

SUBJECT: INFORMATION SHARING POLICY

POLICY STATEMENT

In this policy:

“Board” means the Thunder Bay Police Services Board

“Secretary” means Board Secretary

“Chair” means the Chair of the Board and, in their absence, the Vice-Chair of the Board

“Chief of Police” means the Chief of the Service

“Service” means the Thunder Bay Police Service

“Thunder Bay” means the city of Thunder Bay and any neighbouring community(ies) for which the Service is responsible for policing

PURPOSE

It is the policy of the Thunder Bay Police Services Board with respect to the sharing of information between the Board and the Chief of Police that:

- 1) The following principles shall guide information sharing between the Thunder Bay Police Services Board and the Chief of Police.
 - Transparency: The Board and the Chief of Police shall strive to provide clear, accurate and timely information to facilitate informed decision making.
 - Accountability: The Board and the Chief of Police shall be accountable for the information they share and the decisions made based on that information.
 - Collaboration: The Board and the Chief of Police share foster a culture of collaboration and constructive dialogue, promoting shared understanding and effective problem solving.
 - Respect: The Board and the Chief of Police share respect each other’s roles, responsibilities and expertise, ensuring that information in a manner that acknowledges the unique perspectives and contributions of the other.
 - Confidentiality: The Board and the Chief of Police will comply with their confidentiality obligations under governing legislation and regulation and Board determinations and policies.
- 2) Subject to paragraph 3 of this policy, the Chief of Police will be entitled to:
 - a) receive the same information provided to the Board for its meetings.

- b) participate with the Chair and the Secretary in the establishment of agendas for Board meetings.
 - c) receive agendas and minutes of open and closed Board meetings.
 - d) participate in open and closed meetings of the Board and receive minutes of these meetings.
- 3) Information and portions of meetings may be designated by the Board as Board-only as may be appropriate. For example, consideration of the performance, remuneration and working conditions of the Chief of Police will usually be Board-only. The Chief of Police is not entitled to attend Board-only portions of Board meetings.
- 4) Unless prohibited by law from doing so, the Chief of Police will provide the Board with the following on a timely basis:
- a) identification of the following:
 - i) operations, events and organizationally significant issues for which advance planning and approval by the Chief or a Deputy Chief is required.
 - ii) operations that may have a material impact on current and future relationships with, and servicing of, marginalized and vulnerable communities particularly including Indigenous communities but also racialized, LGBTQ2S+, homeless/underhoused persons, substance abusers and people with mental health difficulties.
 - iii) operations that may impact, in a material way, the Service's reputation or effectiveness.
 - iv) operational matters, including individual cases, that raise questions of public policy.
 - v) operational decisions that require policy intervention including decisions:
 - (1) involving legal/democratic principles or rights that must be vindicated or balanced with policing priorities and practices
 - (2) involving significant interjurisdictional issues
 - (3) that must be made without existing policies or protocols to guide them
 - b) such further information as the Chief of Police may consider appropriate, or the Board may request, in respect of the matters identified in accordance with paragraph 4(a) of this Policy.
 - c) the operational plan that supports the approved Service's annual budget.
 - d) information regarding internal audits and analogous documents that identify systemic issues within the Service.
 - e) internal and public complaints, grievances, and applications to and findings by other tribunals, about discrimination by individual officers and the Service that may raise systemic issues.

- f) particulars, as may be known, about investigations being conducted in by the SIU Director pursuant to the *Special Investigations Unit Act* and, when received, notices given by the SIU Director in accordance with sections 33 and 34 of the *Special Investigations Unit Act*.
- g) periodic reports, in form and frequency approved by the Board annually, regarding:
 - i) compliance of the Service with Board policies.
 - ii) developing trends or significant incidents that would affect plans or changes to police services.
 - iii) implementation of operational and training plans
 - iv) actual financial results as compared to the approved budget
 - v) investigations as follows:
 - (1) reports of sudden death investigations that provide data, in a disaggregated Indigenous and non-Indigenous manner, detailing the total number of sudden death investigations with a breakdown of investigative outcomes, including homicide, accidental death, suicide, natural death and undetermined.
 - (2) reports of missing persons investigations that provide data, in a disaggregated Indigenous and non-Indigenous manner and in a gender identity manner, detailing the number of missing persons investigations with a breakdown of investigative outcomes, including the length of time between the report to the Service and the missing person was located, the number of missing persons who were not located, the number of missing persons for whom foul-play appears to have been an issue.
 - (3) reports of investigations of race-based and gender-based violence detailing the total number of race-based and gender-based violence investigations with a breakdown of investigative outcomes.
 - (4) reports of investigations of organized drug trafficking and gang activity detailing the total number of such investigations as well as the geographic location of such activity within the community, with a breakdown of investigative outcomes.
 - vi) the following with a view to bias, racism, discrimination and harassment:
 - (1) the performance of the Service in delivering services free of bias, racism, discrimination and harassment.
 - (2) the state of the Service's relationship with the community, including particulars of contact between the senior officers of the Service with
 - (a) First Nations and other Indigenous leaders
 - (b) Marginalized, minority and vulnerable communities
 - (c) providers of social, health and other services to marginalized, minority and vulnerable communities

- (3) complaints made, and the outcome of such complaints, about the conduct of individual officers involving allegations of discrimination disaggregated by the nature of the alleged discrimination.
- vii) the number of members of the Service on short and long-term disability leave, including those receiving WSIB, disaggregating this information based on nature of disability, length of disability, the nature of the disability benefits and prospects for return to work.
- h) sufficient particulars of anticipated material media coverage of the Service and its operations such that the members of the Board are in a position to appreciate the substance of the anticipated coverage.
- i) particulars of information that the Chief of Police does not provide in accordance with this Policy on the basis of being legally prohibited from doing so.
- j) such information as the Board may, from time to time, request.
- k) such information as the Chief of Police considers appropriate so that the Board may fulfill its responsibilities.

DATE APPROVED:	December 19, 2023
DATE(S) REVIEWED DATE(S) AMENDED:	
Legislative Reference:	