

**MEETING: THE TENTH SESSION OF THE FIFTY-FOURTH THUNDER BAY POLICE SERVICES BOARD**

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**DATE:** MAY 23, 2023

**TIME:** 10:04 A.M.

**PLACE:** VALHALLA HOTEL & CONFERENCE CENTRE  
1 VALHALLA INN ROAD, THUNDER BAY

**ADMINISTRATOR:** MR. M. MERCER

**PRESENT:**

Ms. D. Baxter  
Mayor K. Boshcoff  
Councillor S. Ch'ng  
Ms. K. Machado  
Mr. M. Mercer

**OFFICIALS:**

Mr. D. Fleury, Chief of Police  
Mr. R. Hughes, Deputy Chief of Police  
Mr. J. Hannam, Secretary – Thunder Bay Police Services Board  
Ms. L. Douglas, Assistant to the Secretary - Thunder Bay Police Services Board

**ATTENDING BY ZOOM:**

Mr. T. Gervais, Ministry of the Solicitor General

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1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. CONFIRMATION OF AGENDA

MOVED BY: Mr. M. Mercer

With respect to the Tenth Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on May 23, 2023, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED by the Administrator

3. CONFIRMATION OF MINUTES

The Minutes of the Seventh Session (Special Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on April 13, 2023, and the Minutes of the Eighth Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on April 18, 2023, to be confirmed.

MOVED BY: Mr. M. Mercer

THAT the Minutes of the Seventh Session (Special Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on April 13, 2023, and the Minutes of the Eighth Session

(Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on April 18, 2023, be confirmed.

CARRIED by the Administrator

4. ORGANIZATION AND PERSONNEL

Commendations/Recognition

Chief D. Fleury was very pleased to recognize Constable Sharlene Bourdeau and Constable Evan Haywood for their outstanding performances and skill in the execution of their duties.

Prior to the presentations, the ONWA Ladies Drum Group honoured Constable Bourdeau with a song.

5. PRESENTATION

Our Call Video Series

Mr. S. Paradis, Media Relations Coordinator, presented the 11<sup>th</sup> episode of the Police Service's "Our Call" video series. The episode featured Constable Evan Haywood, who was involved with a bridge rescue. A woman in crisis was hanging off the bridge, over the icy waters of the Kaministiquia River. With the assistance of several civilians, Constable Haywood was able to pull the woman back over the railing to safety, where she was released to paramedics on the scene.

It was noted that the Our Call videos will be featured once every two months going forward.

6. REPORTS OF COMMITTEES

Governance Committee

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated May 18, 2023, relative to an update on the work of the Governance Committee, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, noted that the Committee had met earlier this morning, prior to this meeting. Three Working Groups have been struck to identify and sort out the multiple recommendations that need to be addressed.

7. REPORTS OF THE THUNDER BAY POLICE SERVICE

Unclaimed Funds – DEFERRED

8. GENERAL MATTERS

a) Website Proposal

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated May 18, 2023, as well as a Website Proposal from KPW Communications, dated April 26, 2023, relative to revamping the Board's website, were provided for the Board's information.

Mr. J. Hannam provided an overview of the proposal. He noted that the Board's website needs to be updated and redesigned for a greater capacity. There are sufficient funds in the budget to support this initiative. Councillor S. Ch'ng noted that it's a good opportunity to be transparent with the community.

MOVED BY: Mr. M. Mercer

With respect to the proposal from KPW Communications to review and update the Board's website, we recommend that the Thunder Bay Police Services Board approve the expenditure as proposed;

AND THAT once the updating is completed, a presentation on the website and its features and design changes be presented to the Board.

CARRIED by the Administrator

b) OIPRD Report Recommendations

Summary of the status/progress of the OIPRD Recommendations since last presented on January 17, 2023, was provided for the Board's information.

Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Service, provided an overview of the updates since the last presentation.

Ms. Walbourne and Chief D. Fleury responded to questions.

c) Memorandum – Summary of Approvals by Administrator

Memorandum to Members of the Thunder Bay Police Services Board from Mr. J. Hannam, Secretary to the Board, dated May 17, 2023, relative to a summary of approvals made by Administrator Malcolm Mercer since the April 18, 2023 Regular Session, was provided for the Board's information.

d) Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services

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Board, dated May 17, 2023, relative to the Monthly Summary of Invoices processed for payment since the April 18, 2023 Regular Session of the Board, was provided for the Board's information.

9. PETITIONS AND COMMUNICATIONS

a) Funding Request

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary to the Thunder Bay Police Services Board, dated May 16, 2023, as well as correspondence from the John Howard Society (JHS) to the Thunder Bay Police Services Board, dated May 1, 2023, relative to a funding request to support their Recreational Therapy Program within the JHS Residence, were provided for the Board's information.

Mr. J. Hannam, Secretary to the Board, provide an overview of the proposal and responded to questions. It was noted that this initiative supports community safety and policing and will have a positive impact on the community.

MOVED BY: Mr. M. Mercer

With respect to a funding request from the John Howard Society presented at the May 23, 2023 Regular Session of the Thunder Bay Police Services Board, we authorize funding in the amount of \$10,000;

AND THAT the funding be paid from the Board's Special Account.

CARRIED by the Administrator

A media release relative to the above noted approval will be issued after the meeting.

b) Requests for Financial Assistance

Correspondence from Sergeants Rick Popowich and John Read to Mr. J. Hannam, Secretary of the Board, dated May 5, 2023, relative to a request for financial assistance to attend the World Police and Fire Games in Winnipeg, Manitoba, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Board, provided an overview relative to the above noted.

Administrator M. Mercer noted that the Governance Committee will be developing a policy to deal with these types of requests and applications.

MOVED BY: Mr. M. Mercer

With respect to a request for financial assistance from Sergeants Rick Popowich and John Read, relative to attending the World Police and Fire Games in Winnipeg, Manitoba, we

authorize sponsorship in the amount of \$700 to Sergeant Popowich and \$700 to Sergeant Read;

AND THAT the sponsorships be paid from the Board's Special Account.

CARRIED by the Administrator

c) Notice of 2023 Annual General Meeting

Notice of the 34<sup>th</sup> Annual General Meeting from the Canadian Association of Police Governance (CAPG), the 2023 Call for Nominations, and the CAPG 2023 Call for Strategic Priorities, were provided for the Board's information.

d) Tracking Board Reports

There are *no updates* for the following outstanding Board reports/standing agenda items.

i. Governance Committee – Policy Development

Policy responding to recommendations # 2 through 4 of the Epstein Report – Missing and Missed.

ii. Governance Committee – Policy Development

At the May 24, 2022 Regular Session of the Board, the use of Artificial Intelligence by the Thunder Bay Police Service was presented to the Board. At the February 21, 2023 Regular Session of the Board, the BriefCam Project Report was presented.

The Police Services Board was asked to develop a policy to ensure proper oversight regarding artificial intelligence and the use of video analytics.

iii. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was last presented for the Board's information on June 28, 2022.

10. NEW BUSINESS

Honoraria for Board Members

Administrator M. Mercer noted that the Expert Panel recommended that the honoraria for Board members be increased. This matter will be dealt with at the next Board meeting.

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11. CONFIRMING BY-LAW

MOVED BY: Mr. M. Mercer

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Administrator and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 23<sup>rd</sup> day of May, 2023.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC12– 2023

CARRIED by the Administrator

12. ADJOURNMENT

The meeting adjourned at 11:03 a.m.