

MEETING: THE THIRD SESSION OF THE FIFTY-FIFTH THUNDER BAY POLICE SERVICES BOARD

DATE: JANUARY 16, 2024

TIME: 10:30 A.M.

PLACE: VALHALLA HOTEL & CONFERENCE CENTRE
1 VALHALLA INN ROAD, THUNDER BAY

CHAIR: MS. K. MACHADO

PRESENT:

Mayor K. Boshcoff
Councillor K. Etreni
Ms. K. Machado

ATTENDING BY ZOOM:

Mr. W. Bahlhieda
Ms. D. Baxter
Mr. M. Mercer

OFFICIALS:

Mr. D. Fleury, Chief of Police
Inspector G. Snyder, Thunder Bay Police Service
Detective Inspector J. Rybak, Thunder Bay Police Service

Mr. J. Hannam, Secretary – Thunder Bay Police Services Board

Ms. L. Douglas, Assistant to the Secretary - Thunder Bay Police Services Board

ATTENDING BY ZOOM:

Mr. T. Gervais, Ministry of the Solicitor General
Mr. R. Hughes, Deputy Chief of Police

Prior to the meeting being called to order, Chair K. Machado, on behalf of the Thunder Bay Police Services Board, provided a statement in response to the recent deaths of Indigenous women and girls in the community. A moment of silence was held to honour the lives lost and to reflect on the work that the Board needs to do in order to keep the people of Thunder Bay safe.

1. DISCLOSURES OF INTEREST

There were no disclosures of interest declared at this time.

2. CONFIRMATION OF AGENDA

Under New Business, Mr. J. Hannam would like to provide an update on the Board's website. Member W. Bahlhieda also added a discussion on a possible name change for the Thunder Bay Police Service.

Under General Matters, the Police Service's response to the Emmanuel Oruitemeka Inquest has been deferred to February 20, 2024.

MOVED BY: Councillor K. Etreni

SECONDED BY: Mayor K. Boshcoff

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With respect to the Third Session (Regular) of the Fifty-Fifth Thunder Bay Police Services Board held on January 16, 2024, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3. APPOINTMENT OF CHAIR AND VICE-CHAIR

A call for the appointments of a Chair and Vice-Chair, effective January 16, 2024, for the remainder of 2024, or until a replacement has been appointed, was made.

MOVED BY: Councillor K. Etreni

SECONDED BY: Mayor K. Boshcoff

THAT Ms. Karen Machado be appointed Chair of the Thunder Bay Police Services Board, effective January 16, 2024, for the remainder of 2024, or until a replacement is appointed.

CARRIED

MOVED BY: Councillor K. Etreni

SECONDED BY: Mr. W. Bahlhieda

THAT Ms. Denise Baxter be appointed Vice-Chair of the Thunder Bay Police Services Board, effective January 16, 2024, for the remainder of 2024, or until a replacement is appointed.

CARRIED

4. CONFIRMATION OF MINUTES

The Minutes of the First Session (Regular) of the Fifty-Fifth Thunder Bay Police Services Board held on December 19, 2023, to be confirmed.

MOVED BY: Mayor K. Boshcoff

SECONDED BY: Councillor K. Etreni

THAT the Minutes of the First Session (Regular) of the Fifty-Fifth Thunder Bay Police Services Board held on December 19, 2023 be confirmed.

CARRIED

5. REPORTS OF COMMITTEES

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a) Governance Committee

Committee Chair, Ms. Denise Baxter, provided an overview of the activities of the Committee. A meeting is scheduled for January 17, 2024. The Committee has been working on a process for community consultations around Indigenous-centered policy writing and the development of a DEI Framework to support that.

As well, policies are coming forward for approval at today's meeting.

i. Indigenous Relationship Policy

At the November 21, 2023 Regular Session of the Board, a proposed Indigenous Relationship Policy was presented for the Board's information. After the meeting, it was distributed to Chief Fleury's Indigenous Advisory Committee for comments and suggested edits.

The proposed Indigenous Relationship Policy was presented and summarized by Administrator M. Mercer. He recognized the important contributions of Ms. Cora McGuire-Cyrette towards the content of this policy. He noted that the Chair and the Chief of Police will report to the Board twice yearly on the work being accomplished.

Chair K. Machado also thanked Administrator Mercer for his work with supporting the Board on the policies that need to be developed.

