Walbourne, Legal Counsel – Thunder Bay  
Police Service  
Ms. D. Paris, Director – Financial Services & Facilities,  
Thunder Bay Police Service  
Mr. C. Adams, Director – Communications &  
Technology  
Inspector D. West – Thunder Bay Police Service  
Staff Sgt. G. Snyder – Professional Standards, Thunder  
Bay Police Service  
Ms. S. Kaur, KPW Communications  
Mr. J. Hannam, Secretary – Thunder Bay Police  
Services Board  
Ms. L. Douglas, Assistant to the Secretary - Thunder  
Bay Police Services Board

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1. DISCLOSURES OF INTEREST

There were no disclosures of interest were declared at this time.

2. CONFIRMATION OF AGENDA

MOVED BY: Mr. M. Power  
SECONDED BY: Mayor B. Mauro

With respect to the Seventeenth Session (Regular) of the Fifty-Second Thunder Bay Police Services Board held on September 21, 2021, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3. CONFIRMATION OF MINUTES

The Minutes of the Fourteenth Session (Regular) of the Fifty-Second Thunder Bay Police

**THUNDER BAY POLICE SERVICES BOARD (TBPSB)**

**REGULAR SESSION**

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Services Board held on June 15, 2021 to be confirmed.

MOVED BY: Mr. M. Power  
SECONDED BY: Mr. R. Pelletier

THAT the Minutes of the Fourteenth Session (Regular) of the Fifty-Second Thunder Bay Police Services Board held on June 15, 2021 be confirmed.

CARRIED

4. DEPUTATION

Correspondence from Mr. M. Tallari, Community Ambassador, relative to a Youth Positive Ticket Program, was provided for the Board's information.

Mr. M. Tallari was welcomed to the meeting. He provided a brief overview of his background for the Board, and then provided a PowerPoint slideshow relative to his Youth Positive Ticket Program Proposal.

Mr. Tallari noted that there is no financial commitment by the Police Service, as the start-up & day to day costs will be covered 100% by donation and volunteerism.

An example of a Positive Ticket and an overview of the rewards were provided. Mr. Tallari responded to questions from the Board.

MOVED BY: Mayor B. Mauro  
SECONDED BY: Mr. M. Power

With regard to the Youth Positive Ticket Program Proposal presented by Mr. M. Tallari at the September 21, 2021 Regular Session of the Board, we recommend that the Chief of Police review the proposal and report back to the Board on how such a program can be implemented.

CARRIED

At 9:23 a.m., Mr. Tallari completed his presentation and left the meeting.

5. UNFINISHED BUSINESS

a) Options for Security – 1200 Balmoral Street

Memorandum from Chief S. Hauth to Members of the Thunder Bay Police Services Board, dated September 1, 2021, relative to the above noted, was provided for the Board's information.

**THUNDER BAY POLICE SERVICES BOARD (TBPSB)**

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At the June 15, 2021 Regular Session, estimates for a fenced compound for the Balmoral Police Services Building were provided for the Board's information. The Board was not in support of the construction of new fencing; it was the consensus of the Board to put the estimated costs of new fencing (in excess of \$600,000) towards the construction of a new building.

Chief Hauth requested that the Board consider interim security measures for the parking lot, and would follow up with more information in this regard at a future board meeting.

Mr. C. Adams, Director – Communications & Technology, Thunder Bay Police Service, responded to questions. This matter has been discussed on several occasions with the Joint Health and Safety Committee; Mr. Adams advised that they support the plan being presented today.

Chief S. Hauth also responded to questions. Chief Hauth noted that there are no funds allocated for interim security measures; if the Board supports this proposal, City Council would ultimately decide on the matter of funding this project.

MOVED BY: Mayor B. Mauro

SECONDED BY: Mr. M. Power

With respect to the security measures for 1200 Balmoral Street, we recommend that the work proceed, subject to funding;

AND THAT the Chief of Police review potential sources of funding with the City of Thunder Bay, or by adding the estimated costs to the 2022 Police Service budget;

AND report back to the Police Services Board on how the project will be funded.

CARRIED

b) Front Line Deployment

At the October 15, 2019 Regular Session of the Board, Mayor B. Mauro provided a verbal update with respect to requesting information from the Chief of Police relative to the above noted.

Chief S. Hauth and Deputy Chief R. Hughes responded to questions relative to the above noted with respect to officers currently off work, return to work protocols and new positions in Human Resources.

