

**MEETING: THE TWENTY-SECOND SESSION OF THE FIFTY-FOURTH THUNDER
BAY POLICE SERVICES BOARD**

DATE: NOVEMBER 21, 2023

TIME: 10:30 A.M.

PLACE: VALHALLA HOTEL & CONFERENCE CENTRE
1 VALHALLA INN ROAD, THUNDER BAY

ACTING CHAIR: MS. D. BAXTER

PRESENT:

Mr. W. Bahlhieda
Mayor K. Boshcoff
Councillor K. Etreni

ATTENDING BY ZOOM:

Ms. D. Baxter
Mr. M. Mercer

REGRETS:

Ms. K. Machado

OFFICIALS:

Mr. R. Hughes, Deputy Chief of Police
Ms. D. Paris, Director – Financial Services &
Facilities, Thunder Bay Police Service
Mr. J. Hannam, Secretary – Thunder Bay Police
Services Board
Ms. L. Douglas, Assistant to the Secretary - Thunder
Bay Police Services Board

ATTENDING BY ZOOM:

Mr. T. Gervais, Ministry of the Solicitor General

1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. CONFIRMATION OF AGENDA

MOVED BY: Councillor K. Etreni
SECONDED BY: Mr. W. Bahlhieda

With respect to the Twenty-Second Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on November 21, 2023, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3. CONFIRMATION OF MINUTES

The Minutes of the Nineteenth Session (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on October 17, 2023, to be confirmed.

MOVED BY: Councillor K. Etreni
SECONDED BY: Mr. W. Bahlhieda

THAT the Minutes of the Nineteenth (Regular) of the Fifty-Fourth Thunder Bay Police Services Board held on October 17, 2023 be confirmed.

CARRIED

4. REPORTS OF COMMITTEES

a) Governance Committee

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated November 14, 2023, relative to an update on the activities of the Governance Committee, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted.

i. Special Account Policy

At the September 15, 2023 meeting of the Governance Committee, a memorandum from Malcolm Mercer, Administrator, relative to the development of a policy for the Board's Special Account, was presented and discussed at length. The Governance Committee recommended adoption of the proposed policy, which was presented at the October 17, 2023 Regular Session of the Board.

At the October 17, 2023 Regular Session of the Board, after discussion, the proposed policy was referred back to the Board's Governance Committee for further review.

Proposed Special Account Policy was provided for the Board's information.

Mr. M. Mercer, Administrator, reported that the draft was circulated to the Governance Committee after the October 17, 2023 meeting, and only one comment was received. That comment was in support of the original proposal.

MOVED BY: Councillor K. Etreni
SECONDED BY: Mr. W. Bahlieda

With respect to the Special Account Policy, as presented at the November 21, 2023 Regular Session of the Board;

THAT the Thunder Bay Police Services Board approves adoption of the Special Account Policy.

CARRIED

ii. Missing Persons Policy and Use of Force Policy

Proposed Missing Persons Policy and Use of Force Policy, was provided for the Board's information.

Mr. J. Hannam provided an overview of both policies, and noted that there will be extensive procedures associated with these policies from the Police Service.

Deputy Chief of Police R. Hughes noted that there is no reference to dispatching animals in the Use of Force policy. Discussion followed and amendments were suggested. Mr. T. Gervais, Police Services Advisor – Ministry of the Solicitor General, provided additional information on discharging a firearm and regulatory requirements. He noted that injury or death (as a result of discharging a firearm) must be reported to the Board, and it is a regulatory requirement that the Chief of Police launch an investigation. Mr. Gervais also noted that references to the Chief of Police also include the Deputy Chief of Police.

MOVED BY: Councillor K. Etreni
SECONDED BY: Mayor K. Boshcoff

With respect to the Missing Persons Policy and the Use of Force Policy, as presented at the November 21, 2023 Regular Session of the Board, we recommend that the Thunder Bay Police Services Board approves adoption of both policies, as amended.

CARRIED

Mr. J. Hannam noted that Chief Fleury has advised that there will be public engagement on the procedures for the Missing Persons Policy.

iii. Policies for Consideration

Memorandum to the Board from Malcolm Mercer, dated November 12, 2023, relative to proposed policies for Board – Chief Relationship and Information Sharing, was distributed separately with the Agenda, for the Board's information.

The subject draft policies were presented for comments and discussion purposes only.

- Proposed Information Sharing Policy
- Proposed Indigenous Relationship Policy
- Proposed Role and Responsibility Policy

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, noted that the above policies are being presented as an introduction to the Board; he asked that Board members review and advise of any suggested changes.

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Administrator Mercer provided an overview of his memorandum. With respect to the Role and Responsibility Policy, he noted that the Board needs to be clear on its role and responsibility, as well as the Chief's role and responsibility and how they differ. Well defined policies on roles and responsibilities can be of great value when a crisis occurs.

The Information Sharing Policy is being driven by the Epstein Report and other reports, and is designed to ensure the Board gets the information it needs.

The Indigenous Relationship Policy follows from Senator Sinclair's Report and its recommendations, and sets out the importance for the Board to engage with Indigenous representatives and for the community to have an opportunity to see what is being proposed.