MOVED BY: Mayor K. Boshcoff
SECONDED BY: Councillor K. Etreni

With respect to the Indigenous Relationship Policy, as presented at the January 16, 2024 Regular Session of the Board, we recommend that the Thunder Bay Police Services Board approves adoption of the subject policy, as presented.

CARRIED

ii. Missing Person Procedure

Copies of the Thunder Bay Police Service Missing Person Procedure, Part 6 Chapter 37, were distributed separately with the Regular Session Agenda.

Mr. J. Hannam, Secretary, provided an overview relative to the above.

Inspector G. Snyder responded to questions, and noted that the Service is hoping to align this procedure with the Board's policy on Missing Persons. Chair Machado, Administrator Mercer and Councillor Etreni suggested several revisions to the procedure presented at today's meeting.

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MOVED BY: Councillor K. Etreni

SECONDED BY: Ms. D. Baxter

With respect to the Thunder Bay Police Service procedure for Missing Persons, the Thunder Bay Police Services Board supports the subject procedure, as presented at the January 16, 2024 Regular Session of the Board.

CARRIED

b) Labour Relations Committee

Mr. W. Bahlleda, Chair, provided an overview relative to the activities of the Labour Relations Committee. He noted that the Board has acknowledged to the Thunder Bay Police Association that they are in receipt of the Association's Notice to Bargain the Collective Agreements.

Correspondence will be sent to the Police Association suggesting meeting dates to start discussions.

6. REPORTS OF THE THUNDER BAY POLICE SERVICE

a) Quarterly Complaints

Report No. 03/24 (Police) relative to the summary of complaints for Q4 of 2023 (October, November and December, 2023), was provided for the Board's information.

Detective Sergeant J. Rybak, Thunder Bay Police Service, provided an overview relative to the Report Summary provided in the agenda and responded to questions. He noted that this report primarily deals with conduct of members.

7. GENERAL MATTERS

a) Emmanuel Oruitemeka Inquest

Matter deferred to the February 20, 2024 Regular Session.

b) Provincial Guns and Gangs Unit

Chief of Police D. Fleury provided an update relative to the above noted. Work has begun this week. Two (2) officers have been assigned to this group, and Chief Fleury is hoping to approve an additional member to this group in due course. Mayor Boshcoff noted that City Council is also raising issues around Guns and Gangs, as this is a concern of City Council and the community.

c) Monthly Status Report

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Memorandum of Summary of 2023 – Monthly Report to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated January 11, 2024, relative to a monthly summary of the Board’s operational budget, was distributed separately as Additional Information for the Board on January 15, 2024.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided a monthly status report on the Board’s budget, and noted that, overall, the estimated year-end position remains unchanged. A final version of the Board’s operational budget for 2023 will be provided at the February meeting.

d) Board Member Orientation

At the December 19, 2023 Regular Session of the Board, Councillor K. Etrene provided an overview of proposed Board orientation for discussion purposes only.

Draft Policy on Board and Committee – Orientation and Training, was provided for the Board’s information in the Regular Session Agenda. An amended version of Policy on Board and Committee – Orientation and Training, was emailed to Board Members on January 13, 2024 and distributed with Additional Information on January 15, 2024. A subsequent version was distributed separately on desks at the meeting, after Councillor Etrene consulted with Mr. T. Gervais, Police Services Advisor – Ministry of the Solicitor General.

Councillor K. Etrene presented an overview of her draft policy. Discussion on an oath of confidentiality for members and administrative staff was held.

Suggestions were made for further amendments to the policy.

A discussion on minimum requirements for new board members (before they attend their first board meeting) was held. Chair Machado requested that adoption of this policy be deferred until the language can be tightened up and applicable legislation be reviewed.

MOVED BY: Councillor K. Etrene

SECONDED BY: Ms. D. Baxter

With respect to the Policy on Board and Committee – Orientation and Training, as presented at the January 16, 2024 Regular Session of the Board;

THAT the Thunder Bay Police Services Board approves adoption of the subject policy, as presented.

MOVED BY: Councillor K. Etrene

SECONDED BY: Mayor K. Boshcoff

With respect to the Policy on Board and Committee – Orientation and Training, as

presented at the January 16, 2024 Regular Session of the Board;

THAT the Thunder Bay Police Services Board refers to Councillor Etreni the draft policy for further revisions, to be re-presented at a later date.