The following motion was passed:

With respect to front line deployment of the Thunder Bay Police Service, we recommend that the Chief of Police provide a report on the capacity to redeploy existing compliment



of human resources to front line policing;

AND THAT this report be brought back to the January 2020 Regular Session meeting of the Board.

At the January 21, 2020 Regular Session, Chief S. Hauth advised that the above noted report would be presented in Closed Session due to the nature of the information being received.

Due to Covid-19 and cancellation of several board meetings, the matter was not presented again to the Board until the September 15, 2020 Closed Session. Deputy Chief R. Hughes provided an overview of the confidential document and responded to questions. Chief S. Hauth, Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Service, and Ms. K. Power, Secretary to the Board at that time, also responded to questions.

Confidential document entitled “Thunder Bay Police Service Deployment” was presented at the January 21, 2020 Closed Session, and was distributed separately to Board Members only.

Memorandum to Members of the Thunder Bay Police Services Board from Member B. Mauro, Mayor, dated September 8, 2021, relative to the Deployment of Front Line Officers, was provided for the Board’s information.

Mayor B. Mauro provided an overview of his memorandum, and acknowledged that the Police Service has a number of priorities in meeting the needs of the community. The number of calls that he receives as a publicly elected person seems to underscore the fact that the front line service is undermanned. Accordingly, the current reality is that the Police Service has to triage and prioritize what it responds to.

Mayor Mauro requested that the Chief bring the Board some options to identify how to get more people on the front line in order to respond to 911 calls. The Mayor recognized that it’s a challenging time to increase staff.

Mr. M. Power asked the Chief questions relative to standards on ratios on a provincial and national level/what do those ratios look like relative to best practices.

Chief Hauth responded to questions, and noted that she has weekly discussions with other police services in the province and particularly in northern Ontario.

Chief Hauth noted concerns relative to the Board giving direction on matters not included in the Strategic Plan. The matter of deployment is operational in nature and is not the Board’s responsibility.

Mr. J. Hannam, Secretary to the Board, noted that the motion presented for consideration in the agenda was carefully worded, and the Board does not want to get involved in the operational arena.

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MOVED BY: Mayor B. Mauro

SECONDED BY: Mr. M. Power

With respect to the deployment of front line officers by the Thunder Bay Police Service, we recommend that the Thunder Bay Police Services Board directs the Chief of Police to prepare and present to the Board a report outlining options for increasing the number of officers deployed in front line, uniform patrol positions;

AND THAT such a report be presented no later than the Board's meeting on November 16, 2021.

CARRIED

6. REPORTS OF COMMITTEES

a) Semi-Annual Joint Health & Safety Committee Report

Report No. 31/21 (Police), relative to the Semi-Annual Joint Health & Safety Committee Report, for the period January 2021 to June 2021, was provided for the Board's information.

b) Curriculum Working Group

Inspector D. West – Thunder Bay Police Service, reported that the Curriculum Working Group has been tasked with designing the Police Service's internal diversity training. An overview of the content of the training was provided.

7. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Q2 Variance Report – Thunder Bay Police Service

Report No. 30/21 (Police), relative to an update on the 2021 Operational Budget for the Thunder Bay Police Service and the Variance Report as of June 30, 2021, was provided for the Board's information.

Ms. D. Paris, Director – Financial Services & Facilities, Thunder Bay Police Service, and Chief S. Hauth responded to questions, particularly about the costs associated with the OIPRD reinvestigation initiative.

b) Q2 Variance Report – Police Services Board

Memorandum to Members of the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated September 14, 2021, relative to the Second Quarter Variance Report, was provided for the Board's information.

Mr. J. Hannam noted that he is scheduled to meet with City of Thunder Bay Administration to review the 2022 budget on October 13<sup>th</sup>, 2021.

c) Recruitment Update

Report No. 32/21 (Police), relative to an update on the activities of the Thunder Bay Police Service – Human Resources’ recruitment efforts, was provided for the Board’s information.

Chief S. Hauth provided an overview and responded to questions relative to the above noted.

d) DEMS Update

Report No. 33/21 (Police), relative to an update on the activities and timelines of the Digital Evidence Management System/ Body Worn Camera (DEMS/BWC) Project Team, was provided for the Board’s information.

