

MEETING: THE THIRD SESSION OF THE FIFTY-FOURTH THUNDER BAY POLICE SERVICES BOARD

DATE: FEBRUARY 21, 2023

TIME: 10:01 A.M.

PLACE: VALHALLA HOTEL & CONFERENCE CENTRE
1 VALHALLA INN ROAD, THUNDER BAY

ADMINISTRATOR: MR. M. MERCER

PRESENT:

Ms. D. Baxter
Mayor K. Boshcoff
Ms. K. Machado
Mr. M. Mercer

ABSENT:

Councillor S. Ch'ng

OFFICIALS:

Mr. D. Taddeo, Acting Chief of Police
Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Service
Mr. C. Adams, Director – Communications & Technology, Thunder Bay Police Service
Inspector G. Snyder, Thunder Bay Police Service
Detective Inspector J. Pearson, Thunder Bay Police Service
Staff Sergeant J. Dampier, Thunder Bay Police Service
Sergeant R. Belcamino, Thunder Bay Police Service
Constable B. Joynson, Thunder Bay Police Service
Mr. J. Hannam, Secretary – Thunder Bay Police Services Board
Ms. L. Douglas, Assistant to the Secretary - Thunder Bay Police Services Board

ATTENDING BY ZOOM:

Mr. T. Gervais, Police Services Advisor – Ministry of the Solicitor General

1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. CONFIRMATION OF AGENDA

MOVED BY: Mr. M. Mercer

With respect to the Third Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on February 21, 2023, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED by the Administrator

3. AFFIRMATION OF OFFICE

Correspondence from the Ministry of the Solicitor General, dated January 20, 2023, relative to the Order in Council 29/2023, appointing Ms. Karen Machado as a member of the Thunder Bay Police Services Board for a three (3) year term, effective January 19, 2023, was provided for the Board's information.

The Affirmation of Office was read aloud by Ms. Machado, signed and filed.

Correspondence from the Office of the City Clerk, dated February 14, 2023, relative to the appointment of Ms. Denise Baxter to the Thunder Bay Police Services Board for a 4-year term, effective February 6, 2023 and expiring on November 14, 2026 (or as soon as a replacement has been appointed), was provided for the Board's information.

The Affirmation of Office was read aloud by Ms. Baxter, signed and filed.

On behalf of the Board, Mr. Mercer welcomed the new members.

4. CONFIRMATION OF MINUTES

The Minutes of the First Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on January 17, 2023, to be confirmed.

MOVED BY: Mr. M. Mercer

THAT the Minutes of the First Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on January 17, 2023, be confirmed.

CARRIED by the Administrator

5. PRESENTATION

Thunder Bay Police Service – BriefCam Project Report

Report No. 08/23 (Police) relative to the use of artificial intelligence based on video analytics by the Thunder Bay Police Service, was provided for the Board's information.

Mr. C. Adams, Director – Communications & Technology, together with Constable B. Joynson, presented a PowerPoint slideshow relative to the above noted report and responded to questions.

A brief history on the BriefCam Project was provided, as well as an overview of how BriefCam technology works, its search features, and the efficiency of the video synopsis function.

Mr. Adams and Constable Joynson provided the project recommendations for the Board's information. It was noted that the facial recognition feature should not be used, as this feature is still controversial and needs further study; however, a 14-day retention of each video was recommended. The Police Service is also recommending two (2) semi-annual reports to the Board, from the Investigative Services branch of the Service.

It was noted that proper controls for the use of this technology is needed, and the Police Services Board was asked to develop a policy to ensure proper oversight regarding artificial intelligence and the use of video analytics.

It was noted that the Thunder Bay Police Service has scheduled meetings with other services in the province to consult on the use of BriefCam.

6. REPORTS OF COMMITTEES

a) Thunder Bay Police Services Board - Governance Committee

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an update on the status of the Board's Governance Committee.

The Committee is working towards scheduling regular meetings to do the work needed on policy development, etc.

Mr. Hannam noted that he is also following up on recruiting members from the public for the Labour Relations Committee.

b) Board Training Overview

Memorandum to the Thunder Bay Police Services Board from Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, dated February 10, 2023, relative to a Board Training Overview, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided overview relative to the above noted. Training is anticipated to start in early March, and will continue to be ongoing throughout the term of the Board.

Mr. Hannam noted that the Ministry of the Solicitor General will be providing training for newly-appointed members, Ms. Machado and Ms. Baxter.

7. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Annual Use of Force Report

Report No. 05/23 (Police), relative to the 2022 Annual Use of Force Report, was provided for the Board's information.

Sergeant R. Belcamino, Chief Instructor – Use of Force/Firearms/Officer Safety/Defensive Tactics for the Thunder Bay Police Service, provided an overview and responded to questions relative to the above noted report. He noted that all discharges of firearms were related to dangerous animals/public safety.

Discussion followed on how this information could be used statistically.

b) Annual Secondary Activities Report

Report No. 06/23 (Police), relative to a report on the secondary activities/employment of members of the Thunder Bay Police Service, was provided for the Board's information.

Acting Chief of Police D. Taddeo provided an overview of the report and noted that it complies with the *Police Services Act*.

c) Unclaimed Funds Report

Report No. 07/23 (Police), relative to abandoned funds seized in connection with a criminal investigation, was provided for the Board's information.