CARRIED

e) Board Committees

At the December 19, 2023 Regular Session of the Board, Mr. T. Gervais, Police Services Advisor – Ministry of the Solicitor General, provided an overview of All Chiefs Memo Index No. 23-0085, the In-force date of the *Community Safety and Policing Act, 2019* (CSPA).

He noted that there are significant changes in the Act that will affect the Police Service and the Board and suggested a project management approach.

Discussion was held relative to the formation of a subcommittee of the Board to deal with the transition to the CSPA.

MOVED BY: Mayor K. Boshcoff

SECONDED BY: Ms. D. Baxter

With respect to the new Community Safety and Policing Act, 2019 (CSPA), and the formation of a subcommittee of the Board to deal with the transition to the new Act;

THAT Chair Karen Machado and Councillor Kasey Etreni be appointed as liaisons to the Ministry of the Solicitor General;

AND THAT the Secretary to the Board, John Hannam, support the subcommittee.

CARRIED

Mr. J. Hannam will notify Mr. T. Gervais, Police Services Advisor – Ministry of the Solicitor General about the above appointments.

f) Strategic Planning

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated January 9, 2024, relative to Strategic Planning, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview relative to the above noted and noted that a third party will be hired to develop a strategic plan and facilitate discussions.

Ms. D. Baxter noted that she has worked with external consultants on other strategic plans, and volunteered to take the lead and liaise with the Chair and Secretary on the work that needs to be accomplished on the Board's next strategic plan.

Board members were in consensus that Ms. Denise Baxter be appointed as lead liaison for Strategic Planning.

g) CSPA Summit

Memorandum to the Thunder Bay Police Services Board from John S. Hannam, Secretary, dated January 9, 2024, relative to Board attendance at an upcoming summit, was provided for the Board's information.

Mr. J. Hannam, Secretary to the Thunder Bay Police Services Board, provided an overview of his memorandum and noted that seats were going quickly; therefore, two (2) seats have been purchased/held for board members to attend this Summit.

MOVED BY: Mayor K. Boshcoff
SECONDED BY: Councillor K. Etreni

With respect to the Community Safety & Policing Act, 2019 (CSPA) Summit, hosted by the Ontario Association of Police Services Boards (OAPSB), and others, on February 27 - 28, 2024, we recommend that the Thunder Bay Police Services Board authorize the following individuals to attend and that their expenses be paid from the Board's operating budgets:

Ms. Karen Machado
Ms. Denise Baxter

CARRIED

8. PETITIONS AND COMMUNICATIONS

a) Tracking Board Reports

There are *no updates* for the following outstanding Board reports/standing agenda items.

i. Governance Committee – Policy Development

At the May 24, 2022 Regular Session of the Board, the use of Artificial Intelligence by the Thunder Bay Police Service was presented to the Board. At the February 21, 2023 Regular Session of the Board, the BriefCam Project Report was presented.

The Police Services Board was asked to develop a policy to ensure proper oversight regarding artificial intelligence and the use of video analytics.

ii. OIPRD Report Recommendations

Summary of status/progress of OIPRD Recommendations: a verbal update was presented to the Board on October 17, 2023.

iii. OCPC Chart – Summary of Recommendations

Summary of status/progress of OCPC Recommendations was last presented for the Board's information on June 28, 2022.

9. NEW BUSINESS

a) Proposed Name Change for the Thunder Bay Police Service

Mr. W. Bahlleda led a discussion on the possibility of a name change for the Thunder Bay Police Service. He proposed that their name be changed to Thunder Bay Regional Police Service.

Discussion followed on the acknowledged service population of Thunder Bay, which is thought to be around 150,000. Mayor Boshcoff noted that provincial representatives and local service agencies routinely use that number when funding is being applied for, and accordingly, supported Member Bahlleda's proposal.

Discussion followed, including discussion on regional policing services outside of the City's borders and the *Police Services Act*. Limitations in naming practice in the *Police Services Act* were noted.

b) Website Updates

Mr. J. Hannam, Secretary, provided an update on the website. The internal dashboard for Board members will be ready around January 25, 2024. Mr. Hannam will be reaching out to each member on how to navigate the dashboard. A full report will be provided at the February Regular Session.

10. CONFIRMING BY-LAW

MOVED BY: Councillor K. Etreni

SECONDED BY: Mayor K. Boshcoff

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

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1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Services Board, this 16th day of January, 2024.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC2-2024

CARRIED

11. ADJOURNMENT

The meeting adjourned at 12:05 p.m.