Staff Sgt. G. Snyder – Professional Standards, Thunder Bay Police Service, provided an update relative to the above noted. The project has resulted in a significant change in terms of how the Police Service conducts its business. It has been a 3-year process that began in 2018, and is now nearly fully implemented in all the devices. The Project Team will be concluding their work on the implementation phase in the near future. To date, 50,000+ recordings have been uploaded to the digitally-encrypted cloud.

An overview of the remaining aspects of the project was provided. The Project Team is hoping to release the first of its service videos in October, and then release one per month going forward. The videos will highlight the different types of calls for service that the Police Service routinely attends to.

e) Quarterly Complaints

Report No. 34/21 (Police), relative to the summary of complaints for Q2 of 2021 (April, May, & June, 2021), was provided for the Board’s information.

f) Traffic Management Plan

Memorandum to the Thunder Bay Police Services Board from Chief S. Hauth, dated September 13, 2021, relative to the Traffic Management Plan – Impaired Driving and Collision Reduction Targets, was provided for the Board’s information.

g) Inquest into the Deaths of Seven First Nations Youths

On July 2, 2021, the Implementation Status Report of the Thunder Bay Police Service, dated June 25, 2021, relative to an update on the status of the recommendations directed towards the

Thunder Bay Police Service in the verdict of the above noted inquest, was forwarded to the Thunder Bay Police Services Board, for their information.

Mr. J. Hannam provided a brief overview, and noted that the report was shared with the Board on July 2, 2021.

8. GENERAL MATTERS

Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services Board, dated September 14, 2021, relative to the Monthly Summary of Invoices processed for payment since the June 15, 2021 meeting of the Board, was provided for the Board's information.

9. PETITIONS AND COMMUNICATIONS

a) Correspondence to Toronto Police Services Board

Correspondence to Mr. Jim Hart, Chair – Toronto Police Services Board, from Kristen Oliver, Chair - Thunder Bay Police Services Board, dated July 4, 2021, relative to extending condolences on the loss of Constable Jeffrey Northrup, was provided for the Board's information.

Thank you letter to Kristen Oliver, Chair - Thunder Bay Police Services Board, from Jim Hart – Chair, Toronto Police Services Board, dated July 5, 2021, relative to fallen officer Constable Jeffrey Northrup, was provided for the Board's information.

Chair Oliver provided a brief overview of the above-noted correspondence.

b) All Chiefs Memorandum

Memorandum to All Chiefs of Police from Richard Stubbings, Public Safety Division, dated July 26, 2021, relative to updates to the Police Services Advisor zone assignments, was provided for the Board's information.

c) CAPG – Request for Support

Correspondence from the Canadian Association of Police Governance (CAPG) to the Thunder Bay Police Services Board, dated August 9, 2021, relative to requesting support for the 32<sup>nd</sup> Annual Conference of the Canadian Association of Police Governance, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Board, provided a brief overview relative to the above noted.

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MOVED BY: Mr. M. Power  
SECONDED BY: Mr. R. Pelletier

With respect to the request for support for the 32<sup>nd</sup> Annual Conference of the Canadian Association of Police Governance being held virtually on September 28<sup>th</sup> to September 30<sup>th</sup>, 2021, we authorize sponsorship in the amount of \$500;

AND THAT the sponsorship be paid from the Board's Special Account.

CARRIED

Information, including the Agenda, relative to the above noted, was distributed to Board members on September 9, 2021. Discussion was held relative to if any members of the Board were interested in attending. Due to conflicts with other time commitments, no members of the Board were able to attend.

d) Tracking Board Reports

There are no updates for the following Board reports/standing agenda items.

i. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was presented for the Board's information on March 16, 2021.

ii. OIPRD Annual Report Recommendations

Summary of the status/progress of the OIPRD Recommendations was presented for the Board's information on May 18, 2021.

10. NEW BUSINESS

There was no new business presented.

11. CONFIRMING BY-LAW

MOVED BY: Mayor B. Mauro  
SECONDED BY: Mr. M. Power

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

**THUNDER BAY POLICE SERVICES BOARD (TBPSB)**

**REGULAR SESSION**

**September 21, 2021**

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1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 21<sup>st</sup> day of September, 2021.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC14– 2021

CARRIED

12. ADJOURNMENT

The meeting adjourned at 10:25 a.m.



