

**MEETING: THE FIFTEENTH SESSION OF THE FIFTY-FOURTH THUNDER BAY
POLICE SERVICES BOARD**

DATE: JULY 18, 2023

TIME: 9:01 A.M.

PLACE: VIRTUAL VIA ZOOM

CHAIR: MS. K. MACHADO

PRESENT:

Mayor K. Boshcoff
Councillor S. Ch'ng
Ms. K. Machado
Mr. M. Mercer

REGRETS:

Ms. D. Baxter

OFFICIALS:

Mr. D. Fleury, Chief of Police
Mr. R. Hughes, Deputy Chief of Police
Mr. J. Hannam, Secretary – Thunder Bay Police
Services Board
Ms. L. Douglas, Assistant to the Secretary - Thunder
Bay Police Services Board

ATTENDING BY ZOOM:

Mr. T. Gervais, Ministry of the Solicitor General

1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. CONFIRMATION OF AGENDA

MOVER: Councillor S. Ch'ng
SECONDER: Mayor K. Boshcoff

With respect to the Fifteenth Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on July 18, 2023, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3. REPORTS OF COMMITTEES

Labour Relations Committee

Copies of the Terms of Reference for the Labour Relations Committee were provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted. He advised that Councillor S. Ch'ng has been appointed the Chair of the Labour Relations Committee. The Committee is seeking the authority and autonomy to hear

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grievances from the Police Association. This may result in more timely responses to the Association.

Administrator M. Mercer would like to see a mechanism in place to allow the Board to be aware of the grievances being considered. Discussion followed in this regard.

Chair K. Machado requested that the Terms of Reference be amended to reflect that there will be communication with the Board to provide them with notice of the general content of the grievances prior to the Committee them, with a caveat for a response time.

Mr. Hannam will amend the Terms of Reference accordingly.

MOVER: Councillor S. Ch'ng

SECONDER: Mayor K. Boshcoff

With respect to the Terms of Reference for the Labour Relations Committee, as presented at the July 18, 2023 Regular Session of the Board, we recommend approval of the Committee's Terms of Reference, as amended.

CARRIED

4. GENERAL MATTERS

a) MOA – Records and Court Schedule

Copies of a Memorandum of Agreement between the Thunder Bay Police Services Board and the Thunder Bay Police Association, relative to an addition to the Civilian Collective Agreement under Article 11 – Hours of Work - Records and Courts Sections, were provided for the Board's information. The MOU extended the Collective Agreement to the positions of Court Clerk, DEMS Clerk, Classification Clerk and Criminal Dossier Clerk.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted, and noted that this Memorandum was an extension of the contract that expires December 31, 2023 (this year).

MOVER: Councillor S. Ch'ng

SECONDER: Mayor K. Boshcoff

With respect to the Memorandum of Agreement between the Thunder Bay Police Services Board and the Thunder Bay Police Association, relative to an addition to the Civilian Collective Agreement under Article 11 – Hours of Work - Records and Courts Sections, as presented at the July 18, 2023 Regular Session of the Board, we recommend that the Chair be authorized to duly execute the agreement on behalf of the Thunder Bay Police Services Board.

CARRIED

b) Memorandum – Summary of Approvals by Administrator

Memorandum to Members of the Thunder Bay Police Services Board from Mr. J. Hannam, Secretary to the Board, dated July 13, 2023, relative to a summary of approvals made by Administrator Malcolm Mercer since the June 20, 2023 Regular Session, was provided for the Board's information.

c) Accounts Update – Payment of Invoices

Memorandum from John S. Hannam, Secretary to Members of the Thunder Bay Police Services Board, dated July 13, 2023, relative to the Monthly Summary of Invoices processed for payment since the June 20, 2023 Regular Session of the Board, was provided for the Board's information.

5. PETITIONS AND COMMUNICATIONS

a) Thunder Bay Police Youth Corps

Correspondence to the Thunder Bay Police Services Board from the Thunder Bay Police Youth Corps, dated June 21, 2023, relative to thanking the Board for their annual funding of the Police Youth Corps, was provided for the Board's information.

b) Tracking Board Reports

There are *no updates* for the following outstanding Board reports/standing agenda items.

i. Governance Committee – Policy Development

Policy responding to recommendations # 2 through 4 of the Epstein Report – Missing and Missed.

ii. Governance Committee – Policy Development

At the May 24, 2022 Regular Session of the Board, the use of Artificial Intelligence by the Thunder Bay Police Service was presented to the Board. At the February 21, 2023 Regular Session of the Board, the BriefCam Project Report was presented.

The Police Services Board was asked to develop a policy to ensure proper oversight regarding artificial intelligence and the use of video analytics.

iii. OIPRD Report Recommendations

Summary of the status/progress of the OIPRD Recommendations since last presented on May 23, 2023, for the Board's information.

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iv. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was last presented for the Board's information on June 28, 2022.

6. NEW BUSINESS

There was no New Business presented.

7. CONFIRMING BY-LAW

MOVER: Mayor K. Boshcoff
SECONDER: Administrator M. Mercer

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 18th day of July, 2023.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC17– 2023

CARRIED

8. ADJOURNMENT

The meeting adjourned at 9:18 a.m.