Acting Chair D. Baxter noted that there will be one uniform look/template for the policies when they are finalized.

b) Labour Relations Committee

Mr. J. Hannam, Secretary, provided an update relative to the activities of the Labour Relations Committee, and noted that the Committee will be meeting with representatives of the Police Association on December 5, 2023 as an introductory meeting, and to begin discussions on the health and well-being of Service members.

5. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) 2024 Budget – Thunder Bay Police Service

Report No. 33/22 (Police) relative to the proposed 2024 Operating and Capital Budgets of the Thunder Bay Police Service, was provided for the Board's information.

Ms. D. Paris, Director – Financial Services & Facilities, Thunder Bay Police Service, provided a high level overview of the proposed budget and responded to questions. She noted that approximately 92% of the Operating Budget is wages.

Ms. Paris noted that an operational review is being proposed. An outside organization would come in and meet with Chief Fleury and the community, and conduct an operational review for analysis.

Discussion was held relative to concerns about staffing levels, freeing up time spent at the hospital and in emergency and ways of mitigating the number of calls that end up at the hospital. Concerns were also raised about WSIB costs and ways of reducing those costs.

MOVED BY: Councillor K. Etreni

SECONDED BY: Mr. W. Bahlieda

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With respect to Report No. 33/23 (Police), as presented at the November 21, 2023 Regular Session of the Board, we recommend that the Thunder Bay Police Services Board approve the 2024 Operating and Capital Budgets, as presented.

CARRIED

6. GENERAL MATTERS

a) 2023 Budget – Thunder Bay Police Services Board

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, dated November 15, 2023, relative to an up-to-date summary of the Police Services Board's Budget, was provided for the Board's information.

Mr. J. Hannam noted that the year-end projection is an unfavourable variance of \$210,000, a reduction from earlier projections.

b) Beau Aaron Baker Inquest

Verdict Explanation and Recommendations relative to the Inquest into the death of Beau Aaron Baker, was distributed separately with the Agenda.

Matter deferred to the December 19, 2023 Regular Session.

c) Policing Services to the Municipality of Oliver Paipoonge

Report No. 34/23 (Police) relative to entering into an agreement with the Municipality of Oliver Paipoonge to provide policing services, was provided for the Board's information.

Mr. J. Hannam provide a brief overview, and noted that the Municipality of Oliver Paipoonge is prepared to enter into this agreement.

MOVED BY: Councillor K. Etreni

SECONDED BY: Mr. W. Bahlieda

With respect to Report No. 34/23 (Police), we recommend that the Thunder Bay Police Services Board support the renewal of the contract to provide Policing Services to the Municipality of Oliver Paipoonge and recommend to City Council the execution of the five (5) year contract.

CARRIED

7. PETITIONS AND COMMUNICATIONS

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a) Thank You Letter for Sponsorship

On June 21, 2023, Administrator Malcolm Mercer, Thunder Bay Police Services Board, approved a request from Staff Sergeant J. Dampier for sponsorship at the 2023 World Police and Fire Games in Winnipeg. A cheque, in the amount of \$700.00, was issued from the Board's Special Account.

Correspondence to the Thunder Bay Police Services Board from Staff Sergeant Joe Dampier, dated October 17, 2023, relative to a thank you for Board sponsorship for his participation in the 2023 World Police and Fire Games in Winnipeg, was provided for the Board's information.

b) Follow-Up Report on Funding

At the January 17, 2023 Regular Session of the Board, a funding initiative proposal from Thunder Bay and Area Victim Services was presented to the Board. A motion was approved to fund the initiative, and a cheque in the amount of \$10,000 was issued from the Board's Special Account.

Copies of a follow-up report from Thunder Bay and Area Victim Services (TBAVS), relative to funding received from the Board, were provided for the Board's information.

c) Tracking Board Reports

There are *no updates* for the following outstanding Board reports/standing agenda items.

i. Emmanuel Oruitemeka Inquest

Board Responses to Jury Recommendations for the Ministry of the Solicitor General, due January 19, 2024.

ii. Governance Committee – Policy Development

At the May 24, 2022 Regular Session of the Board, the use of Artificial Intelligence by the Thunder Bay Police Service was presented to the Board. At the February 21, 2023 Regular Session of the Board, the BriefCam Project Report was presented.

The Police Services Board was asked to develop a policy to ensure proper oversight regarding artificial intelligence and the use of video analytics.

iii. OIPRD Report Recommendations

Summary of status/progress of OIPRD Recommendations: a verbal update was presented to the Board on October 17, 2023.

iv. OCPC Chart – Summary of Recommendations

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Summary of status/progress of OCPC Recommendations was last presented for the Board's information on June 28, 2022.

8. NEW BUSINESS

There was no New Business presented.

9. CONFIRMING BY-LAW

MOVED BY: Councillor K. Etreni

SECONDED BY: Mr. W. Bahlieda

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 21st day of November, 2023.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC24– 2023

CARRIED

10. ADJOURNMENT

The meeting adjourned at 11:20 a.m.