# Thunder Bay Police Service

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**SYLVIE HAUTH, CHIEF OF POLICE**  
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5  
Tel: (807) 684-1304 • Fax: (807) 623-9242

**Date of Report:** October 8, 2021  
**Date of Meeting:** October 19, 2021  
**Report No:** 36/21

**Chair and Members**  
**Thunder Bay Police Services Board**  
317 Victoria Avenue East, Suite 8  
Thunder Bay, ON, P7C 1A4

## **SUBJECT**

2021 Operational Budget: Third Quarter Variance Report

## **REPORT SUMMARY**

To update the Thunder Bay Police Services Board on the status of the Operational Budget of the Thunder Bay Police Service as of September 30, 2021.

## **BACKGROUND**

On a quarterly basis, Administration reviews the year-to-date revenues and expenditures and completes a forecast of the Thunder Bay Police Service's operating financial position to year-end (December 31, 2021). The forecast is compared to the 2021 approved operating budget and presented to the Thunder Bay Police Services Board.

The 2021 Net Operating Budget for the Thunder Bay Police Service was approved at \$47.1 million.

As of September 30, 2021, Administration is projecting an overall unfavourable variance of \$388,000 before COVID impact and \$489,000 unfavourable including COVID impact. This is compared to a second quarter estimate of \$92,000 favourable net of COVID impact. The primary drivers of the change from second to third quarter are higher than expected costs associated with the new collective agreement, offset by projected savings in utilities and various costs such as police escorts, telecommunications, recruitment, computer supplies, and corporate training.

The key components of the third quarter unfavourable variance are discussed below.

## **COMMENTS**

At the end of the third quarter, Administration is projecting a \$675,000 overall unfavourable variance in wages, fringe benefits, overtime, WSIB and uniform costs. This is primarily due to higher than expected costs associated with the new collective agreement such as parental leave and overtime to meet the

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**To Serve and Protect**

[www.thunderbaypolice.ca](http://www.thunderbaypolice.ca)  
Tuesday, October 19, 2021

requirement of increased manpower in uniform patrol (required minimum levels) and costs associated with the requirement to pay out all estimated time in lieu balances at year-end, as well as staffing needs required during the fire evacuations and costs associated with staff attending court particularly while on annual leave as per the collective agreement.

**Materials** are estimated to be \$72,000 unfavourable primarily resulting from higher than expected vehicle maintenance costs (\$98,000), increased gasoline prices (\$50,000) the unbudgeted purchase of Intelligence equipment funded by Criminal Intelligence Service Ontario grants (\$77,000), higher radio maintenance costs (\$16,000), offset by savings in several other accounts such as telecommunications, police escorts, miscellaneous computer supplies, recruitment and corporate training (\$168,000).

**Purchased services** and professional fees are estimated to be \$416,000 unfavourable primarily resulting from unbudgeted costs associated with the OIPRD reinvestigation initiative which was projected to be completed at the end of 2020 (now extended into 2021- \$234,000), higher than expected fees associated with the new Microsoft Office 365 platform project roll out (\$40,000), a change in reporting fees for criminal record searches which previously were netted against the revenue (\$86,000), and unbudgeted purchases in Community Services and Criminal Investigations for gang prevention initiatives, website development and client advocate services funded by the Project Prevent and human trafficking grants (\$42,000).

**City allocated costs** for utilities are projected to be \$30,000 favourable.

**Provincial and Federal Grant revenues** are projected to be \$647,000 favourable. The main drivers of this variance relates to the increase in the Prisoner Transportation and Court Security grant (\$379,000) and the receipt of additional funding to Combat Child Sexual Exploitation Online (\$70,000) and funding for Intelligence initiatives (\$49,000). Additionally there is a change to the revenue recognition of the annual Cyber Crime grant to now record the revenue in the year stipulated in the terms of the agreement (\$117,000), and the Project Prevent grant revenue is higher than projected due to the timing of the spend (\$54,000).

**Revenues from other Municipalities** is \$57,000 favourable due to collective agreement contract increases for policing services for the Municipality of Oliver Paipoonge.

**User Fees** are \$36,000 favourable primarily due to collective agreement contract increases for the secondment of an officer teaching at the Ontario Police College and higher than expected criminal record search revenues offset by less prisoner guarding revenue.

Administration is projecting a \$101,000 unfavourable variance in the COVID-19 related budget of \$170,000. At the end of the third quarter, pandemic related impacts are comprised of:

- the purchase and installation of five (5) air purification units in the cell block area to increase the capture of air borne particles,
- the purchase of N95 mask fit testing equipment,
- additional cleaning and sanitation of vehicles,
- wages and overtime to cover staff that require self isolation,
- overtime required to deliver legislated training that was deferred from 2020,



- PPE and cleaning supplies,
- reduced revenue associated with Paid Duty as a result of the closure of the casino and cancellation of summer events,
- cost savings in the cancellation of travel and training.

