



**THE NINETEENTH SESSION OF THE  
FIFTY-FIFTH THUNDER BAY POLICE SERVICE BOARD**

**TUESDAY, AUGUST 13, 2024**

**VALHALLA HOTEL & CONFERENCE CENTRE – VIKING ROOM  
1 Valhalla Inn Road, Thunder Bay, ON**

**10:30 A.M.**

**REGULAR SESSION**

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1. DISCLOSURES OF INTEREST

2. CONFIRMATION OF AGENDA

(2 minutes)

RES 1

With respect to the Nineteenth Session (Regular) of the Fifty-Fifth Thunder Bay Police Service Board held on August 13, 2024, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

3. CONFIRMATION OF MINUTES

(2 minutes)

The Minutes of the Sixteenth Session (Regular) of the Fifty-Fifth Thunder Bay Police Service Board held on June 18, 2024, to be confirmed.

RES 2

THAT the Minutes of the Sixteenth Session (Regular) of the Fifty-Fifth Thunder Bay Police Service Board held on June 18, 2024, be confirmed.

4. REPORTS OF COMMITTEES

a) Governance Committee

(5 minutes)

Committee Chair, Ms. Denise Baxter, to provide an overview relative to the activities of the Governance Committee.

b) Labour Relations Committee

(5 minutes)

Committee Chair, Mr. W. Bahlleda, to provide an overview relative to the activities of the Labour Relations Committee.

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5. REPORTS OF THE THUNDER BAY POLICE SERVICE (15 minutes)

a) Use of Artificial Intelligence Report

Memorandum to the Thunder Bay Police Service Board from Detective Inspector J. Pearson, relative to an update on BriefCam, for the Board's information.

Detective Inspector J. Pearson, Thunder Bay Police Service, to provide an overview relative to the above noted.

b) 2024 Operational Budget (5 minutes)

Report No. 18/24 (Police) relative to the Q2 Variance Report, for the Board's information.

Ms. D. Paris, Director – Financial Services & Facilities, Thunder Bay Police Service, to provide overview relative to the above noted.

6. GENERAL MATTERS

a) Collaboration with Lakehead University (5 minutes)

Memorandum relative to a collaboration with the Lakehead University Faculty of Business Administration, for informational purposes only.

Ms. T. Smith, Director – Corporate Communications, Thunder Bay Police Service, to provide an overview relative to the above noted.

b) Information Sharing Policy (5 minutes)

At the December 19, 2023 Regular Session of the Board, the Information Sharing Policy was adopted. At the March 19, 2024 Regular Session of the Board, the frequency of presenting reports to the Police Service Board was amended.

**THUNDER BAY POLICE SERVICE PROCEDURE  
TBPS ADMINISTRATIVE REPORTING**

**SECONDARY ACTIVITY REPORT**

4.1 Pursuant to Section 89(6) of the CSPA, the Chief of Police shall provide an ~~an~~ **annual** **a semi-annual** report to the Board outlining applications, disclosures and decisions made on secondary employment or activity for the preceding year.

4.2 The report shall contain, at a minimum, the following information for both civilian and sworn members:

a) the total number of applications to engage in secondary activities;

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- b) the total number of disclosures of secondary activities made;
- c) the total number of secondary activities approved and denied by the Chief;
- d) the reasons for each of the denials; and any pending applications or disclosures.

**4.3 Frequency**

The Secondary Activity Report shall be provided ~~once annually~~ **semi-annually** at the **February and September Board** meetings.

The frequency of reporting Secondary Activity of the Thunder Bay Police Service to the Board to be discussed. Ms. K. Machado, Chair - Thunder Bay Police Service Board, to provide an update relative to the above noted.

- c) Inspector General of Policing Memorandum (10 minutes)

Memorandum from Ryan Teschner, Inspector General of Policing of Ontario to All Chiefs of Police and Chairs – Police Services Boards, dated August 1, 2024, relative to Authorities, Policing Agreements, Requests, Notifications and Disclosures, for the Board’s information.

All attachments to Memorandum No. 1 electronically distributed separately with the Regular Session Agenda, for the Board’s information.

- d) Hate Crime Training (5 minutes)

Memorandum on hate crime training for the Thunder Bay Police Service.

**7. NEW BUSINESS**

**8. CONFIRMING BY-LAW**

RES 3

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Service Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session of The Thunder Bay Police Service Board, this 13<sup>th</sup> day of August, 2024.

Explanation: Confirmation of the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Service Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC18-2024

9. ADJOURNMENT