Mr. J. Hannam provided an overview relative to the report and the request for funding for the Investigative Services Branch of the Police Service.

MOVED BY: Mr. M. Mercer

With respect to Report No. 07/23 from the Thunder Bay Police Service, as presented at the February 21, 2023 Regular Session of the Thunder Bay Police Services Board, we approve the funding proposal submitted in the report, in the amount of \$15,000;

AND THAT the funds be taken from the Board's Special Account.

CARRIED by the Administrator

d) Annual Review of Public Complaints

Report No. 09/23 (Police), relative to the Annual Review of the Public Complaints in 2022, was provided for the Board's information.

Staff Sergeant J. Dampier, Thunder Bay Police Service, provided some background information for the new board members.

Administrator Mercer noted that the subject complaints were lodged from citizens outside of the Service. He also noted that the number of complaints represent a small percentage when compared to the 50,000+ calls made to the Service in 2022.

e) Annual Street Check Report

Report No. 10/23 (Police), relative to the Annual Report on the Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties – also known as “Street Check”, was provided for the Board’s information.

Inspector G. Snyder – Corporate Services, Thunder Bay Police Service, provided an overview relative to the above noted report.

f) Request for Change of Fee Schedule

Report No. 11/23 (Police), relative to a request for a change in the fee schedule with respect to By-Law #PC9-2005, was provided for the Board’s information.

Acting Chief of Police D. Taddeo provided an overview relative to the above noted.

MOVED BY: Mr. M. Mercer

With respect to Report No. 11/23 (Police), as presented at the February 21, 2023 Regular Session of the Board;

AND a request to amend By-Law #PC9-2005 to allow changes to the current fee schedule;

THAT we approve the following changes to By-law #PC9-2005:

1. Change “video of collision scene” fee from \$150.00 plus HST to \$250.00 plus HST.
2. Add “All other digital multimedia” as a separate fee at \$250.00 plus HST.
3. Add “redaction of all digital multimedia” as a separate fee at \$60.00/hour plus HST.

CARRIED by the Administrator

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, noted that an amendment to By-Law #PC9-2005 will be presented at the March 2023 meeting. Administration needs time to review past amendments.

8. GENERAL MATTERS

a) Bail Reform

In May, 2022, the Toronto Police Services Board sent correspondence to the Minister of Justice and Attorney General of Canada regarding a number of bail reform proposals in order to enhance community safety. The following month, the Ontario Association of Police Services Boards (OAPSB) presented the federal Ministers of Justice and Public Safety with a formal endorsement of the legislative proposals for bail reform advanced by the Toronto Police Services Board. On January 13, 2023, the 13 Provincial and Territory Premiers sent a letter to Prime Minister Justin Trudeau, requesting federal bail reform.

On January 21, 2023, members of the OAPSB were asked to complete a survey, requesting their comments on the issue of bail reform. The survey remains open for comments until February 23, 2023.

Board members were asked to provide their comments to Secretary Hannam, who will consolidate a response from the Board for the survey.

b) Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services Board, dated February 13, 2023, relative to the Monthly Summary of Invoices processed for payment since the January 17, 2023 Regular Session of the Board, was provided for the Board's information.

9. PETITIONS AND COMMUNICATIONS

a) All Chiefs Memorandum 23-008

Memorandum to All Chiefs of Police, Commissioner Thomas Carrique, and Chairs – Police Services Board, from Richard Stubbings – Assistant Deputy Minister, Public Safety Division of the Ministry of the Solicitor General, dated February 7, 2023, relative to the appointment of Ryan Teschner as Ontario's Inspector General of Policing, was provided for the Board's information.

b) Notice of 2023 OAPSB Spring Conference & Annual General Meeting

Correspondence and a request for sponsorship from the Ontario Association of Police Services Boards (OAPSB), relative to their 2023 Spring Conference and AGM, were provided for the Board's information.

Mr. J. Hannam provided an overview relative to the above noted. Board members were canvassed for interest in attending the Conference/AGM.

MOVED BY: Mr. M. Mercer

With respect to the Ontario Association of Police Services Boards' Notice of their 2023 Spring Conference & Annual General Meeting being held in-person May 30th to June 1st, 2023, and their request for sponsorship, we authorize sponsorship in the amount of \$500;

AND THAT the sponsorship be paid from the Board's Special Account;

AND THAT we authorize the following members of the Thunder Bay Police Services Board to attend:

1. Mayor K. Boshcoff
2. Ms. K. Machado
3. Ms. D. Baxter

AND THAT all expenses incurred be paid from the Board's budget.

CARRIED

Councillor S. Ch'ng will be canvassed at the next meeting.

c) Tracking Board Reports

There are *no updates* for the following outstanding Board reports/standing agenda items.

i. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was last presented for the Board's information on June 28, 2022.

ii. OIPRD Report Recommendations

Summary of the status/progress of the OIPRD Recommendations since last presented on January 17, 2023, for the Board's information.

10. NEW BUSINESS

There was no new business presented.

11. CONFIRMING BY-LAW

MOVED BY: Mr. M. Mercer

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Administrator and Secretary to the Thunder Bay Police Services Board,

sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 21st day of February, 2023.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC3– 2023

CARRIED

12. ADJOURNMENT

The meeting adjourned at 11:41 a.m.