## RECOMMENDATIONS

For information of the Board.

**Respectfully submitted,**



S. Hauth  
Chief of Police

Prepared by: Dawn Paris, Director - Finance & Facilities

Thunder Bay Police Services Board

**Memorandum**

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**TO:** Members of Thunder Bay Police Services Board

**FROM:** John S. Hannam, Secretary

**DATE:** October 12, 2021

**SUBJECT:** Third Quarter Variance Report

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Following on last month's report of the 2<sup>nd</sup> quarter budget variance, which was filed with City of Thunder Bay Finance in early July, the 3<sup>rd</sup> quarter report was submitted on October 4<sup>th</sup>.

The estimated year end variance remains at an unfavourable \$300,000; this, as previously noted, is a result of the work in support of the strategic plan development, higher than anticipated legal fees, putting the communications plan into action and general administrative costs.

In the absence of any unforeseen circumstance, the budget variance is not expected to exceed the current estimate for the year.

/jsh



# MEMORANDUM

**Office of the Chief of Police**

**Tel: (807) 684-1304**

**Fax: (807) 623-9242**

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DATE: October 8, 2021  
TO: Mr. J. Hannam – Secretary – Thunder Bay Police Services Board  
FROM: Chief S. Hauth  
SUBJECT: Thunder Bay Police Service – 2022 Capital Budget

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Please find the attached document entitled “Thunder Bay Police Service – 2022 Capital Budget”, for the Board’s review at the October 19, 2021 Regular Session meeting.

Thunder Bay Police Service  
2022 Capital Budget

Project Number	Project Name	Gross Budget \$	User Fees \$	Debenture \$	Net Budget \$
OSB-POL-0001-PS	Emergency Task Unit Equipment	195,600	-	-	195,600
OSB-POL-0018-PS	Next Generation 911 Upgrade	266,000	-	-	266,000
OSB-POL-0026-PS	Armoury	84,400	-	-	84,400
OSB-POL-0027-PS	Soft Body Armour	67,400	-	-	67,400
OSB-POL-0030-PS	Furniture Replacement	25,200	-	-	25,200
OSB-POL-0031-PS	Investigative Equipment	4,100	-	-	4,100
OSB-POL-0035-PS	Computer System Maintenance and Procurement	338,800	-	-	338,800
OSB-POL-0036-PS	Police Vehicle Replacement	610,300	47,100	-	563,200
OSB-POL-0038-PS	Cameras - In Car & Body Worn	120,000	-	-	120,000
OSB-POL-0045-PS	Training Equipment/Ammunition	228,000	-	-	228,000
OSB-POL-0047-PS	Forensics Equipment	13,400	-	-	13,400
OSB-POL-0048-PS	Cyber Crime Equipment	27,000	-	-	27,000
OSB-POL-0051-PS	Uniform Patrol Equipment	14,600	-	-	14,600
OSB-POL-0053-PS	Traffic Management Equipment	87,200	-	-	87,200
OSB-POL-0054-PS	New Police Facility	56,000,000	-	56,000,000	-
OSB-POL-0055-PS	Community Services Equipment	5,000	-	-	5,000
<b>Total</b>		<b>58,087,000</b>	<b>47,100</b>	<b>56,000,000</b>	<b>2,039,900</b>



# Thunder Bay Police Service

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**SYLVIE HAUTH, CHIEF OF POLICE**  
1200 Balmoral Street, Thunder Bay, ON P7B 5Z5  
Tel: (807) 684-1304 • Fax: (807) 623-9242

**Date of Report:** October 12, 2021  
**Date of Meeting:** October 19, 2021  
**Report No:** 37/21

## Chair and Members

**Thunder Bay Police Services Board**  
317 Victoria Avenue East, Suite 8  
Thunder Bay, ON P7C 1A4

## SUBJECT

The Independent Police Review Act, 2007, established the Office of the Independent Police Review Director (OIPRD) and delegates' responsibility for the oversight and governance of public complaints concerning Ontario's Police Services to the OIPRD.

*The Police Services Act* establishes a partnership between the Thunder Bay Police Service, the Police Services Board, members of the public, and the OIPRD to investigate and resolve public complaints.

The Professional Standards Branch of the Thunder Bay Police Service investigates public complaints assigned by the OIPRD, under Part V of the Police Services Act, with respect to:

- Officer conduct complaints
- Complaints about the service and policies of the Thunder Bay Police Service

At the conclusion of the investigation, the office of the Chief of Police will adjudicate the complaint. A substantiated officer conduct complaint may be dealt with by informal resolution or a Police Services Act Hearing. A substantiated service or policy complaint requires the Chief of Police report to the complainant, the Police Services Board and the OIPRD, on the resolution of the complaint. An unsubstantiated Officer conduct or policy/service complaint requires that no further action be commenced.

All steps in the public complaint process are subject to review by the OIPRD.

## REPORT SUMMARY

### Summary of Third Quarter Complaints 2021

Local Inquiries.....	0
Customer Service Resolution Requests Received.....	0
Not Accepted.....	8
Accepted—Transitioned from CSR/ER.....	0
Accepted—OIPRD investigate.....	0
Accepted—TBPS investigate.....	7
Accepted—OPP investigate.....	0
<b>Total.....</b>	<b>15</b>

### **Complaint Type**

Service Complaints.....	1
Conduct Complaints.....	14

### 2016-2017 Complaints Disposed of in the Third Quarter 2021

Withdrawal.....	0
Unsubstantiated.....	0
Substantiated	
Informal Discipline.....	0
PSA Hearing.....	0
<b>Total.....</b>	<b>0</b>

**Outstanding 2016-2017 Complaints..... 1**  
(OIPRD has the outstanding 2016-2017 complaint)

### 2021 Complaints Disposed of in the Third Quarter 2021

Withdrawal.....	1
Unsubstantiated.....	0
CSR.....	0
Informal Resolution.....	0
Substantiated	
Informal Discipline.....	0
PSA Hearing.....	0
<b>Total.....</b>	<b>1</b>

## COMMENTS

N/A

## RECOMMENDATIONS

For Information Only

**Respectfully submitted,**



S. Hauth  
Chief of Police

Prepared by: Staff Sergeant Gordon Snyder – Professional Standards

Thunder Bay Police Services Board

**Memorandum**

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**TO:** Members of Thunder Bay Police Services Board

**FROM:** John S. Hannam, Secretary to the Board

**DATE:** October 12, 2021

**SUBJECT:** Monthly Summary of Invoices

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Since the September 21, 2021 Regular Session of the Board, the following invoices have been processed for payment:

- Invoice #2021-0069 from KPW Communications Incorporated, dated October 1, 2021, for \$4,576.50, relative to services rendered for communications and the rebranding project;
- Invoice #13 from Mr. J. Hannam, dated September 14, 2021 for \$3,813.75, relative to professional services rendered.
- Invoice #14 from Mr. J. Hannam, dated October 5, 2021 for \$4,166.88, relative to professional services rendered.
- Invoice #014 from Ms. L. Douglas, dated September 30, 2021 for \$3,982.57, relative to professional services rendered.

/jsh



# Calendar for year 2022 (Canada)

## January

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## February

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

## March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## July

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## September

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## December

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



# MEMORANDUM

Office of the Chief of Police

Tel: (807) 684-1304

Fax: (807) 623-9242

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DATE: October 7, 2021  
TO: Members of the Thunder Bay Police Services Board  
FROM: Detective Inspector J. Fennell  
SUBJECT: Missing and Missed Report (Epstein) - Update

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At the May 18, 2021 Closed Session meeting of the Thunder Bay Police Services Board, a confidential memorandum to provide an overview of the released report “Missing and Missed”, authored by retired Ontario Court of Appeal Justice Gloria Epstein, was presented.

At that time Staff Sergeant N. Herman compiled a list of all 151 recommendations to track where the Service stood on compliance, areas of improvement and the feasibility of implementing the recommendations as outlined.

To date we have extensively reviewed our Major Case and Major Crime policy, along with our Missing Persons policy to ensure they are up to date and compliant with the recommendations. The policies are compliant and are reviewed annually, if not more frequently, to ensure this is the case.

In order to move forward, it is imperative that discussions begin between Senior Management and the Board relative to the best use of resources including whether the Board would support the expansion of the Missing Persons Unit within the Thunder Bay Police Service to implement more of the recommendations. For the time being, we will continue to undergo a review of the recommendations as they concern the Service.